



Herbert Warehouse  
The Docks  
Gloucester  
GL1 2EQ

Wednesday, 20 February 2019

## **TO EACH MEMBER OF GLOUCESTER CITY COUNCIL**

Dear Councillor

You are hereby summoned to attend a **MEETING OF THE COUNCIL** of the **CITY OF GLOUCESTER** to be held at the Civic Suite - North Warehouse, The Docks, Gloucester, GL1 2EP on **Thursday, 28th February 2019** at **6.00 pm** for the purpose of transacting the following business:

### **AGENDA**

1. **APOLOGIES**

To receive any apologies for absence.

2. **MINUTES (Pages 7 - 22)**

To approve as a correct record the minutes of the Council Meeting held on 24 January 2019.

3. **DECLARATIONS OF INTEREST**

To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.

4. **CALL OVER**

Items 8 and 9 will not be called over as each requires a recorded vote in accordance with Regulation 2 of The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014 and Council Procedure Rule 18.05.

**5. PUBLIC QUESTION TIME (15 MINUTES)**

The opportunity is given to members of the public to put questions to Cabinet Members or Committee Chairs provided that a question does not relate to:

- Matters which are the subject of current or pending legal proceedings or
- Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers.

**6. PETITIONS AND DEPUTATIONS (15 MINUTES)**

A period not exceeding three minutes is allowed for the presentation of a petition or deputation provided that no such petition or deputation is in relation to:

- Matters relating to individual Council Officers, or
- Matters relating to current or pending legal proceedings

**7. ANNOUNCEMENTS**

To receive announcements from:

- a) The Mayor
- b) Leader of the Council
- c) Members of the Cabinet
- d) Chairs of Committees
- e) Head of Paid Service

**ISSUES FOR DECISION BY COUNCIL**

**8. FINAL BUDGET PROPOSALS (INCLUDING MONEY PLAN AND CAPITAL PROGRAMME) (Pages 23 - 120)**

To consider the joint report of the Leader of the Council and the Cabinet Member for Performance and Resources concerning the Money Plan 2019-24 & Budget Proposals 2019/20.

**9. COUNCIL TAX SETTING 2019/20 (Pages 121 - 128)**

To consider the report of the Leader of the Council which asks Council to pass the resolution as set out in the Appendix to the report relating to the setting of Council Tax.

## MOTIONS FROM MEMBERS

### 10. NOTICES OF MOTION

#### 1. PROPOSED BY COUNCILLOR PULLEN

“Gloucester City Council notes with concern that:

1. On 11 October 2018 it was announced that 74 crown post offices across the UK, including that in Gloucester, will be franchised to WHSmith. Taken together, successive franchise announcements mean the loss of 60% of the crown office network since 2013.
2. These privatisations are financed using millions of pounds of public money, despite the fact that the public has never endorsed the closures, indeed they have only ever protested against them. In 2014/15 alone, £13 million of public money was used to pay compensation to get rid of post office staff, and the CWU estimates the staff compensation cost of the latest privatisation will be at least £30 million, affecting as it does, 800 staff.
3. Reports by Consumer Focus (2012) and Citizens Advice (2016) have identified issues with the franchising of post offices to WHSmith including poor accessibility for people with mobility impairments, longer queuing times, and inferior service and advice on products.
4. Franchising means the loss of jobs with good terms and conditions at the Post Office. WHSmith replaces experienced post office staff with new employees on typically minimum wage part time roles. This is clearly bad for jobs in the local area and the Post Office workers, many of whom are CWU members.
5. The closure of our Crown post offices and relocation to a WHSmith, also means the loss of prime high street stores and this contributes to the demise of our town centres. No explanation has been given as to why the profit-making Crown post offices are being handed to a failing retailer with an uncertain future, and what will happen to these services if WHSmith folds.
6. All Crown post offices are under threat of closure and/or franchising in future, and if the latest round of privatisations is allowed to go ahead, it could prove the tipping point for the viability of the entire post office network.

#### **This Council believes that;**

7. Our post offices are a key asset for the community and the expertise and experience of staff there is invaluable.
8. The relentless franchising and closure programme of the profit-making

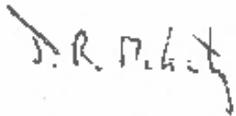
Crown post Offices, points to a lack of vision rather than the plan for growth and innovation that is needed.

9. Government should therefore halt these closures and bring together stakeholders, including the CWU, and industry experts to develop a new strategy that safeguards the future of the Post office.

**This council resolves to**

10. Write to Government to raise concern about the apparent managed decline of the post office network and the impact on high streets across the UK as well as the service in the franchised premises, and the poor-quality jobs that result.
11. Calls on the Scrutiny Committee (OR EQUIV LOCAL SET UP), and (separately) the Leader of the Council to meet with WHSmith and the Post Office to urge a stop to the planned franchise.
12. To join local campaigning to raise awareness of the value of our Post Office and the need for it to remain an asset of and for the people.”

Yours sincerely



**Jon McGinty**  
**Managing Director**

## NOTES

### Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area.  For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share

- capital of that body; or
- ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

NOTE: the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

### **Access to Information**

Agendas and reports can be viewed on the Gloucester City Council website: [www.gloucester.gov.uk](http://www.gloucester.gov.uk) and are available to view five working days prior to the meeting date.

For enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk).

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

### **Recording of meetings**

Please be aware that meetings may be recorded. There is no requirement for those wishing to record proceedings to notify the Council in advance; however, as a courtesy, anyone wishing to do so is advised to make the Mayor aware before the meeting starts.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

### **FIRE / EMERGENCY EVACUATION PROCEDURE**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.



**COUNCIL**

**MEETING** : Thursday, 24th January 2019

**PRESENT** : Cllrs. J. Brown (Mayor), Hyman (Sheriff & Deputy Mayor), James, Watkins, Cook, Noakes, H. Norman, Organ, Pullen, Hilton, Gravells, Tracey, Stephens, Lugg, Hanman, Lewis, Morgan, Wilson, Bhaimia, Haigh, Williams, D. Brown, Dee, Taylor, Hansdot, Patel, Toleman, D. Norman, Hampson, Brooker, Brazil, Coole, Finnegan, Hawthorne, Melvin, Ryall, Smith and Walford

**Others in Attendance**

Managing Director  
Corporate Director (Service transformation)  
Corporate Director (Partnership working)  
Solicitor – One Legal  
Head of Policy and Resources  
Head of Place  
Head of Communities  
Policy and Governance Manager  
Democratic and Electoral Services Officer

**APOLOGIES** : Cllr. Derbyshire

**45. MINUTES**

45.1 The minutes of the meeting which took place on 22 November 2018 were agreed and signed as a correct record by the Mayor.

**46. DECLARATIONS OF INTEREST**

46.1 There were no declarations of interest.

**47. CALL OVER**

47.1 The Mayor invited Members to indicate whether they wished to reserve agenda items 9, 10, 11, 12 and 13 for discussion. Members indicated that they wished to reserve Item 9 for discussion.

47.2 Councillor James advised that Members had been made aware of a change to the recommendations under Item 13 and that the change had been

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circulated. He then moved the motion, which was seconded by Councillor Watkins.

- 47.3 **RESOLVED – that the recommendations contained within Items 10, 11, 12 and 13 (as amended) be approved.**

**48. PUBLIC QUESTION TIME (15 MINUTES)**

- 48.1 Mr Steve Gower stated that since 2010 there had been 20 per cent cuts to the environmental health department and no prosecutions of rogue landlords since 2015 and a reduction in police numbers of 222 and 70% of crimes being committed with no further action taking place in 2017 alone.

A recent statement from the homeless charity Shelter pleading for at least three million social housing units to be built in the UK. Yet in Gloucester, all empty dwellings, re-structuring of commercial properties into domestic and new build future projects, have no provision for Social Housing at all.

Last year he asked a public question to the then Homeless Councillor - that question was: "How many vulnerable people have died in supported living and HMOs for the homeless that were provided by this city in 2017" and the answer was an emphatic 47. Which was quickly denied the next day. Can the new Homeless Councillor please give a response to the same question for 2018?

He also asked in 2017, who the Independent body overseeing complaints for residents within the applications of the upcoming Social Impact Bond, was and indeed is.

He stated that he was still waiting for a response.

Last year he asked who the Independent body or appropriate professional individual is, that should be contacted in the event of any complaint made about a Councillor in this City.

He asked today for more transparency within Council regarding any professional conflict of interest, so that no confusion exists regarding any such problem facing individuals or indeed Council.

Food bank usage has tripled since 2010.

Will there be a position for councillor of hunger.

He asked the Leader of the Council if he believed that Council members and staff should be ethically, morally and legally accountable for all of the above-stated points – as part of their Public Service to the citizens of this City?

- 48.2 The Leader of the Council addressed the following points:-

- A rogue landlord had been successfully prosecuted in 2017 but efforts were focussed on resolving issues.

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- Policing was the responsibility of the Police and Crime Commissioner and the Chief Constable.
- Affordable housing had been determined at 20 per cent in the Joint Core Strategy unless viability assessments indicated a lower figure.
- Conversion of offices to residential use without the requirement for affordable housing was national policy.
- Complaints on Councillor conduct should be directed to the Council's Monitoring Officer.
- Councillors were accountable to the scrutiny process, through public question time and ultimately to the electorate through the ballot box.

48.3 Councillor Watkins, Cabinet Member for Communities and Neighbourhoods advised that the figures for deaths in HMOs had not been provided by the Council although every such death was a tragedy. She advised that complaints from tenants should be addressed to the landlord in the first instance and if necessary to a local Councillor, the Member of Parliament or the Housing Ombudsman.

**49. PETITIONS AND DEPUTATIONS (15 MINUTES)**

49.1 There were no petitions or deputations.

**50. ANNOUNCEMENTS (10 MINUTES)**

**The Mayor**

- 50.1. The Mayor and Sheriff hosted two very successful Children's Christmas Parties in December and the Mayor expressed her thanks to Councillors David Brown, Hampson, Lewis, Tracey and Wilson for their help with the parties.
- 50.2 The Mayor advised that tickets for the Civic Ball, to be held at Hatherley Manor Hotel on 18<sup>th</sup> May, were now on sale at £40 and were available from the Civics Officer. She also thanked those Councillors who had donated prizes for the raffle to be held at the Ball.
- 50.3 The Mayor announced that the Council would be hosting a reception for the Windrush Generation to express the City's appreciation of the contribution they have made to the life and prosperity of the City. The reception would be held on Friday, 22<sup>nd</sup> February at 6.00pm and invitations had been distributed to Councillors.
- 50.4 The Mayor announced that Mike Parry, who had been elected as a Liberal Democrat Councillor for Kingsholm in 1995 and a former County Councillor, had passed away. She extended the condolences of the Council to his family and friends.
- 50.5 She also announced that Peter Grant-Hudson, who had served as Sheriff and Deputy Mayor in 1989/90, had passed away on 19<sup>th</sup> December. She extended the condolences of the Council to his family and friends.

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- 50.6 The Mayor announced that the funeral of former Liberal Democrat Councillor Gordon Heath would be held at 12.30pm on Tuesday, 29th January at Hempsted Church. She extended the condolences of the Council to his wife Joan, his family and friends. She invited the Liberal Democrat Group Leader, Councillor Hilton to say a few words.
- 50.7 Councillor Hilton paid tribute to Gordon Heath who had been a Councillor for Westgate ward for eight years. He had also been President for the Gloucester Liberal Democrats and would be greatly missed. Councillor Hilton also advised that Mike Parry had served as a County Councillor for two terms and his wife had served as a City Councillor.

**Cabinet Members**

- 50.8 Councillor Noakes, Cabinet Member for Culture and Leisure announced that the Guildhall had been awarded Silver at the recent Best Bar None Awards and she congratulated Guildhall staff on their achievement.

**Chairs of Committees**

- 50.9 Councillor Williams, Chair of the General Purposes Committee, announced that the Committee had considered the personal safety of members following an incident which she had experienced last year. She stated that further information and guidance would be circulated to all Councillors and she stressed the importance of the advice which it would contain. She also stated that training on this vital issue would be arranged and encouraged all Members to attend.
- 50.10 Councillor Coole, Chair of the Overview and Scrutiny Committee, advised that the meeting of that Committee on Monday, 28<sup>th</sup> January would be held in the Guildhall.

**51. REVIEW OF MEMBERS' ALLOWANCES 2019**

- 51.1 Council considered a report of the Independent Remuneration Panel concerning the Council's Members' Allowances Scheme and seeking a decision on an appropriate scheme for the payment of allowances in 2019-20.
- 51.2 Stewart Dove, Chair of the Independent Remuneration Panel introduced the report and thanked the other Panel Members, those Councillors who had responded and the Policy and Governance Manager for her support.
- 51.3 Councillor James moved and Councillor Watkins seconded that the recommendations in the report be accepted.
- 51.4 Councillors James, Pullen and Hilton thanked the Panel for their work.
- 51.5 **RESOLVED that -**

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- (1) The recommendations of the Member's Allowances Panel be noted and the proposed Members' Allowances Scheme attached at Appendix 2 be approved for the payment of allowances in 2019-20.**
- (2) That the Council adopts a Parental Leave Policy for Councillors that takes into account any recommendations or policy approved by the Local Government Association.**
- (3) The next four yearly detailed review of Members' Allowances be scheduled to report in March 2023.**

**52. MEMBERS' QUESTION TIME**

**Leader and Cabinet Members' Question Time**

- 52.1 Councillor Pullen asked the Cabinet Member for Environment for an update on his discussions with Amey.
- 52.2 Councillor Cook replied that discussions were continuing but it would not be appropriate to comment on those discussions in a public forum at this stage. He hoped that the discussions would reach a conclusion soon.
- 52.3 Councillor Pullen noted that the loss of recyclables had been identified in June and the service had continued to deteriorate.
- 52.4 Councillor Cook reiterated that he expected a conclusion to the discussions soon.
- 52.5 Councillor Pullen noted that the funding bid for £5.6 million for a culture hub had been unsuccessful and he asked the Leader of the Council if this would impact on the plans for the Kings Quarter development.
- 52.6 Councillor James replied that it had already been agreed that in the event of the bid not succeeding it was still intended to deliver a Creative Entrepreneurs Hub and it would make no difference to the Kings Quarter development.
- 52.7 Councillor Noakes, Cabinet Member for Culture and Leisure advised that the bid had reached a national shortlist of nineteen. She noted that a representative of the Arts Council would be visiting on 1<sup>st</sup> February to discuss the reasons why the bid had not been successful. She stated that other opportunities for funding would be pursued.
- 52.8 Councillor Pullen stated that he would appreciate an opportunity to see the feedback. He asked the Leader of the Council if the Council would be bidding for the Future High Streets Fund.
- 52.9 Councillor James confirmed that the Council would be submitting a bid. He advised that the Cabinet Member for Policy and Resources had recently had an encouraging meeting with the Minister and expressions of interest had to be submitted by 22<sup>nd</sup> March 2019.

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- 52.10 Councillor Hilton referred to the Central Post Office which was an attractive 85 year old building and asked the Leader of the Council why a public toilet had been placed in front of the building.
- 52.11 Councillor James advised that the siting of toilets in Kings Square had been dictated by the location of utilities. He noted that the toilets were of a semi-permanent nature and could be moved in the future.
- 52.12 Councillor Hilton stated that he keen to see more public toilets in the City but he believed that there must be a better location for those in Kings Square.
- 52.13 Councillor James indicated that other locations had been considered but he reiterated that the siting was dictated by the location of utilities. He noted that the toilet block may not be required when the Kings Quarter development was delivered.
- 52.14 Councillor Hilton noted that the Cabinet Member for Environment had previously stated that Amey were a nightmare to deal with and he asked Councillor Cook why he had not terminated the contract.
- 52.15 Councillor Cook advised that if the contract was terminated the Council could face legal proceedings for breach of contract and he was not prepared to take the risk which had the potential to cost the Council millions.
- 52.16 Councillor Hilton noted that the end of the financial year was approaching and would be an appropriate time to terminate the contract.
- 52.17 Councillor Cook doubted that alternative arrangements could be put in place within that timescale. He believed that the situation had to be dealt with step by step with the best interests of Council tax payers in mind.
- 52.18 Councillor Haigh asked the Cabinet Member for Planning and Housing Strategy if he would commit to the numbers of homes in the Supplementary Planning Document for Matson.
- 52.19 Councillor Organ stated that Gloucester City Homes would control this development. A development brief had been submitted in December and officers would consult prior to submission to the cabinet in March. He noted that viability would be the key to numbers achievable.
- 52.20 Councillor Haigh noted that the Supplementary Planning Document would be the property of the City Council when it was adopted. She stated that City residents needed more social and affordable housing and asked Councillor Organ again if he would commit to numbers.
- 52.21 Councillor Organ stated that the document would be subject to consultation and the decision of the Planning Committee therefore he was unable to give any commitment to numbers.

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52.22 Councillor Coole asked the Cabinet Member for Performance and Resources for an update on the recommendation to Cabinet that customers who interact with Council services be surveyed on their preferred methods of using services.

52.23 Councillor Hannah Norman responded that the survey would be undertaken in the near future.

52.24 Councillor Wilson asked the Leader of the Council what arrangements had been made for items of historical significance in the warehouses in light of the forthcoming office move.

52.25 Councillor James replied that most of the items of historical significance were in North Warehouse which would not be vacated. He was not aware of any such items in the other warehouses but if any were found he would ensure that they were dealt with in an appropriate manner.

52.26 Councillor Stephens asked the Cabinet Member for Communities and Neighbourhoods if she would comment on the following statistics:

- 4,904 people on the Housing Waiting List, of whom
- 153 were in the Gold Band (very urgent need)
- 1,580 were in the silver band (urgent need)
- Representing 1,737 people in urgent need of housing
- 153 households in temporary accommodation
- 8 households in temporary accommodation outside Gloucester
- Cost of dealing with homelessness this year was £1.3 million

52.27 Councillor Watkins replied that this was the first question regarding homelessness she had received at Council in the eight months since homelessness had been added to her portfolio of responsibilities. She stated that the latest statistics (14/12/18) were as follows:

- 4,478 people on the Housing waiting list
- 145 households in temporary accommodation
- 3 households in temporary accommodation outside Gloucester

She stated that these reductions were welcomed and whilst Officers were working hard, there was still more work to be done. She stated that there was a focus on the causes of homelessness and the need to reduce those issues.

52.28 Councillor Stephens was pleased to learn that the Cabinet recognised the need for additional temporary accommodation and he called for the investment of £5 million to provide more temporary accommodation in the City. He was pleased to see a reduction in the figures which he still considered to be disgraceful.

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- 5.29 Councillor Watkins responded that the Council needed to look at how it worked with its partners. She believed that the Homelessness Reduction Act was working and she anticipated announcements of more funding in the near future.
- 5.30 Councillor David Brown asked the Cabinet Member for Performance and Resources for an update on the My Gloucester app. He noted that residents were increasingly encouraged to do things for themselves and the app was not always working.
- 5.31 Councillor Hannah Norman agreed that My Gloucester had not been the best part of the transformation process but would be further developed as part of the Ignite project.

**53. COUNCIL TAX - EMPTY HOMES PREMIUM**

- 53.1 Council considered a report of the Cabinet Member for Performance and Resources concerning the introduction of a Council Tax Empty Homes Premium.

53.2 **RESOLVED –**

- (1) **That a Council Tax Empty Homes Premium of 50% is implemented from 01 April 2019 in respect of properties that have been unoccupied and substantially unfurnished for more than two years, increasing to 100% from April 2020.**
- (2) **That the Empty Homes Premium be implemented from 01 April 2020 at 200% on properties which have been empty for more than five years and from 01 April 2021 at 300% on properties which have been empty for more than ten years.**

**54. LOCAL COUNCIL TAX SUPPORT SCHEME**

- 54.1 Council considered a report of the Cabinet Member for Performance and Resources concerning the Local Council Tax Support Scheme (LCTS) for 2019/20.

- 54.2 **RESOLVED - That the current Local Council Tax Support scheme as the approved scheme for Gloucester City Council in 2018/19 be adopted for 2019/20.**

**55. PROGRAMME OF MEETINGS, MAY 2019-APRIL 2021**

- 55.1 Council considered a report of the Cabinet Member for Performance and Resources concerning the two-year programme of ordinary meetings of Council and other meetings for the period of May 2019 to April 2021.

55.2 **RESOLVED –**

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- (1) That meetings of the General Purposes Committee be arranged as and when required, with the exception of a scheduled meeting in January of each year to approve the annual review of Members' allowances.
- (2) That the two-year programme of ordinary meetings of Council and other meetings for the period of May 2019 to April 2021 be approved.

**56. APPOINTMENTS**

**56.1 RESOLVED –**

- (1) That the appointment of Councillor Walford to replace Councillor H. Norman as Chair of the Licensing and Enforcement Committee be ratified.
- (2) That the appointment of Councillor Taylor to replace Councillor H. Norman as Vice-Chair of the General Purposes Committee be ratified.

**57. NOTICES OF MOTION**

**Notice of Motion from the Liberal Democrat Group**

57.1 Councillor Wilson, seconded by Councillor Hilton, proposed the following motion:-

“This Council recognises the invaluable contribution being made by EU citizens, working in both the private and public sectors, in making Gloucester a better place for us all to live and work.

This Council therefore:

1. Pledges to support and protect all EU citizens who live or work in the City, throughout and after the Brexit process;
2. Confirms that it believes that all EU citizens in the City should retain their right to vote in and be candidates in local elections;
3. Requests cabinet to explore ways in which it can help EU citizens in the City apply for permanent residence and citizenship.”

57.2 Councillor James, seconded by Councillor Watkins, proposed the following amendment:-

“This Council recognises the invaluable contribution being made by EU citizens, working in both the private and public sectors, in making Gloucester a better place for us all to live and work.

This Council therefore:

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1. Pledges to support and ~~protect~~ all EU citizens who live or work in the City, throughout and after the Brexit process;
2. Confirms that it ~~believes that all EU citizens in the City should retain their right to vote in and be candidates in local elections;~~ **will provide and publicise advice to EU citizens on electoral matters in line with national guidance.**
3. **Notes that the Government reached an agreement with the European Union on citizens' rights in December 2017 which protects the rights of EU citizens after the UK leaves the EU and enables them to live their lives as now;**
4. **Further notes that EU citizens and their family members will need to apply to secure their rights through a simple digital system to get settled status;**
5. **Welcomes the Government's decision not to charge a fee for applications for settled status;**
6. **Agrees to support any staff members who are EU citizens in applying for settled status;**
7. **Resolves to work with the County Council to publicise the scheme and with community groups and agencies such as GARAS to support those who need help in making an application;**
8. **Requests that Members promote the advice and support available amongst their communities.**

~~Requests cabinet to explore ways in which it can help EU citizens in the City apply for permanent residence and citizenship."~~

- 57.3 Councillors Wilson and Hilton indicated that they would accept the amendment which then became the substantive motion.
- 57.4 The substantive motion was put to the vote and was carried.
- 57.5 **RESOLVED that –**

**“This Council recognises the invaluable contribution being made by EU citizens, working in both the private and public sectors, in making Gloucester a better place for us all to live and work.**

**This Council therefore:**

- 1 Pledges to support all EU citizens who live or work in the City, throughout and after the Brexit process;**
- 2 Confirms that it will provide and publicise advice to EU citizens on electoral matters in line with national guidance.**
- 3 Notes that the Government reached an agreement with the European Union on citizens' rights in December 2017 which protects the rights of EU citizens after the UK leaves the EU and enables them to live their lives as now;**

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- 4 Further notes that EU citizens and their family members will need to apply to secure their rights through a simple digital system to get settled status;**
- 5 Welcomes the Government's decision not to charge a fee for applications for settled status;**
- 6 Agrees to support any staff members who are EU citizens in applying for settled status;**
- 7 Resolves to work with the County Council to publicise the scheme and with community groups and agencies such as GARAS to support those who need help in making an application;**
- 8 Requests that Members promote the advice and support available amongst their communities.**

**Notice of Motions from the Labour Group**

- 57.5 Councillor Lugg, seconded by Councillor Coole, proposed the following motion:-

“This Council supports the ‘Sending a Message in a Bottle’ Campaign initiated by Llanidloes the first town on the Severn to encourage all the villages, towns , cities and counties bordering the Severn to work to prevent rubbish and plastics polluting the river on its way to the sea.”

- 57.6 The motion was put to the vote and was carried.

- 57.7 **RESOLVED that –**

**“This Council supports the ‘Sending a Message in a Bottle’ Campaign initiated by Llanidloes the first town on the Severn to encourage all the villages, towns , cities and counties bordering the Severn to work to prevent rubbish and plastics polluting the river on its way to the sea.”**

- 57.8 Councillor Haigh, seconded by Councillor Coole, proposed the following motion:-

“This Council notes that terminally ill employees are not currently protected under national disability legislation and can therefore be dismissed if they are no longer able to conduct their role with reasonable adjustments. This can mean that terminally ill people can be subjected to stressful assessments, subsequent dismissal and the loss of death in service benefits – all following the diagnosis of a terminal illness.

This Council believes that those receiving a terminal diagnosis are entitled to dignity at work.

This Council resolves to:

**COUNCIL**  
**24.01.19**

- Review sick pay and sickness absence procedures, with specific reference to those with a terminal diagnosis
- Make a commitment not to dismiss a member of staff with a terminal illness, due to their condition
- Ensure that the Council has a competent programme with the capacity to provide support to any person with a terminal diagnosis
- Provide staff training on dealing with terminal illnesses
- Ensure that Human Resources have procedures in place to make necessary adaptations to work arrangements for staff with a terminal illness
- Sign and adopt the TUC's dying to work charter."

57.9 Councillor Hannah Norman, seconded by Councillor Finnegan, proposed the following amendment:-

"This Council notes that terminally ill employees are not currently protected under national disability legislation and can therefore be dismissed if they are no longer able to conduct their role with reasonable adjustments. This can mean that terminally ill people can be subjected to stressful assessments, subsequent dismissal and the loss of death in service benefits – all following the diagnosis of a terminal illness.

**This Council also notes that as part of the existing framework of employment practice and procedure in Local Government there are policies in place which make such an outcome extremely rare. These include policies which govern how the Council deals with disability and its commitment to making reasonable adjustments and the provisions within the Local Government Pension Scheme which provides for early retirement on ill-health grounds.**

This Council believes that those receiving a terminal diagnosis are entitled to dignity at work.

This Council resolves to:

- Review sick pay and sickness absence procedures, ~~with specific reference to those~~ **to maintain its commitment to dealing compassionately with employees** with a terminal diagnosis
- ~~Make a commitment not to dismiss~~ **Ensure that all reasonable efforts are made to avoid the dismissal of** a member of staff with a terminal illness, due to their condition
- Ensure that the Council has ~~a competent programme with the~~ **appropriate policies and procedures and the** capacity to provide support to any person with a terminal diagnosis **including making reasonable adjustments and adaptations to work arrangements for staff with a terminal illness**

**COUNCIL  
24.01.19**

- ~~Provide staff~~ **Make available training on and support to all staff who may be dealing with or impacted by terminal illnesses**
- ~~Ensure that Human Resources have procedures in place to make necessary adaptations to work arrangements for staff with a terminal illness~~
- ~~Sign and adopt the TUC's dying to work charter."~~

57.10 Councillors Haigh and Coole indicated that they would accept the amendment which then became the substantive motion.

57.11 The substantive motion was put to the vote and was carried.

57.12 **RESOLVED that –**

**“This Council notes that terminally ill employees are not currently protected under national disability legislation and can therefore be dismissed if they are no longer able to conduct their role with reasonable adjustments. This can mean that terminally ill people can be subjected to stressful assessments, subsequent dismissal and the loss of death in service benefits – all following the diagnosis of a terminal illness.**

**This Council also notes that as part of the existing framework of employment practice and procedure in Local Government there are policies in place which make such an outcome extremely rare. These include policies which govern how the Council deals with disability and its commitment to making reasonable adjustments and the provisions within the Local Government Pension Scheme which provides for early retirement on ill-health grounds.**

**This Council believes that those receiving a terminal diagnosis are entitled to dignity at work.**

**This Council resolves to:**

- **Review sick pay and sickness absence procedures to maintain its commitment to dealing compassionately with employees with a terminal diagnosis**
- **Ensure that all reasonable efforts are made to avoid the dismissal of a member of staff with a terminal illness, due to their condition**
- **Ensure that the Council has appropriate policies and procedures and the capacity to provide support to any person with a terminal diagnosis including making reasonable adjustments and adaptations to work arrangements for staff with a terminal illness**

**COUNCIL**  
**24.01.19**

- **Make available training and support to all staff who may be dealing with or impacted by terminal illnesses**
  
- **Sign and adopt the TUC's dying to work charter."**

**Notice of motion from the Liberal-Democrat Group**

57.13 Council Brazil, seconded by Councillor Ryall, proposed the following motion:-

"This Council notes that on 28th March 2018, the Government announced its intention to consider introducing a deposit return scheme in England for single use drinks containers, whether plastic, glass or metal.

This Council agrees that a deposit return scheme would help increase the amount of single use drinks cans and bottles that are recycled rather than left to litter our streets, being sent to landfill or to incineration.

This Council notes that supermarket chains (Iceland, Co-op, Morrisons and Tesco) have been trialling a deposit return scheme.

This Council agrees that the three group leaders should write to the Secretary of State, Michael Gove to encourage him to introduce such a scheme and also to the MP for Gloucester to let him know that this Council supports the introduction of a nationwide single use drinks container deposit return scheme."

57.14 Councillor Cook, seconded by Councillor Melvin, proposed the following amendment:-

"This Council notes that on 28th March 2018, the Government announced its intention to consider introducing a deposit return scheme in England for single use drinks containers, whether plastic, glass or metal.

This Council agrees that a deposit return scheme, **as a part of the Government's Resource and Waste Strategy, and not in isolation**, would help increase the amount of single use drinks cans and bottles that are recycled rather than left to litter our streets, being sent to landfill or to incineration.

This Council notes that supermarket chains (Iceland, Co-op, Morrisons and Tesco) have been trialling a deposit return scheme.

This Council agrees that the three group leaders should write to the Secretary of State, Michael Gove to encourage him to introduce such a scheme and also to the MP for Gloucester to let him know that this Council supports the introduction of a nationwide single use drinks container deposit return scheme **in conjunction with the delivery of the Resource and Waste Strategy.**"

**COUNCIL  
24.01.19**

57.15 Councillors Cook and Melvin indicated that they would accept the amendment which then became the substantive motion.

57.16 The substantive motion was put to the vote and was carried.

57.15 **RESOLVED that –**

**“This Council notes that on 28th March 2018, the Government announced its intention to consider introducing a deposit return scheme in England for single use drinks containers, whether plastic, glass or metal.**

**This Council agrees that a deposit return scheme, as a part of the Government’s Resource and Waste Strategy, and not in isolation, would help increase the amount of single use drinks cans and bottles that are recycled rather than left to litter our streets, being sent to landfill or to incineration.**

**This Council notes that supermarket chains (Iceland, Co-op, Morrisons and Tesco) have been trialling a deposit return scheme.**

**This Council agrees that the three group leaders should write to the Secretary of State, Michael Gove to encourage him to introduce such a scheme and also to the MP for Gloucester to let him know that this Council supports the introduction of a nationwide single use drinks container deposit return scheme in conjunction with the delivery of the Resource and Waste Strategy.”**

**58. WRITTEN QUESTIONS TO CABINET MEMBERS**

58.1 There were no written questions.

**Time of commencement: 6.30 pm**

**Time of conclusion: 8.15 pm**

**Mayor**

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# Gloucester City Council

<b>Meeting:</b>	<b>Cabinet Council</b>	<b>6 February 2019 28 February 2019</b>
<b>Subject:</b>	<b>Money Plan 2019-24 &amp; Budget Proposals 2019/20</b>	
<b>Report Of:</b>	<b>Leader of the Council &amp; Cabinet Member for Performance and Resources</b>	
<b>Wards Affected:</b>	<b>All</b>	
<b>Key Decision:</b>	<b>No</b>	<b>Budget/Policy Framework: Yes</b>
<b>Contact Officer:</b>	<b>Jon Topping, Head of Policy and Resources</b>	
	<a href="mailto:jon.topping@gloucester.gov.uk">jon.topping@gloucester.gov.uk</a>	<b>Tel: 01452 396242</b>
<b>Appendices:</b>	<ol style="list-style-type: none"> <li>1. Money Plan 2019/20-2023/24</li> <li>2. Budget Pressures &amp; Savings</li> <li>3. Savings Programme</li> <li>4. 2019/20-2023/24 Capital Programme</li> <li>5. Budget Book</li> <li>6. Fees &amp; Charges</li> <li>7. Budget Consultation</li> <li>8. Flexible Use of Capital Receipts</li> </ol>	

## FOR GENERAL RELEASE

### 1.0 PURPOSE OF REPORT

1.1 To review the Council's Money Plan for recommendation to Council.

### 2.0 RECOMMENDATIONS

2.1 **Cabinet** is asked to **RESOLVE** to **RECOMMEND** to Council that:

- (1) The proposals for the 2019/20 budget included in this report be approved.
- (2) The implementation of the target budget reductions set in the Money plan 2019/24 be approved.
- (3) It be noted that consultation has been undertaken on budget proposals to achieve the level of savings required in 2019/20.

2.2 **Council** is asked to **RESOLVE** that:

- (1) The proposals for the 2019/20 budget included in this report be approved.
- (2) The implementation of the target budget reductions set in the Money plan 2019/24 be approved.
- (3) It be noted that consultation has been undertaken on budget proposals to achieve the level of savings required in 2019/20.

### **3.0 BUDGET ASSESSMENT OF THE SECTION 151 OFFICER**

3.1 In accordance with Section 25 of the Local Government Act 2003 the Chief Finance Officer (Section 151 Officer) must report on the following matters:

- 1) the robustness of the estimates made for the purposes of the calculations, and
- 2) the adequacy of the proposed financial reserves.

3.2 The Head of Policy & Resources as Section 151 Officer confirms the robustness of the calculations and the adequacy of the proposed financial reserves.

### **4.0 Introduction**

4.1 The Money Plan sets out the Council's strategic approach to the management of its finances, and presents indicative budgets and Council Tax levels for the medium term. It covers the General Fund Revenue Budget, the Capital Programme and Earmarked Reserves. It also comments on the significant financial risks facing the Council in the forthcoming years and explains what the Council is doing to reduce those risks.

4.2 The main objectives of the Money Plan are to:

- explain the financial context within which the Council is set to work over the medium term;
- provide a medium term forecast of resources and expenditure;
- identify the financial resources needed to deliver the Council's priority outcomes, in line with the Council's plan;
- achieve a stable and sustainable budget capable of withstanding financial pressures;
- achieve a balanced base budget, minimising the use of balances to meet recurring baseline spending, with the General Fund balance being maintained at a minimum of 10% of net expenditure by the end of the plan period;
- where possible, additional investment and spending decisions will be made to reflect Council priorities and strategic commitments, with disinvestment and budget savings being made in non-priority areas; and
- ensure capital financing is established at a level that maintains ongoing robustness in the capital programme.

### **5.0 The Local Government Finance Environment**

5.1 The Council's Money plan provides the framework within which revenue spending decisions can be made over the medium term. It is reviewed and updated on an annual basis to take into account any alterations that may be required as a result of changed circumstances. The Money Plan covers a five year period up to 2023/24.

5.2 Local Government continues to face a tough financial outlook, with funding pressures set to continue. The Local Government Finance Settlement in recent years has seen unprecedented reductions in formula grant.

5.3 The funding position for local authorities for 2020/21 onwards remains uncertain. Central Government is carrying out a "Fair Funding Review" which aims to set out the basis by which funding is allocated across the country between Councils from 2020 onwards. This process will not generally be about redistributing Government grants, as this now forms only a small part of national funding, but about setting the baselines which determine how much local business rates may be retained in each area. These baselines are also due to be reset in 2020.

5.4 It is not possible to make a definitive estimate at this stage of what the impact upon the Council will be as the final funding allocation system has not been determined. It is anticipated that Councils will receive an indication of future allocations under the new system in Autumn 2019. It is likely however that the review will see a general movement in

funding from lower to upper tier authorities and it is highly probable that funding for Gloucester will reduce. A worst case estimate would see a reduction to baseline however the plan is slightly more optimistic at this stage, and Business Rates forecasts have therefore been reduced by that amount from 2020/21 onwards in the draft Money Plan.

- 5.5 As a result of this uncertainty the draft Money Plan assumes that in 2020/21 a one off draw from Business Rates Reserve will be required. It is vital that any future use of pilot benefits take this requirement into account to protect the Council in the future.

#### Local Government Finance Settlement 2018/19 and 2019/20

- 5.6 On the 13<sup>th</sup> December 2018, the secretary of State for Communities and Local Government announced the provisional Local Government settlement for 2019/20. The announcement included the following proposals to be delivered over the spending review period that will potentially affect the Council:

- Continued flexibility for District Councils to increase Council Tax by £5 a year or 3% whichever is the greater.
- The continued offer of 4 year settlement for Councils that apply through demonstrating an efficiency plan. 2019/20 is year 4 of this offer.
- Retention of New Homes Bonus, with no change to the baseline.
- Notification that Gloucestershire will not be a business rates pilot in 2019/20.

- 5.8 The Chancellor delivered his budget on October 29<sup>th</sup> 2018. Following this announcement there were no changes required to the Money Plan. The key announcements within the budget regarding local government were as follows:

- £650m additional grant funding for social care in 2019-20.
- £45m for Disabled Facilities Grant in 2018-19
- £84m for 5 years on children's programme
- £450m for highways authorities

Longer term spending decisions on local government funding will be made in the 2019 spending review.

- 5.9 The Chancellor also announced £675m for a Future High Streets Fund. The fund will serve two purposes:

- Support local areas to prepare long-term strategies for their high streets and town centres, including funding a new High Streets Taskforce to provide expertise and hands-on support to local areas; and
- Co-fund with local areas projects including:
  - Investment in physical infrastructure including improving public and other transport access, improving flow and circulation within a town / city centre, congestion-relieving infrastructure, other investment in physical infrastructure needed to support new housing and workspace development and existing local communities, and the regeneration of heritage high streets.
  - Investment in land assembly including to support the densification of residential and workspace around high streets in place of under-used retail units.

The fund will also support the regeneration of heritage high streets (up to £55m of the overall fund). This will have two elements:

- Helping to restore historic high street properties through Historic England; and
- Equipping communities with their own resources to put historic buildings back into economic use - for example as residential buildings, new work spaces or cultural venues, supported by the Architectural Heritage Fund.

The application process has been announced and officers are working to ensure a Stage 1 expressions of interest is made.

- 5.10 The Council took up the Government's offer of a 4 year settlement and submitted an efficiency plan prior to the deadline of 14<sup>th</sup> October 2016. There was no change to this offer of certainty to remain over the four years of the offer. 2019/20 is the last year of the four year settlement.
- 5.12 The other key risk is New Homes Bonus (NHB). Government has further consulted on the level of reward and potential reductions to NHB. No further changes have been made to the level of 'deadweight' (i.e. a minimum threshold for housing growth above which NHB payments will be made, currently 0.4%) or a reduction based upon successful planning appeals.
- 5.13 The settlement continues to use the 'core spending power' measure. Core spending power is made up of the following elements;

#### Settlement Funding Assessments (SFA)

This is made up of:

- Revenue Support Grant
- Baseline Funding Level

The SFA also details level of Tariff on retained business rates and the Safety Net Threshold.

Instead of cutting all SFA by a set percent, Government take into account the ability to raise Council Tax locally. There are four key variables:

- Funding reductions
- Split of reductions between tiers
- Council Tax Base
- Council Tax Rate

#### Council Tax Requirement (CTR)

The core spending power assumes district councils will increase Band D Council Tax by whichever is the greater of £5 or 3%. The plan assumes an increase of 3%.

#### New Homes Bonus (NHB)

The provisional financial settlement has indicated NHB to be £1.212m for 2019/20.

The funding for New Homes Bonus in 2019/20 is the final year agreed in the 2015 Spending Review. The Government has therefore announced plans to consider how funding after this period will be used to incentivise delivery that meets or exceeds local housing need. A small level of funding has been built into the draft Money Plan for the final years of the plan as a prudent estimate.

## **6. Business Rates Retention**

- 6.1 The Business rates to be retained by the authority is forecast to grow gradually over the medium term. This is largely as a result of the inflation linked multiplier of Business Rates rather than significant property growth. There is a reduction in funding estimated for 2020/21 which is the expected impact of the fair funding review (see para 5.3). The detailed picture in relation to that review will not be known until Autumn 2019 and will be reported to members when available.

- 6.2 The authority is participating in the Gloucestershire 100% Business Rates Pilot for 2018/19. The exact gain to the authority is not certain at this stage but current estimates suggest it will be a minimum of £800k.
- 6.3 The provisional settlement confirmed that there will not be a Gloucestershire Business Rates Pilot for 2019/20.
- 6.4 The Gloucestershire authorities have therefore agreed to revert to the pooling arrangements which existed before the 2018/19 pilot. This scheme increases the business rates retained locally by reducing the levy that is payable to Central Government on business rates collected above the centrally set baseline.

## **7. General Fund Revenue Budget - Principles and Key Assumptions**

- 7.1 The principles underpinning the proposed revenue strategy are:
- i. Annually, a balanced revenue budget will be set with expenditure limited to the amount of available resources;
  - ii. No long term use of balances to meet recurring baseline expenditure;
  - iii. Resources will be targeted to deliver Corporate Plan priorities and value for money. Any additional investment and spending decisions will be made to reflect Council priorities and strategic commitments.
  - iv. Maintaining the General Fund balance at approximately 10% of net revenue budget. This assumes a minimum level of £1.4m by the end of the plan.
  - v. Year on year savings targets to be met by ongoing efficiency gains, income generation and service transformation.
- 7.2 **Table 1** below, lists the major **assumptions** that have been made over the five years of the strategy:

<b>Table 1</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>
Council Tax base growth	0.75%	0.75%	0.75%	0.75%	0.75%
Council Tax inflation	2.99%	2.99%	2.99%	2.99%	2.99%
Interest Rates (Earned)	0.50%	0.50%	1.00%	1.50%	2.00%
Inflation – Pay	2.00%	2.00%	2.00%	2.00%	2.00%
Inflation – contracts	2.50%	2.50%	2.50%	2.50%	2.50%
Inflation – other income	2.50%	2.50%	2.50%	2.50%	2.50%

## **7. Revenue Budget Increases**

### **Pay and Prices Increases**

- 7.1 A 2% pay award allowance has been included across the five years of the plan. It should be noted that pay awards in Local Government are covered by collective bargaining between employers and trade unions and is not subject to direct control from Central Government. However it is reasonable to assume that Local Government will mirror what happens in the rest of the public sector.
- 7.2 In addition to the increases to reflect employee pay awards, provision has also been made to meet ongoing additional payments to the pension fund required from the employer to recover the deficit.
- 7.3 The pension fund is subject to a triennial actuarial valuation, the most recent of which has been undertaken by Hymans Robertson LLP during 2016, on behalf of Gloucestershire County Council, the pension fund administrator. A £255k increase has been included for 2019/20 with an increase of £100k in each subsequent year.
- 7.4 Prices inflation has been included on selected non-pay items, namely contractual obligations. All other inflationary increases are expected to be absorbed within base budget which represents a real time reduction through efficiency gains.

7.5 Prices inflation is included on selected fees and charges at 2.5% for each year of the plan.

### **Cost Pressures and Savings**

7.6 Cost pressures and saving are included in **Appendix 2** and total a net cost of £0.084m

7.7 The Council entered into an agreement for the Kings Walk Shopping Centre in July 2017 and the money plan reflects the financial benefits this has brought to the revenue budget and General Fund.

7.8 Significant cost pressures that have been highlighted through budget monitoring are highlighted at **Appendix 2**. Some key pressures are highlighted below:

- Pay scale alignment
- Markets
- Cultural services
- Proposals for additional strategy and policy posts through transformation proposals.
- Housing benefit overpayments recovery as a result of move to Universal Credit.

7.9 The budget savings identified in **Appendix 2** for 2019/20 relate to a number of areas where actions undertaken by the Council have led to savings or income growth. Some of the key areas are highlighted below:

- Kings Walk rental growth
- Re-tendering of parking enforcement contract
- Re-tendering of council insurance contract
- Further savings agreed with Civica contract

### **8. Efficiency Savings/Income Generation**

8.1 The Money Plan forecasts indicate the need for a continued delivery of savings in each year of the Plan.

8.2 In February 2018, Council approved the implementation of the target savings for the Money Plan 2018-23. In addition to savings in previous years further savings of £200k in 2018/19 were included.

8.3 With the inclusion of assumed settlement figures for 2019/20 and the assumption of further formula grant reductions over the life of the plan, further savings will be required. It must be noted that the agreement entered on Kings Walk has reduced the level of savings required over the draft money plan.

8.4 The Local Government Finance Settlement 2019/20 has highlighted that the Council will be required to make significant additional savings.

8.5 Specific actions to achieve the targeted savings will need to be approved as part of the Council's annual budget setting process in each financial year. **Appendix 3** highlights targeted savings for 2019/20 and early proposals for 2020/21. Delivering savings early reduces the total savings required over the life of the plan.

8.6 The efficiencies and budget savings target for 2019/20 is £0.250m.

## **9. Overall Costs**

- 9.1 With the targeted savings included from **Table 3**, the total costs of the Council (the “Net Budget Requirement”) over the five year period of the Money Plan change from £14.460m in 2019/20 to £13.731m in 2023/24. Any further spending pressures identified in addition to those detailed in **Appendix 2**, over the five year period of the Money Plan, will need to be funded by additional savings.
- 9.2 Summary budget pages for each service are detailed in **Appendix 5**.

## **10. Revenue Funding**

### **Formula Grant / Localised Business Rates / Revenue Support Grant**

- 10.1 Our current grant from Government for 2019/20 comprises two formula driven components - Revenue Support Grant (RSG) and a retained Business Rates target.
- 10.2 The council will receive RSG of £0.085m in 2019/20.
- 10.3 RSG is expected to cease completely after that year.

### **New Homes Bonus**

- 10.4 New Homes Bonus is a grant that commenced in the 2011/12 financial year and is effectively a reward for increasing the number of residential properties within an area. Whereas previously an increase in the Council Tax base is essentially offset by a reduction in formula grant, central government intends to match-fund the additional Council Tax for each new home for a period of four years.
- 10.5 New Homes Bonus is a significant source of funding for Gloucester City Council. The Council will receive New Homes Bonus in 2019/20 of £1.212.

### **Council Tax**

- 10.6 The Local Government Finance Settlement includes Council Tax Requirement (CTR) as part of the Councils ‘Core Spending Power’. CTR is assumed to grow as part of the settlement as follows:
- an average growth in Council Tax Base, based upon the years 2013/14 to 2015/16,
  - and also increase by an assumed growth based upon CPI at an average of 1.75%.
  - assumed increase of £5 or 3% whichever the greater

Therefore to maintain CTR in line with Government assumptions the minimum year on year increase should in line with bullet points above.

- 10.7 The Government has reaffirmed that if the level of Council Tax rise is greater than 3% or £5, whichever being the higher, a referendum would be required. The Money Plan assumes an increase in Council Tax of 2.99%.

## **11. General Fund Balance**

- 11.1 The estimated level of the general fund balance in each financial year is shown in **Appendix 1**. The General Fund level is at the minimum required level by the end of the Money Plan.
- 11.2 It should also be noted, that although £1.400m is considered an appropriate level of General Fund balances to retain each year, the position should be reviewed if the Council delivers a budget surplus at year end. The level of savings required over the next few years, is likely to be significant, so any opportunity to phase the transition by increasing and then using General Fund balances, could be considered.
- 11.3 In the financial year 2019/20 it is proposed to reduce the General Fund by £0.090m.

## **12.0 Capital Programme and Capital Financing**

- 12.1 The key financial details on capital expenditure and financing in the revised money plan for the 5 years from 2019/20, are shown in detail at **Appendix 4**, and summarised below:
1. Capital programme expenditure of £9.720m. Some key projects are: the Kings Square Development; City Centre Investment Fund, ICT Transformation Projects and externally financed housing projects.
  2. Capital financing comprises grants, Capital receipts and borrowing.
- 12.2 Kings Square is a key deliverable in the overall Kings Quarter regeneration programme. The regeneration of Kings Square is key to delivering the assumed income growth in Kings Walk Shopping Centre and will enhance the opportunities to deliver new income streams in future phases of the Kings Quarter development. The investment in the square will be financed as part of the overall capital programme.
- 12.3 The capital programme assumes the majority of capital financing will be funded through the use of current and expected future capital receipts, where these are not available it will be met from external grants and borrowing. The future financial commitments will be approved based on specific income generating, or revenue saving business cases to fund the cost of the borrowing. The main exceptions to this policy will be essential works on the Council's buildings and ICT systems, which will result in a reduced maintenance liability or potential increase in asset value and ensure delivery of the Councils transformation programme.
- 12.4 Wherever possible and desirable, additional one-off capital investments on a business case basis will be made, providing corporate objectives are delivered, and financing is available and affordable within existing budgets, or preferably with the provision of a "spend to save" revenue saving on existing budgets.
- 12.5 The strategy on borrowing is to ensure that any borrowing is only undertaken on a business case basis, and is affordable and paid off over the life of the asset.
- 12.6 **Appendix 4** shows the proposed capital budgets for 5 years from 2019/20 incorporating any carried forward capital budgets and new, approved schemes. The capital programme will be updated for any future additions, such as Kings Quarter further development, subject to the required level of approval being made.
- 12.7 The 2016/17 Local Government Finance Settlement provided, "Statutory guidance on the flexible use of Capital receipts". The Council approved this strategy in February 2017. Where appropriate this flexibility will still be used to fund transformation where Capital receipts are available and the programme fits the requirement to flexibly use Capital receipts. The strategy is at **Appendix 8**.

### 13.0 Earmarked Reserves

13.1 The Council has limited earmarked reserves with the balance at 31 March 2018 being £4.720m, an increase £0.451m on the position at 31 March 2017, consisting of;

• Insurance reserve	£0.010m
• Historic buildings reserve	£0.053m
• Portfolio reserve	£0.060m
• Shopmobility reserve	£0.029m
• Members Allocation reserve	£0.001m
• Repairs reserve	£0.400m
• Environmental reserve	£1.000m
• Regeneration reserve	£0.435m
• VAT Shelter reserve	£0.736m
• Business Rates reserve	£0.834m
• Trading Development reserve	£0.050m
• Land adoption reserve	£0.801m
• Community Builder Reserve	£0.085m
• Planning Grant reserve	£0.065m
• Economic Development Reserve	£0.020m
• Flooding Works Reserve	£0.010m
• Meet & Greet Reserve	£0.004m
• Lottery Reserve	£0.019m
• Police Contribution Reserve	£0.015m
• Great Place Reserve	£0.093m

13.2 Where earmarked reserves are not ring fenced for a specific use, then if necessary, these reserves may potentially be used to support the General Fund.

13.3 The Council does face significant uncertainty from 2020/21 forwards and it is expected there will be a significant reduction in retained funding from business rates either through reset or the outcomes of the fair funding review. The Council will need to ensure there is sufficient funding in the Business Rates reserve to offset this. The plan assumes £1m will be drawn from this reserve.

13.4 During 2018/19 the Council will also draw on earmarked reserves in delivering the transformation programme and move from the docks warehouses. Both these important programs will deliver long term benefits to both the Council and residents; however the earmarked reserves will need to be returned to a level to protect the Council going forward.

13.5 The table provides a forecast position on earmarked reserves:

Reserves Forecast	Balance at	Transfers	Forecast	Transfers	Forecast
	31/03/2018	2018/19	31/03/2019	2019/20	31/03/2020
	£000	£000	£000	£000	£000
Regeneration Reserve	435	(150)	285	-	285
Land Adoption Reserve	801		801	-	801
VAT Shelter Reserve	736	(427)	309	150	459
Business Rates Reserve	834	(820)	14	1,200	1,214
Environmental Reserve	1,000	-	1,000	-	1,000
Repairs Reserve	400	(350)	50	50	100
Other Earmarked	514	12	526	50	576
<b>Total</b>	<b>4,720</b>	<b>(1,735)</b>	<b>2,985</b>	<b>1,450</b>	<b>4,435</b>

#### 14.0 Alternative Options Considered

14.1 The Council must set a balanced budget in time to start collecting Council Tax by 1<sup>st</sup> April 2018. Alternative proposals put forward for budget savings will be considered as part of this process.

#### 15.0 ABCD Implications

15.1 There are no ABCD implications as a result of this report.

#### 16.0 Financial Implications

16.1 Contained in the body of the report.

#### 17.0 Legal Implications

17.1 Legislation places a duty on the Council, as the Billing Authority, to calculate its budget requirement for 2019/20. The Council also has a statutory requirement to set a balanced budget.

(One Legal have been consulted in the preparation of this report)

#### 18.0 Risk & Opportunity Management Implications

18.1 Covered in the report. The budget is prepared based on the information available at the time of writing. The budget pressures facing the Council have, as far as possible, been built into the budget.

18.2 The risks are set out more fully in the report but in summary centre around the continuing economic situation and the impact this is likely to have on the public sector, driving changes to Government funding in future years and the level of the Council's spend from 2019/20 onwards.

18.3 In addition to the risks identified in the report, a list of additional identified risks for both the Draft Money Plan and the Budget for 2019/20, along with the mitigations is also shown below:

Risk Identified	Inherent Risk Evaluation (scale 0-16?, where 16 represents highest risk)		Proposed measures	Residual Risk Evaluation (scale 0-16?, where 16 represents highest risk)	
<ul style="list-style-type: none"> <li>▪ Employee-related costs will be more than assumed</li> <li>▪ Other costs will be more than assumed</li> </ul>	Risk Score	6	<ul style="list-style-type: none"> <li>▪ Figures based on known commitments and estimated future costs. Any further pressures will need to be matched by additional identified savings.</li> </ul>	Risk Score	4
		8			
<ul style="list-style-type: none"> <li>▪ Pension fund contributions will be higher than expected.</li> </ul>	Risk Score	8	<ul style="list-style-type: none"> <li>▪ The financial plan will continue to be reviewed and updated annually for a five year period, based on known changes and informed by the most recent actuarial triennial valuation.</li> </ul>	Risk Score	4
<ul style="list-style-type: none"> <li>▪ Planned budget</li> </ul>	Risk	14	<ul style="list-style-type: none"> <li>▪ Close monitoring of</li> </ul>	Risk	6

Risk Identified	Inherent Risk Evaluation (scale 0-16?, where 16 represents highest risk)		Proposed measures	Residual Risk Evaluation (scale 0-16?, where 16 represents highest risk)	
<p>reductions will not be achieved</p> <p>▪ Impact of Legislative changes on Councils ongoing costs</p>	Score	6	<p>budgets will be carried out in each financial year.</p> <p>▪ Continuous monitoring of service pressures and ongoing focus on preventative support.</p> <p>▪ Previously agreed changes to Council, tax exemptions and discounts, to help fund the shortfall in financing for local support of Council tax.</p>	Score	4
<p>▪ Income from fees, charges and other sources will not be as high as planned</p>	Risk Score	12	<p>▪ Close monitoring of income budgets will be carried out in each financial year.</p>	Risk Score	8
<p>▪ Timing of Capital Receipts will be later than anticipated or lower than estimated</p> <p>▪ Timing of Capital payments may be earlier than estimated</p>	Risk Score	8	<p>▪ Close monitoring of the timing and payments of capital expenditure/income will be carried out in each financial year. Alternative savings will be identified, or contingency arrangements agreed</p>	Risk Score	4

## 20.0 People Impact Assessment (PIA):

20.1 People Impact Assessments will be carried out for each line of the budget savings, to ensure that all relevant considerations are taken into account.

## 21.0 Other Corporate Implications

1. Community Safety  
None
2. Environmental  
None
3. Staffing  
None
4. Trade Union  
Ongoing discussions with the Trade Union on both the money plan and budget represent a key element of the overall consultation process.

## Background Documents:

Money Plan 2018-23, February 2018

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**MONEY PLAN 2019-24**

**Appendix 1**

	0 2018/19 £'000	1 2019/20 £'000	2 2020/21 £'000	3 2021/22 £'000	4 2022/23 £'000	5 2023/24 £'000
<b>1. BASE BUDGET b/fwd</b>	<b>14,555</b>	<b>13,930</b>	<b>14,210</b>	<b>13,688</b>	<b>13,316</b>	<b>13,410</b>
<b>Pay and Price Increases</b>						
Employees pay awards	132	135	138	141	144	147
Employers Increased Pension Costs	255	255	100	100	100	100
Price Increases	182	150	150	150	150	150
Income Inflation	(94)	(94)	(95)	(98)	(100)	(103)
<b>Revised Base Budget</b>	<b>15,030</b>	<b>14,376</b>	<b>14,503</b>	<b>13,981</b>	<b>13,610</b>	<b>13,704</b>
<b>Cost Pressures/Efficiencies</b>						
Ongoing base pressures	774	423	60	10	0	0
Ongoing base efficiencies/Income generation	(1,674)	(339)	(675)	(675)	(200)	(300)
	(900)	84	(615)	(665)	(200)	(300)
<b>2. NET BUDGET REQUIREMENT</b>	<b>14,130</b>	<b>14,460</b>	<b>13,888</b>	<b>13,316</b>	<b>13,410</b>	<b>13,404</b>
<b>Sources of Finance</b>						
Revenue Support Grant		85				
Business Rates Retention	4,889	5,041	4,112	4,194	4,278	4,363
To/From Business Rates Reserve	32		1,000			
New Homes Bonus	1,745	1,212	654	550	450	450
Transitional Grant						
Council Tax Surplus	120	120				
Council Tax	7,307	7,662	7,970	8,274	8,590	8,917
	0					
<b>3. TOTAL SOURCES OF FINANCE</b>	<b>14,093</b>	<b>14,120</b>	<b>13,736</b>	<b>13,018</b>	<b>13,317</b>	<b>13,731</b>
<b>Budget Surplus/(Shortfall)</b>	<b>(37)</b>	<b>(340)</b>	<b>(152)</b>	<b>(298)</b>	<b>(93)</b>	<b>326</b>
<b>4. PROPOSED BUDGET SAVINGS</b>	<b>200</b>					
<b>Revised Budget (Shortfall)/Surplus</b>	<b>163</b>	<b>(340)</b>	<b>(152)</b>	<b>(298)</b>	<b>(93)</b>	<b>326</b>
<b>5. FUTURE CHANGES</b>						
Efficiency/Transformation/Income Generation		250	200			
<b>Revised Budget (Shortfall)/Surplus</b>	<b>163</b>	<b>(90)</b>	<b>48</b>	<b>(298)</b>	<b>(93)</b>	<b>326</b>
<b>REVISED NET BUDGET REQUIREMENT c/fwd</b>	<b>13,930</b>	<b>14,210</b>	<b>13,688</b>	<b>13,316</b>	<b>13,410</b>	<b>13,404</b>
<b>6. GENERAL FUND BALANCE</b>						
Opening Balance	1,663	1,636	1,546	1,594	1,296	1,204
Contribution to/(from) General Fund	163	(90)	48	(298)	(93)	326
<b>Closing Balance</b>	<b>1,826</b>	<b>1,546</b>	<b>1,594</b>	<b>1,296</b>	<b>1,204</b>	<b>1,530</b>

## Description

2019/20 2020/21 2021/22 2022/23 2023/24

**Ongoing base budget increases**

Democratic Services - Election		20	(20)		
Joint Core Strategy		(40)	(20)		
City Centre Plan	(2)	(70)			
Community Schemes	(20)				
NJC Payscale alignment	45				
Pressures identified in Budget Monitoring - Markets	100				
Pressures identified in Budget Monitoring - Cultural Services	100				
Cultural Anniversary Events - one off funding in 2018/19	(10)				
Membership of Key Cities	10				
Transformation Proposals - Additional Posts	150				
Kings Walk Investment Borrowing Costs		50	50		
Housing Benefit Overpayments	50	100			
<b>Total ongoing Cost Pressures</b>	<b>423</b>	<b>60</b>	<b>10</b>	<b>0</b>	<b>0</b>

**Budget Efficiencies/Income Generation**

Kings Walk Rental Growth	(200)	(300)	(300)		
Parking Contract procurement	(50)				
Kings Walk Investment		(375)	(375)		
Civica Contract	(19)				
Contract Procurements				(200)	(300)
Insurance Contract procurement	(50)				
JCS Budgets	(20)				
<b>Total Ongoing savings</b>	<b>(339)</b>	<b>(675)</b>	<b>(675)</b>	<b>(200)</b>	<b>(300)</b>
<b>Total</b>	<b>84</b>	<b>(615)</b>	<b>(665)</b>	<b>(200)</b>	<b>(300)</b>

**Budget Savings Programmes - 2019/20**

**Appendix 3**

<b>Portfolio</b>	<b>Service</b>	<b>Details: aim of the project</b>	<b>2019/20 £000</b>	<b>2020/21 £000</b>	<b>Comments</b>
Cabinet Member for the Environment	Neighbourhood Services	Energy efficiencies and income generation opportunities	(50)		Identify energy savings which can be delivered through the Council's operational and non-operational estate.
Cabinet Member for Regeneration	Investment Strategy	Property Investment	(100)	(100)	Investments in line with Property Investment Strategy
	Asset Management	Accommodation review	(100)	(100)	Following the transformational review of the Council, new income and saving opportunities from reducing the warehouse accommodation required by the Council
<b>TOTAL</b>			<b>(250)</b>	<b>(200)</b>	
<b>SAVINGS REQUIRED</b>			<b>(340)</b>	<b>(152)</b>	
<b>Contribution to/from General Fund</b>			<b>(90)</b>	<b>48</b>	

**GLOUCESTER CITY COUNCIL**  
**FORECAST CAPITAL PROGRAMME AND FINANCING 2019 - 2024**

Scheme	2019 / 20 £000	2020 / 21 £000	2021 / 22 £000	2022 / 23 £000	2023 / 24 £000	2019 - 2024 £000	Scheme details
Kings Quarter development (Kings Square)	1,000	4,000	0	0	0	5,000	Development Costs of Kings Square as part of the Kings Quarter Regeneration Programme
City Centre Investment Fund	182	0	0	0	0	182	Regeneration within the City Centre, larger projects include Cultural Improvments, car parking improvements and Tourist Information Centre relocation.
GCC Building Improvements	146	100	100	100	100	546	Project funding to ensure GCC buildings remain fit for purpose
ICT Projects	50	50	50	50	50	250	Maintain Council ICT infrastructure / capability.
Housing projects	529	529	529	529	529	2,644	Includes Disabled Facilities Grant which is MHCLG funded. Changes to funding arrangements would alter this element of the budget. Other projects include the commuted sums for social housing.
Drainage and Flood Protection Works	172	100	20	0	0	292	Flood Protection Capital Fund - External grant funded projects to assist with flood protection.
Ranger Centre Barns/Storage	17	0	0	0	0	17	Creating storage facilities for Countryside Unit.
Robinswood All Paths Projects	49	0	0	0	0	49	Partnership work with Gloucestershire Wildlife trust - improving Robinswood Hill
Robinswood Hill	200	0	0	0	0	200	Support development on Robinswood hill
Horsbere Brook Local Nature Reserve works	76	0	0	0	0	76	Nature Reserve works, part funded by Environment Agency. Project is into 2nd year of 10 year programme.
Play Area Improvement Programme	117	60	60	60	60	357	Concurrent funding improving City play areas
Crematorium Cremator Improvements	0	45	0	45	0	90	Funding to ensure maintenance of crematorium infrastructure
Grant Funded Projects	16	0	0	0	0	16	Includes Alney Island grant project
<b>Total</b>	<b>2,555</b>	<b>4,884</b>	<b>759</b>	<b>784</b>	<b>739</b>	<b>9,720</b>	

Financing Source	2019 / 20 £000	2020 / 21 £000	2021 / 22 £000	2022 / 23 £000	2023 / 24 £000	2019 - 2024 £000
Lottery Grants	0	0	0	0	0	0
External Grants (other)	737	574	494	474	474	2,753
Capital Receipts	817	310	265	310	265	1,967
Borrowing	1,000	4,000	0	0	0	5,000
<b>Sub total</b>	<b>2,555</b>	<b>4,884</b>	<b>759</b>	<b>784</b>	<b>739</b>	<b>9,720</b>

# Gloucester **City Council**

## **REVENUE BUDGET**

**2019/20**

**GENERAL FUND SUMMARY 2019/20**

Gloucester City Council	Proposed Budget 2019/20	Place 2019/20	Communities 2019/20	Cultural and Trading 2019/20	Performance & Resources 2019/20	Senior Management 2019/20
<b>Service Expenditure / Income</b>						
Employees	7,738,897	1,756,887	1,990,828	1,647,296	1,655,514	688,372
Premises	3,528,700	275,000	1,121,000	618,600	1,514,100	-
Transport	80,000	9,600	2,100	27,500	39,200	1,600
Supplies and Services	10,434,660	5,960,600	181,150	819,700	1,263,000	2,210,210
Third Party Payments	45,299,288	267,200	309,800	65,638	44,608,850	47,800
Capital Charges	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>67,081,544</b>	<b>8,269,287</b>	<b>3,604,878</b>	<b>3,178,733</b>	<b>49,080,664</b>	<b>2,947,982</b>
Grants and Contributions	(44,235,564)	(454,460)	(211,379)	(10,100)	(43,395,225)	(164,400)
Fees and Charges	(7,890,925)	(2,139,325)	(386,125)	(2,334,425)	(3,003,350)	(27,700)
Other Income	(6,109,450)	(584,225)	(606,800)	(1,147,900)	(3,770,525)	-
<b>Income Total</b>	<b>(58,235,939)</b>	<b>(3,178,010)</b>	<b>(1,204,304)</b>	<b>(3,492,425)</b>	<b>(50,169,100)</b>	<b>(192,100)</b>
<b>Service Expenditure</b>	<b>8,845,606</b>	<b>5,091,277</b>	<b>2,400,574</b>	<b>(313,692)</b>	<b>(1,088,436)</b>	<b>2,755,882</b>
<b>Corporate Expenditure / (Income)</b>						
Interest Payable	340,100					
Interest Receivable	(535,800)					
Corporate Pension Contribution	3,640,200					
Minimum Revenue Provision	820,200					
Kings Walk Sinking Fund	1,100,000					
Insurance Provision	-					
<b>Net Operating Expenditure</b>	<b>14,210,306</b>					
Council Tax Precept	(7,782,000)					
Retained Business Rates	(5,126,000)					
Use Business Rates Reserve	-					
Revenue Support Grant	-					
New Homes Bonus	(1,212,000)					
<b>Net Council Position</b>	<b>90,306</b>					

## Proposed Budget 2019/20 - Place Service

Place	Proposed Budget 2019/20	Head of Service 2019/20	City Centre Delivery 2019/20	City Centre Growth 2019/20	City Centre Improvement 2019/20	Amey Contract 2019/20	Licensing 2019/20
Employees	1,756,887	95,169	854,273	71,820	732,225	-	3,400
Premises	275,000	-	-	9,000	249,500	-	16,500
Transport	9,600	-	-	-	9,600	-	-
Supplies and Services	5,960,600	-	29,400	19,000	141,700	5,766,100	4,400
Third Party Payments	267,200	-	207,000	13,500	37,500	-	9,200
Capital Charges	-	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>8,269,287</b>	<b>95,169</b>	<b>1,090,673</b>	<b>113,320</b>	<b>1,170,525</b>	<b>5,766,100</b>	<b>33,500</b>
Grants and Contributions	(454,460)	-	(40,000)	-	(83,500)	(325,960)	(5,000)
Fees and Charges	(2,139,325)	-	(858,900)	-	(961,400)	-	(319,025)
Other Income	(584,225)	-	-	-	(53,025)	(520,000)	(11,200)
<b>Income Total</b>	<b>(3,178,010)</b>	<b>-</b>	<b>(898,900)</b>	<b>-</b>	<b>(1,097,925)</b>	<b>(845,960)</b>	<b>(335,225)</b>
<b>Service Expenditure</b>	<b>5,091,277</b>	<b>95,169</b>	<b>191,773</b>	<b>113,320</b>	<b>72,600</b>	<b>4,920,140</b>	<b>(301,725)</b>

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## Forecast 2018/19 - Place Service

Place	Forecast 2018/19	Head of Service 2018/19	City Centre Delivery 2018/19	City Centre Growth 2018/19	City Centre Improvement 2018/19	Amey Contract 2018/19	Licensing 2018/19
Employees	1,822,386	93,743	908,680	58,597	756,863	-	4,503
Premises	340,674	-	5,500	10,846	307,827	-	16,500
Transport	16,093	200	1,309	27	14,557	-	-
Supplies and Services	5,918,482	333	24,915	20,220	201,557	5,664,100	7,357
Third Party Payments	367,290	0	292,464	14,085	56,220	792	3,728
Capital Charges	-	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>8,464,925</b>	<b>94,277</b>	<b>1,232,869</b>	<b>103,775</b>	<b>1,337,025</b>	<b>5,664,892</b>	<b>32,088</b>
Grants and Contributions	(474,994)	-	(61,990)	-	(89,924)	(316,444)	(6,636)
Fees and Charges	(2,314,988)	-	(906,807)	-	(1,110,055)	-	(298,126)
Other Income	(642,663)	(0)	(1,411)	-	(78,915)	(504,645)	(57,692)
<b>Income Total</b>	<b>(3,432,645)</b>	<b>(0)</b>	<b>(970,209)</b>	<b>-</b>	<b>(1,278,894)</b>	<b>(821,089)</b>	<b>(362,454)</b>
<b>Service Expenditure</b>	<b>5,032,279</b>	<b>94,276</b>	<b>262,660</b>	<b>103,775</b>	<b>58,131</b>	<b>4,843,803</b>	<b>(330,365)</b>

<b>Head of Service</b>	<b>Proposed Budget 2019/20</b>
Employees	95,169
Premises	-
Transport	-
Supplies and Services	-
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>95,169</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Service Expenditure</b>	<b>95,169</b>

**Service Manager**

Ian Edwards

**Portfolio**

Regeneration and Economy

**Portfolio Holder**

Councillor Paul James

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Head of Place	95,169	-	95,169
<b>Net Service Expenditure</b>	<b>95,169</b>	<b>-</b>	<b>95,169</b>

<b>City Centre Delivery</b>	<b>Proposed Budget 2019/20</b>
Employees	854,273
Premises	-
Transport	-
Supplies and Services	29,400
Third Party Payments	207,000
Capital Charges	-
<b>Expenditure Total</b>	<b>1,090,673</b>
Grants and Contributions	(40,000)
Fees and Charges	(858,900)
Other Income	-
<b>Income Total</b>	<b>(898,900)</b>
<b>Service Expenditure</b>	<b>191,773</b>

**Service Manager**  
**Portfolio**  
**Portfolio Holder**

David Evans  
Planning & Housing Strategy  
Councillor Colin Organ

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Growth Delivery Manager	80,179	-	80,179
Building Control	45,000	-	45,000
Development Management	550,227	(858,900)	(308,673)
Planning Policy	291,500	-	291,500
Historic Buildings	123,767	(40,000)	83,767
<b>Net Service Expenditure</b>	<b>1,090,673</b>	<b>(898,900)</b>	<b>191,773</b>

<b>City Centre Growth</b>	<b>Proposed Budget 2019/20</b>
Employees	71,820
Premises	9,000
Transport	-
Supplies and Services	19,000
Third Party Payments	13,500
Capital Charges	-
<b>Expenditure Total</b>	<b>113,320</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Service Expenditure</b>	<b>113,320</b>

**Service Manager**  
**Portfolio**  
**Portfolio Holder**

David Evans  
Regeneration and Economy  
Councillor Paul James

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Economic Development	104,320	-	104,320
Kings Quarter Regneration (Business Rates)	9,000	-	9,000
<b>Net Service Expenditure</b>	<b>113,320</b>	<b>-</b>	<b>113,320</b>

<b>City Centre Improvement</b>	<b>Proposed Budget 2019/20</b>
Employees	732,225
Premises	249,500
Transport	9,600
Supplies and Services	141,700
Third Party Payments	37,500
Capital Charges	-
<b>Expenditure Total</b>	<b>1,170,525</b>
Grants and Contributions	(83,500)
Fees and Charges	(961,400)
Other Income	(53,025)
<b>Income Total</b>	<b>(1,097,925)</b>
<b>Service Expenditure</b>	<b>72,600</b>

**Service Manager**

Meyrick Brentnall

**Portfolio**

Environment

**Portfolio Holder**

Councillor Richard Cook

<b>Summary By Service Area 2019-20</b>	<b>Total</b>		
	<b>Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Allotments	5,300	(16,500)	(11,200)
Countryside Unit	132,917	(35,000)	97,917
Environment Manager	61,984	-	61,984
City Centre Improvement	368,217	(5,000)	363,217
Streetcare Team	434,706	(225,100)	209,606
Green Waste	12,000	(686,000)	(674,000)
Bulky Waste	-	(77,300)	(77,300)
Parks Management	36,000	(35,000)	1,000
Stray Dogs Service	15,600	-	15,600
Public Toilets	14,300	-	14,300
Sponsorship	-	(18,025)	(18,025)
Flooding and Drainage	89,500	-	89,500
<b>Net Service Expenditure</b>	<b>1,170,525</b>	<b>(1,097,925)</b>	<b>72,600</b>

<b>Amey Contract</b>	<b>Proposed Budget 2019/20</b>
Employees	-
Premises	-
Transport	-
Supplies and Services	5,766,100
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>5,766,100</b>
Grants and Contributions	(325,960)
Fees and Charges	-
Other Income	(520,000)
<b>Income Total</b>	<b>(845,960)</b>
<b>Service Expenditure</b>	<b>4,920,140</b>

**Service Manager**

Meyrick Brentnall

**Portfolio**

Environment

**Portfolio Holder**

Councillor Richard Cook

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Net Contract Fee and Premises	5,766,100	-	5,766,100
Recycling Grants	-	(325,960)	(325,960)
Recycling Credits	-	(520,000)	(520,000)
<b>Net Service Expenditure</b>	<b>5,766,100</b>	<b>(845,960)</b>	<b>4,920,140</b>

<b>Licensing</b>	<b>Proposed Budget 2019/20</b>
Employees	3,400
Premises	16,500
Transport	-
Supplies and Services	4,400
Third Party Payments	9,200
Capital Charges	-
<b>Expenditure Total</b>	<b>33,500</b>
Grants and Contributions	(5,000)
Fees and Charges	(319,025)
Other Income	(11,200)
<b>Income Total</b>	<b>(335,225)</b>
<b>Service Expenditure</b>	<b>(301,725)</b>

**Service Manager**

**Portfolio**

**Portfolio Holder**

Meyrick Brentnall

Communities and Neighbourhoods

Councillor Richard Cook

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Street Trading Licenses	9,100	(54,000)	(44,900)
Hackney Carriage Licenses	12,900	(123,500)	(110,600)
Taxi Marshalling Scheme	8,000	(5,000)	3,000
Other Licenses	3,500	(152,725)	(149,225)
<b>Net Service Expenditure</b>	<b>33,500</b>	<b>(335,225)</b>	<b>(301,725)</b>

## Proposed Budget 2019/20 - Cultural and Trading Services

Cultural & Trading	Proposed Budget 2019/20	Head of Service 2019/20	Shopmobility 2019/20	Markets 2019/20	Cultural Development 2019/20	Food and Drink 2019/20	Visitor Experience 2019/20	Cem and Crem 2019/20	Marketing Gloucester 2019/20
Employees	1,647,296	77,300	85,050	57,903	220,087	169,754	531,174	440,501	65,526
Premises	618,600	-	5,600	157,000	118,800	16,600	89,800	230,800	-
Transport	27,500	-	-	-	1,300	-	1,100	25,100	-
Supplies and Services	819,700	-	10,100	26,600	188,500	95,500	220,500	83,300	195,200
Third Party Payments	65,638	-	-	-	26,638	2,000	2,000	35,000	-
Capital Charges	-	-	-	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>3,178,733</b>	<b>77,300</b>	<b>100,750</b>	<b>241,503</b>	<b>555,325</b>	<b>283,854</b>	<b>844,574</b>	<b>814,701</b>	<b>260,726</b>
Grants and Contributions	(10,100)	-	-	-	-	-	(10,100)	-	-
Fees and Charges	(2,334,425)	-	(24,275)	(1,000)	(181,000)	(15,000)	(23,650)	(2,089,500)	-
Other Income	(1,147,900)	-	(800)	(301,300)	(320,300)	(343,000)	(178,000)	(4,500)	-
<b>Income Total</b>	<b>(3,492,425)</b>	<b>-</b>	<b>(25,075)</b>	<b>(302,300)</b>	<b>(501,300)</b>	<b>(358,000)</b>	<b>(211,750)</b>	<b>(2,094,000)</b>	<b>-</b>
<b>Service Expenditure</b>	<b>(313,692)</b>	<b>77,300</b>	<b>75,675</b>	<b>(60,797)</b>	<b>54,025</b>	<b>(74,146)</b>	<b>632,824</b>	<b>(1,279,299)</b>	<b>260,726</b>

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## Forecast 2018/19 - Cultural and Trading Services

Cultural & Trading	Forecast 2018/19	Head of Service 2018/19	Shopmobility 2018/19	Markets 2018/19	Cultural Development 2018/19	Food and Drink 2018/19	Visitor Experience 2018/19	Cem and Crem 2018/19	Marketing Gloucester 2018/19
Employees	1,654,199	76,921	75,070	61,654	396,073	149,648	410,904	410,429	73,500
Premises	740,561	-	8,208	186,806	112,498	12,078	190,785	230,186	-
Transport	25,164	-	-	-	820	-	-	24,344	-
Supplies and Services	802,028	87	2,194	15,800	116,351	109,126	264,855	98,414	195,200
Third Party Payments	321,147	-	-	-	276,512	767	5,848	38,019	-
Capital Charges	-	-	-	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>3,543,098</b>	<b>77,008</b>	<b>85,472</b>	<b>264,260</b>	<b>902,254</b>	<b>271,619</b>	<b>872,393</b>	<b>801,392</b>	<b>268,700</b>
Grants and Contributions	(20,213)	-	-	-	(20,115)	-	(98)	-	-
Fees and Charges	(2,363,096)	-	-	(49,556)	(69,309)	140	(35,178)	(2,209,192)	-
Other Income	(1,376,214)	-	(21,963)	(282,023)	(404,475)	(312,499)	(328,704)	(26,551)	-
<b>Income Total</b>	<b>(3,759,524)</b>	<b>-</b>	<b>(21,963)</b>	<b>(331,580)</b>	<b>(493,899)</b>	<b>(312,360)</b>	<b>(363,980)</b>	<b>(2,235,743)</b>	<b>-</b>
<b>Service Expenditure</b>	<b>(216,426)</b>	<b>77,008</b>	<b>63,510</b>	<b>(67,320)</b>	<b>408,355</b>	<b>(40,740)</b>	<b>508,413</b>	<b>(1,434,351)</b>	<b>268,700</b>

<b>Head of Service</b>	<b>Proposed Budget 2019/20</b>
Employees	77,300
Premises	-
Transport	-
Supplies and Services	-
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>77,300</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Service Expenditure</b>	<b>77,300</b>

**Service Manager**

Jill Riggs

**Portfolio**

Culture and Leisure

**Portfolio Holder**

Councillor Lise Noakes

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Head of Service	77,300	-	77,300
<b>Net Service Expenditure</b>	<b>77,300</b>	<b>-</b>	<b>77,300</b>

<b>Shopmobility</b>	<b>Proposed Budget 2019/20</b>
Employees	85,050
Premises	5,600
Transport	-
Supplies and Services	10,100
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>100,750</b>
Grants and Contributions	-
Fees and Charges	(24,275)
Other Income	(800)
<b>Income Total</b>	<b>(25,075)</b>
<b>Service Expenditure</b>	<b>75,675</b>

**Service Manager**

**Portfolio**

**Portfolio Holder**

Jill Riggs

Communities and Neighbourhoods

Councillor Jennie Watkins

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Shopmobility	100,750	(25,075)	75,675
<b>Net Service Expenditure</b>	<b>100,750</b>	<b>(25,075)</b>	<b>75,675</b>

<b>Markets</b>	<b>Proposed Budget 2019/20</b>
Employees	57,903
Premises	157,000
Transport	-
Supplies and Services	26,600
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>241,503</b>
Grants and Contributions	-
Fees and Charges	(1,000)
Other Income	(301,300)
<b>Income Total</b>	<b>(302,300)</b>
<b>Service Expenditure</b>	<b>(60,797)</b>

**Service Manager**

Lucy Chilton

**Portfolio**

Regeneration and Economy

**Portfolio Holder**

Councillor Paul James

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Kings Square	3,100	(10,500)	(7,400)
Farmers Market	-	(5,000)	(5,000)
Eastgate Market	219,903	(251,800)	(31,897)
Hempsted	18,500	(35,000)	(16,500)
<b>Net Service Expenditure</b>	<b>241,503</b>	<b>(302,300)</b>	<b>(60,797)</b>

<b>Cultural Development</b>	<b>Proposed Budget 2019/20</b>
Employees	220,087
Premises	118,800
Transport	1,300
Supplies and Services	188,500
Third Party Payments	26,638
Capital Charges	-
<b>Expenditure Total</b>	<b>555,325</b>
Grants and Contributions	-
Fees and Charges	(181,000)
Other Income	(320,300)
<b>Income Total</b>	<b>(501,300)</b>
<b>Service Expenditure</b>	<b>54,025</b>

**Service Manager**

Lucy Chilton / Sarah Gilbert

**Portfolio**

Culture and Leisure

**Portfolio Holder**

Councillor Lise Noakes

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Cultural Development Team	171,455	-	171,455
Guildhall Events	229,303	(241,700)	(12,397)
Guildhall Cinema	34,721	(66,100)	(31,379)
Guildhall Lettings	2,900	(50,000)	(47,100)
Guildhall Workshops	2,000	(2,000)	-
Events	17,042	-	17,042
Culture Trust	-	-	-
Blackfriars	73,903	(61,500)	12,403
Blackfriars Weddings	24,000	(80,000)	(56,000)
<b>Net Service Expenditure</b>	<b>555,325</b>	<b>(501,300)</b>	<b>54,025</b>

<b>Food and Drink</b>	<b>Proposed Budget 2019/20</b>
Employees	169,754
Premises	16,600
Transport	-
Supplies and Services	95,500
Third Party Payments	2,000
Capital Charges	-
<b>Expenditure Total</b>	<b>283,854</b>
Grants and Contributions	-
Fees and Charges	(15,000)
Other Income	(343,000)
<b>Income Total</b>	<b>(358,000)</b>
<b>Service Expenditure</b>	<b>(74,146)</b>

**Service Manager**

Lucy Chilton

**Portfolio**

Culture and Leisure

**Portfolio Holder**

Councillor Lise Noakes

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Food and Drink team and Guildhall Bar	137,366	(175,500)	(38,134)
The Arbor	146,489	(182,500)	(36,011)
<b>Net Service Expenditure</b>	<b>283,854</b>	<b>(358,000)</b>	<b>(74,146)</b>

<b>Visitor Experience</b>	<b>Proposed Budget 2019/20</b>
Employees	531,174
Premises	89,800
Transport	1,100
Supplies and Services	220,500
Third Party Payments	2,000
Capital Charges	-
<b>Expenditure Total</b>	<b>844,574</b>
Grants and Contributions	(10,100)
Fees and Charges	(23,650)
Other Income	(178,000)
<b>Income Total</b>	<b>(211,750)</b>
<b>Service Expenditure</b>	<b>632,824</b>

**Service Manager**

Lucy Chilton

**Portfolio**

Culture and Leisure

**Portfolio Holder**

Councillor Lise Noakes

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Visitor Experience Team	461,095	-	461,095
Museums Service	141,158	(55,150)	86,008
Gloucester Life Museum	34,100	-	34,100
Tourist Information Centre	208,221	(156,600)	51,621
<b>Net Service Expenditure</b>	<b>844,574</b>	<b>(211,750)</b>	<b>632,824</b>

<b>Cemeteries and Crematorium</b>	<b>Proposed Budget 2019/20</b>
Employees	440,501
Premises	230,800
Transport	25,100
Supplies and Services	83,300
Third Party Payments	35,000
Capital Charges	-
<b>Expenditure Total</b>	<b>814,701</b>
Grants and Contributions	-
Fees and Charges	(2,089,500)
Other Income	(4,500)
<b>Income Total</b>	<b>(2,094,000)</b>
<b>Service Expenditure</b>	<b>(1,279,299)</b>

**Service Manager**

Julienne Reeves

**Portfolio**

Environment

**Portfolio Holder**

Councillor Richard Cook

<b>Summary By Service Area 2019-20</b>	<b>Total</b>		
	<b>Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Cems/Crems Admin	438,201	-	438,201
Crematorium	226,200	(1,776,100)	(1,549,900)
Cemeteries	150,300	(317,900)	(167,600)
<b>Net Service Expenditure</b>	<b>814,701</b>	<b>(2,094,000)</b>	<b>(1,279,299)</b>

<b>Marketing Gloucester and Events</b>	<b>Proposed Budget 2019/20</b>
Employees	65,526
Premises	-
Transport	-
Supplies and Services	195,200
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>260,726</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Service Expenditure</b>	<b>260,726</b>

**Service Manager**

Jonathan Lund

**Portfolio**

Culture and Leisure

**Portfolio Holder**

Councillor Lise Noakes

<b>Summary By Service Area 2019-20</b>	<b>Total</b>		
	<b>Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Marketing Gloucester	260,726	-	260,726
<b>Net Service Expenditure</b>	<b>260,726</b>	<b>-</b>	<b>260,726</b>

**Proposed Budget 2019/20 - Communities**

Communities	Proposed Budget 2019/20	Head of Service 2019/20	Aspire Client 2019/20	Customer Services 2019/20	Housing 2019/20	Community Wellbeing 2019/20
Employees	1,990,828	87,046	-	442,800	897,030	563,953
Premises	1,121,000	-	-	-	1,114,000	7,000
Transport	2,100	-	-	-	2,100	-
Supplies and Services	181,150	-	-	5,400	72,450	103,300
Third Party Payments	309,800	100	-	100	65,600	244,000
Capital Charges	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>3,604,878</b>	<b>87,146</b>	<b>-</b>	<b>448,300</b>	<b>2,151,180</b>	<b>918,253</b>
Grants and Contributions	(211,379)	-	(30,000)	-	(145,000)	(36,379)
Fees and Charges	(386,125)	-	-	-	(315,000)	(71,125)
Other Income	(606,800)	-	-	-	(606,800)	-
<b>Income Total</b>	<b>(1,204,304)</b>	<b>-</b>	<b>(30,000)</b>	<b>-</b>	<b>(1,066,800)</b>	<b>(107,504)</b>
<b>Service Expenditure</b>	<b>2,400,574</b>	<b>87,146</b>	<b>(30,000)</b>	<b>448,300</b>	<b>1,084,380</b>	<b>810,749</b>

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**Forecast 2018/19 - Communities**

Communities	Forecast 2018/19	Head of Service 2018/19	Aspire Client 2018/19	Customer Services 2018/19	Housing 2018/19	Community Wellbeing 2018/19
Employees	2,056,619	84,370	-	441,690	969,950	560,610
Premises	1,460,921	-	214,483	380	1,239,487	6,571
Transport	2,857	198	-	44	1,551	1,065
Supplies and Services	173,512	191	-	8,651	69,278	95,393
Third Party Payments	401,556	100	60,000	400	85,320	255,737
Capital Charges	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>4,095,465</b>	<b>84,859</b>	<b>274,482</b>	<b>451,165</b>	<b>2,365,584</b>	<b>919,376</b>
Grants and Contributions	(1,382,959)	-	(300,362)	-	(1,035,677)	(46,920)
Fees and Charges	(367,300)	-	(3,600)	(5,000)	(265,750)	(92,950)
Other Income	(105,082)	-	(520)	-	(91,476)	(13,086)
<b>Income Total</b>	<b>(1,855,341)</b>	<b>-</b>	<b>(304,482)</b>	<b>(5,000)</b>	<b>(1,392,902)</b>	<b>(152,957)</b>
<b>Service Expenditure</b>	<b>2,240,125</b>	<b>84,859</b>	<b>(30,000)</b>	<b>446,165</b>	<b>972,682</b>	<b>766,419</b>

<b>Head of Service</b>	<b>Proposed Budget 2019/20</b>
Employees	87,046
Premises	-
Transport	-
Supplies and Services	-
Third Party Payments	100
Capital Charges	-
<b>Expenditure Total</b>	<b>87,146</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Service Expenditure</b>	<b>87,146</b>

**Service Manager**

Ruth Saunders

**Portfolio**

Communities and Neighbourhoods

**Portfolio Holder**

Councillor Jennie Watkins

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Head of Service	87,146	-	87,146
<b>Net Service Expenditure</b>	<b>87,146</b>	<b>-</b>	<b>87,146</b>

<b>Aspire Client</b>	<b>Proposed Budget 2019/20</b>
Employees	-
Premises	-
Transport	-
Supplies and Services	-
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>-</b>
Grants and Contributions	(30,000)
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>(30,000)</b>
<b>Service Expenditure</b>	<b>(30,000)</b>

**Service Manager**

Ruth Saunders

**Portfolio**

Culture and Leisure

**Portfolio Holder**

Councillor Lise Noakes

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Aspire Client	-	(30,000)	(30,000)
<b>Net Service Expenditure</b>	<b>-</b>	<b>(30,000)</b>	<b>(30,000)</b>

<b>Customer Services</b>	<b>Proposed Budget 2019/20</b>
Employees	442,800
Premises	-
Transport	-
Supplies and Services	5,400
Third Party Payments	100
Capital Charges	-
<b>Expenditure Total</b>	<b>448,300</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Service Expenditure</b>	<b>448,300</b>

**Service Manager**

**Portfolio**

**Portfolio Holder**

Bob O'Brien

Policy and Resources

Councillor Hannah Norman

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Customer Services Team	448,300	-	448,300
<b>Net Service Expenditure</b>	<b>448,300</b>	<b>-</b>	<b>448,300</b>

<b>Housing</b>	<b>Proposed Budget 2019/20</b>
Employees	897,030
Premises	1,114,000
Transport	2,100
Supplies and Services	72,450
Third Party Payments	65,600
Capital Charges	-
<b>Expenditure Total</b>	<b>2,151,180</b>
Grants and Contributions	(145,000)
Fees and Charges	(315,000)
Other Income	(606,800)
<b>Income Total</b>	<b>(1,066,800)</b>
<b>Service Expenditure</b>	<b>1,084,380</b>

**Service Manager**

Ruth Saunders

**Portfolio**

Communities and Neighbourhoods

**Portfolio Holder**

Councillor Jennie Watkins

<b>Summary By Service Area 2019-20</b>	<b>Total</b>		
	<b>Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Housing and Homelessness Service	1,823,980	(750,000)	1,073,980
Hostels	185,000	(185,000)	-
Private Sector Housing	30,200	(31,800)	(1,600)
HMO Licenses	112,000	(100,000)	12,000
<b>Net Service Expenditure</b>	<b>2,151,180</b>	<b>(1,066,800)</b>	<b>1,084,380</b>

<b>Community Wellbeing</b>	<b>Proposed Budget 2019/20</b>
Employees	563,953
Premises	7,000
Transport	-
Supplies and Services	103,300
Third Party Payments	244,000
Capital Charges	-
<b>Expenditure Total</b>	<b>918,253</b>
Grants and Contributions	(36,379)
Fees and Charges	(71,125)
Other Income	-
<b>Income Total</b>	<b>(107,504)</b>
<b>Service Expenditure</b>	<b>810,749</b>

**Service Manager**

Ruth Saunders

**Portfolio**

Communities and Neighbourhoods

**Portfolio Holder**

Councillor Jennie Watkins

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Voluntary Sector Support	115,000	-	115,000
Community Safety	4,000	-	4,000
Project SOLACE	93,167	(36,379)	56,789
CCTV	84,000	-	84,000
Core Community Wellbeing Team	508,086	(4,500)	503,586
Pest Control	49,000	(32,800)	16,200
Emergency Planning	17,500	-	17,500
Internal Health and Safety	2,500	-	2,500
Pollution Control	20,000	(33,825)	(13,825)
Contaminated Land	25,000	-	25,000
<b>Net Service Expenditure</b>	<b>918,253</b>	<b>(107,504)</b>	<b>810,749</b>

**Proposed Budget 2019/20 - Performance and Resources**

Performance & Resources	Proposed Budget 2019/20	Head of Service 2019/20	Financial Services 2019/20	Revenues and Benefits 2019/20	Business Support 2019/20	Democratic and Electoral Services 2019/20	Property Management 2019/20	Parking 2019/20
Employees	1,655,514	101,284	323,946	82,276	356,080	403,230	329,765	58,932
Premises	1,514,100	-	30,000	-	-	-	555,900	928,200
Transport	39,200	100	21,400	-	-	17,700	-	-
Supplies and Services	1,263,000	-	296,800	8,800	26,700	426,500	278,500	225,700
Third Party Payments	44,608,850	-	278,100	44,181,150	88,700	29,800	24,100	7,000
Capital Charges	-	-	-	-	-	-	-	-
<b>Expenditure Total</b>	<b>49,080,664</b>	<b>101,384</b>	<b>950,246</b>	<b>44,272,226</b>	<b>471,480</b>	<b>877,230</b>	<b>1,188,265</b>	<b>1,219,832</b>
Grants and Contributions	(43,395,225)	-	-	(43,395,225)	-	-	-	-
Fees and Charges	(3,003,350)	-	(12,500)	(341,900)	(167,500)	-	(55,000)	(2,426,450)
Other Income	(3,770,525)	-	(25,000)	-	-	-	(3,713,800)	(31,725)
<b>Income Total</b>	<b>(50,169,100)</b>	<b>-</b>	<b>(37,500)</b>	<b>(43,737,125)</b>	<b>(167,500)</b>	<b>-</b>	<b>(3,768,800)</b>	<b>(2,458,175)</b>
<b>Service Expenditure</b>	<b>(1,088,436)</b>	<b>101,384</b>	<b>912,746</b>	<b>535,101</b>	<b>303,980</b>	<b>877,230</b>	<b>(2,580,535)</b>	<b>(1,238,343)</b>

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**Forecast 2018/19 - Performance and Resources**

Performance & Resources	Forecast 2018/19	Head of Service 2018/19	Financial Services 2018/19	Revenues and Benefits 2018/19	Business Support 2018/19	Democratic and Electoral Services 2018/19	Property Management 2018/19	Parking 2018/19
Employees	1,578,136	100,598	408,770	62,170	331,706	249,339	368,281	57,271
Premises	1,753,790	-	30,000	3,148	-	-	792,009	928,633
Transport	55,838	58	37,604	46	3,620	14,510	-	-
Supplies and Services	1,932,067	-	244,797	693,774	28,868	413,685	284,938	266,005
Third Party Payments	2,180,422	-	303,208	1,719,831	74,999	30,041	52,344	-
Capital Charges	38,040,785	-	-	38,040,785	-	-	-	-
<b>Expenditure Total</b>	<b>45,541,038</b>	<b>100,656</b>	<b>1,024,380</b>	<b>40,519,754</b>	<b>439,193</b>	<b>707,575</b>	<b>1,497,571</b>	<b>1,251,909</b>
Grants and Contributions	(39,494,301)	-	-	(39,497,031)	-	1,040	-	1,690
Fees and Charges	(2,917,215)	-	(16,061)	(358,794)	(152,350)	(846)	(51,592)	(2,337,571)
Other Income	(3,645,931)	-	(23,905)	(24,037)	(1,467)	(20,574)	(3,489,062)	(86,885)
<b>Income Total</b>	<b>(46,057,447)</b>	<b>-</b>	<b>(39,967)</b>	<b>(39,879,863)</b>	<b>(153,816)</b>	<b>(20,379)</b>	<b>(3,540,654)</b>	<b>(2,422,767)</b>
<b>Service Expenditure</b>	<b>(516,408)</b>	<b>100,656</b>	<b>984,413</b>	<b>639,891</b>	<b>285,377</b>	<b>687,195</b>	<b>(2,043,083)</b>	<b>(1,170,857)</b>

<b>Head of Service</b>	<b>Proposed Budget 2019/20</b>
Employees	101,284
Premises	-
Transport	100
Supplies and Services	-
Third Party Payments	-
Capital Charges	-
<b>Expenditure Total</b>	<b>101,384</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Service Expenditure</b>	<b>101,384</b>

**Service Manager**

Jon Topping

**Portfolio**

Performance and Resources

**Portfolio Holder**

Councillor Hannah Norman

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Head of Policy and Resources	101,384	-	101,384
<b>Net Service Expenditure</b>	<b>101,384</b>	<b>-</b>	<b>101,384</b>

<b>Financial Services</b>	<b>Proposed Budget 2019/20</b>
Employees	323,946
Premises	30,000
Transport	21,400
Supplies and Services	296,800
Third Party Payments	278,100
Capital Charges	-
<b>Expenditure Total</b>	<b>950,246</b>
Grants and Contributions	-
Fees and Charges	(12,500)
Other Income	(25,000)
<b>Income Total</b>	<b>(37,500)</b>
<b>Service Expenditure</b>	<b>912,746</b>

**Service Manager**

Hadrian Walters / Greg Maw

**Portfolio**

Performance and Resources

**Portfolio Holder**

Councillor Hannah Norman

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Internal Audit	189,900	-	189,900
Corporate Expenses	190,400	-	190,400
Gloucestershire Airport Rent	-	(25,000)	(25,000)
Financial Services	397,383	(12,500)	384,883
Treasury Management	109,600	-	109,600
Procurement	62,963	-	62,963
<b>Net Service Expenditure</b>	<b>950,246</b>	<b>(37,500)</b>	<b>912,746</b>

<b>Revenues and Benefits</b>	<b>Proposed Budget 2019/20</b>
Employees	82,276
Premises	-
Transport	-
Supplies and Services	8,800
Third Party Payments	44,181,150
Capital Charges	-
<b>Expenditure Total</b>	<b>44,272,226</b>
Grants and Contributions	(43,395,225)
Fees and Charges	(341,900)
Other Income	-
<b>Income Total</b>	<b>(43,737,125)</b>
<b>Service Expenditure</b>	<b>535,101</b>

**Service Manager**

Jon Topping

**Portfolio**

Performance and Resources

**Portfolio Holder**

Councillor Hannah Norman

<b>Summary By Service Area 2019-20</b>	<b>Total</b>		
	<b>Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Council Revenues and Benefits Client	280,776	(1,221,225)	(940,449)
Civica Revenues and Benefits Services	1,852,950	-	1,852,950
Housing Benefit and Subsidy	42,138,500	(42,515,900)	(377,400)
<b>Net Service Expenditure</b>	<b>44,272,226</b>	<b>(43,737,125)</b>	<b>535,101</b>

<b>Business Support</b>	<b>Proposed Budget 2019/20</b>
Employees	356,080
Premises	-
Transport	-
Supplies and Services	26,700
Third Party Payments	88,700
Capital Charges	-
<b>Expenditure Total</b>	<b>471,480</b>
Grants and Contributions	-
Fees and Charges	(167,500)
Other Income	-
<b>Income Total</b>	<b>(167,500)</b>
<b>Service Expenditure</b>	<b>303,980</b>

**Service Manager**  
**Portfolio**  
**Portfolio Holder**

Tanya Davies  
Performance and Resources  
Councillor Hannah Norman

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Business Support Team	436,380	(22,500)	413,880
Corporate Vehicles	-	-	-
Land Charges	35,100	(145,000)	(109,900)
<b>Net Service Expenditure</b>	<b>471,480</b>	<b>(167,500)</b>	<b>303,980</b>

<b>Democratic and Electoral Services</b>	<b>Proposed Budget 2019/20</b>
Employees	403,230
Premises	-
Transport	17,700
Supplies and Services	426,500
Third Party Payments	29,800
Capital Charges	-
<b>Expenditure Total</b>	<b>877,230</b>
Grants and Contributions	-
Fees and Charges	-
Other Income	-
<b>Income Total</b>	<b>-</b>
<b>Service Expenditure</b>	<b>877,230</b>

**Service Manager**

Tanya Davies

**Portfolio**

Performance and Resources

**Portfolio Holder**

Councillor Hannah Norman

<b>Summary By Service Area 2019-20</b>	<b>Total Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Civic Admin	31,500	-	31,500
Members Support	366,200	-	366,200
Democratic Services	389,330	-	389,330
Elections	90,200	-	90,200
<b>Net Service Expenditure</b>	<b>877,230</b>	<b>-</b>	<b>877,230</b>

<b>Property Management</b>	<b>Proposed Budget 2019/20</b>
Employees	329,765
Premises	555,900
Transport	-
Supplies and Services	278,500
Third Party Payments	24,100
Capital Charges	-
<b>Expenditure Total</b>	<b>1,188,265</b>
Grants and Contributions	-
Fees and Charges	(55,000)
Other Income	(3,713,800)
<b>Income Total</b>	<b>(3,768,800)</b>
<b>Service Expenditure</b>	<b>(2,580,535)</b>

**Service Manager**

Mark Foyn

**Portfolio**

Regeneration and Economy

**Portfolio Holder**

Councillor Paul James

<b>Summary By Service Area 2019-20</b>	<b>Total</b>		
	<b>Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Commercial Property Portfolio	120,400	(1,068,900)	(948,500)
Existing Bus Station	26,700	(44,900)	(18,200)
Kings Walk Shopping Centre	230,000	(2,600,000)	(2,370,000)
Docks Complex	403,000	(55,000)	348,000
Christmas Lights	25,000	-	25,000
Asset Management	383,165	-	383,165
<b>Net Service Expenditure</b>	<b>1,188,265</b>	<b>(3,768,800)</b>	<b>(2,580,535)</b>

<b>Parking</b>	<b>Proposed Budget 2019/20</b>
Employees	58,932
Premises	928,200
Transport	-
Supplies and Services	225,700
Third Party Payments	7,000
Capital Charges	-
<b>Expenditure Total</b>	<b>1,219,832</b>
Grants and Contributions	-
Fees and Charges	(2,426,450)
Other Income	(31,725)
<b>Income Total</b>	<b>(2,458,175)</b>
<b>Service Expenditure</b>	<b>(1,238,343)</b>

**Service Manager**  
**Portfolio**  
**Portfolio Holder**

Mark Foyn  
Regeneration and Economy  
Councillor Paul James

<b>Summary By Service Area 2019-20</b>	<b>Total</b>		
	<b>Expenditure</b>	<b>Total Income</b>	<b>Net</b>
Off Street Car Parks	1,194,332	(2,422,875)	(1,228,543)
Castlemeads Car Parks	25,500	(35,300)	(9,800)
<b>Net Service Expenditure</b>	<b>1,219,832</b>	<b>(2,458,175)</b>	<b>(1,238,343)</b>

## Proposed Budget 2019/20 - Senior Management

Senior Management	Proposed Budget 2019/20
Employees	688,372
Premises	-
Transport	1,600
Supplies and Services	2,210,210
Third Party Payments	47,800
Capital Charges	-
<b>Expenditure Total</b>	<b>2,947,982</b>
Grants and Contributions	(164,400)
Fees and Charges	(27,700)
Other Income	-
<b>Income Total</b>	<b>(192,100)</b>
<b>Service Expenditure</b>	<b>2,755,882</b>

**Service Manager**

Jon McGinty

**Portfolio**

Regeneration and Economy

**Portfolio Holder**

Councillor Paul James

Summary By Service Area 2019-20	Total Expenditure	Total Income	Net
Corporate Management Team and Corporate Support	552,872	(79,400)	473,472
IT Client	1,549,700	(27,700)	1,522,000
Legal Services	394,310	-	394,310
Comms Client	88,600	-	88,600
HR Client	362,500	(85,000)	277,500
<b>Net Service Expenditure</b>	<b>2,947,982</b>	<b>(192,100)</b>	<b>2,755,882</b>

## Forecast 2018/19 - Performance and Resources

Senior Management	Proposed Budget 2018/19
Employees	700,064
Premises	7
Transport	1,652
Supplies and Services	2,248,585
Third Party Payments	(1,178)
Capital Charges	-
<b>Expenditure Total</b>	<b>2,949,131</b>
Grants and Contributions	(162,614)

Fees and Charges	(81,986)
Other Income	(669)
<b>Income Total</b>	<b>(245,269)</b>
<b>Service Expenditure</b>	<b>2,703,862</b>

# Gloucester **City Council**

## FEES and CHARGES

2019/20

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**FEES AND CHARGES 2019/20**  
**FOREWORD**

The following pages give a comprehensive list of fees and charges levied by Gloucester City Council and Government on chargeable services provided to the public, within the city.

Members agreed a general increase of 2.5% although some increases vary from this to reflect supply and demand for the service and the need to conform to pricing policies.

Should you have any queries regarding these charges then please contact the relevant officer whose name is shown at the back of the book.

## ENVIRONMENTAL HEALTH

*All Non Business for  
VAT purposes unless  
where stated*

				<u>2018/2019</u>	<u>2019/2020</u>	<u>Increase</u>
				<u>Charge £</u>	<u>Charge £</u>	<u>%</u>
Rodent Control:	<b>Including VAT</b>					
Domestic Premises		per visit	1st Visit:	£46	<b>£46.50</b>	1.09%
			2nd Visit:	£23	<b>£23.50</b>	2.17%
			3rd Visit:	£46	<b>£46.50</b>	1.09%
Commercial / Industrial Premises		per visit	1st Visit:	£52	<b>£53.00</b>	1.92%
			2nd Visit:	£27	<b>£27.50</b>	1.85%
			3rd Visit:	£52	<b>£53.00</b>	1.92%
Residents receiving Council Tax or Housing Benefit		per visit	1st Visit:	£23	<b>£23.50</b>	2.17%
			2nd Visit:	£12	<b>£12.00</b>	4.35%
			3rd Visit:	£23	<b>£23.50</b>	2.17%

\*A 2nd Visit must be booked within one month of the 1st visit to qualify for the 2nd visit rate shown above.

Disinfestation of Premises:	<b>Including VAT</b>					
Domestic Premises		per visit	1st Visit:	£52.00	<b>£53.00</b>	1.92%
			2nd Visit:	£26.00	<b>£26.50</b>	1.92%
			3rd Visit:	£52.00	<b>£53.00</b>	1.92%
Commercial / Industrial Premises		per visit	1st Visit:	£63.00	<b>£64.00</b>	1.59%
			2nd Visit:	£29.00	<b>£29.50</b>	1.72%
			3rd Visit:	£63.00	<b>£64.00</b>	1.59%
Residents receiving Council Tax or Housing Benefit		per visit	1st Visit:	£26.00	<b>£26.50</b>	1.92%
			2nd Visit:	£13.00	<b>£13.50</b>	3.85%
			3rd Visit:	£26.00	<b>£26.50</b>	1.92%

\*A 2nd Visit must be booked within one month of the 1st visit to qualify for the 2nd visit rate shown above.

Wasp Nests	<b>Including VAT</b>					
Domestic Premises		per visit		£45.00	<b>£45.50</b>	1.11%
Commercial / Industrial Premises		per visit		£45.00	<b>£45.50</b>	1.11%
Residents receiving Council Tax or Housing Benefit		per visit		£22.50	<b>£23.00</b>	2.22%

\*If two wasps nests are reported at the same domestic property, the charge will be as above, plus an additional £10.

Work in default fees will be a reasonable charge on a case by case basis		#	Variable	#		
Environmental Health Officer Rate (Hourly Rate - court charges)	<b>Exempt from VAT</b>	*	£52.00	*	<b>£54.00</b>	3.85%
Environmental Health Officer Rate (Hourly Rate) (BBFA)	<b>Exempt from VAT</b>		n/a		<b>£70.00</b>	
Skin Piercing, Acupuncture etc registration		premises	£115.00		<b>£120.00</b>	4.35%
		per person	£115.00		<b>£120.00</b>	4.35%

				<u>2018/2019</u>		<u>Increase</u>
				<u>Charge £</u>		<u>%</u>
High Hedge Nuisance, Investigation Fee				£402.50	<b>£412.55</b>	2.50%
For people in receipt of Income Support Benefit, Pension Credit Guarantee, or State Pension				£68.40	<b>£70.15</b>	2.56%

High hedge/investigation Concessions:

- Those in receipt of Council tax support or housing benefit receive around 83% concession
- People with a disability receive around 83% concession
- People over 65 years old receive around 83% concession
- Those in receipt of Income Support, Pension Credit Guarantee or State Pension receive around 83% concession

Fixed Penalty Notices

- Depositing Litter **£100** (Reduced fee of £75.00 if paid within 10 days) \*\*
- Failure to comply with a street litter control notice **£100** (Reduced fee of £60.00 if paid within 10 days) \*\*
- Failure to comply with a litter clearing notice **£100** (Reduced fee of £60.00 if paid within 10 days) \*\*
- Failure to produce waste documents **£300** (Reduced fee of £180.00 if paid within 10 days) \*\*
- Failure to produce authority to transport waste **£300** (Reduced fee of £180.00 if paid within 10 days) \*\*
- Unauthorised distribution of free printed matter **£75** (Reduced fee of £50.00 if paid within 10 days) \*\*
- Failure to comply with a waste receptacles notice **£100** (Reduced fee of £60.00 if paid within 10 days) \*\*
- Failure to comply with a Dog Control Order **£75** (Reduced to £50.00 if paid within 10 days) \*\*
- Graffiti **£75** (Reduced fee of £50.00 if paid within 10 days)
- Fly-posting **£75** (Reduced fee of £50.00 if paid within 10 days)
- Exposing vehicles for sale on a road **£100** (Reduced fee of £60.00 if paid within 10 days)
- Repairing vehicles on a road **£100** (Reduced fee of £60.00 if paid within 10 days)
- Fixed Penalty Notices for Fly-Tipping **£400** (reduced to £300 if paid within 10 days).

\* Including Examination of food for voluntary surrender

# A charge may be charged under the enforcement Act under the Service of Housing Act Notice (part 1 of the Housing Act 2006) but this has yet to be finalised and authorised.

**Environmental Information Regulations: VAT at standard rate**

- Personal enquiries (per photocopied sheet)
- Others (based on 1 hours work)

**Environmental Health : Permits**  
*All Non Business for VAT purposes*

	<u>2018/2019</u>	<u>2019/2020</u>	<u>Increase</u>
	<u>Charge £</u>	<u>Charge £</u>	<u>%</u>
<b>LAPC and LAPPC charges</b>			
<b>Application Fees</b>			
A2 Application Fee	£3,300.00	<b>£3,300.00</b>	0.00%
Additional fee for operating without a permit	£1,200.00	<b>£1,200.00</b>	0.00%
<b>Annual Subsistence Charges</b>			
Annual Subsistence (Low)	£1,420.00	<b>£1,420.00</b>	0.00%
Annual Subsistence (Medium)	£1,600.00	<b>£1,600.00</b>	0.00%
Annual Subsistence (High)	£2,300.00	<b>£2,300.00</b>	0.00%
<b>Variation</b>			
Substantial Variation	£1,350.00	<b>£1,350.00</b>	0.00%
<b>Transfer</b>			
Transfer	£235.00	<b>£235.00</b>	0.00%
<b>Surrender</b>			
Surrender	£685.00	<b>£685.00</b>	0.00%
<b>Standard Part B Fees</b>			
Standard Part B Process	£1,625.00	<b>£1,625.00</b>	0.00%
Additional fee for currently operating without a permit	£1,175.00	<b>£1,175.00</b>	0.00%
Stage I Petrol Vapour Recovery	£152.00	<b>£152.00</b>	0.00%
Dry Cleaners	£152.00	<b>£152.00</b>	0.00%
Stage I & Stage II Petrol Vapour Recovery	£255.00	<b>£255.00</b>	0.00%
Vehicle Refinishers	£355.00	<b>£355.00</b>	0.00%
Additional fee for operating a reduced fee activity without a permit	£70.00	<b>£70.00</b>	0.00%
Mobile screening and crushing plant	£1,620.00	<b>£1,620.00</b>	0.00%
: - for the 3rd to 7th applications	£970.00	<b>£970.00</b>	0.00%
: - for 8th & Subsequent applications	£490.00	<b>£490.00</b>	0.00%
*Where an application for any of the above is for a combined Part B & Waste application	£305.00 (in addition to above)	<b>£305.00</b>	0.00%
<b>Annual Subsistence Charges</b>			
Standard Process (Low)	£760.00	<b>£760.00</b>	0.00%
Standard Process (Medium)	£1,140.00	<b>£1,140.00</b>	0.00%
Standard Process (High)	£1,720.00	<b>£1,720.00</b>	0.00%
Reduced fee activity (Low)	£78.00	<b>£78.00</b>	0.00%
Reduced fee activity (Medium)	£155.00	<b>£155.00</b>	0.00%
Reduced fee activity (High)	£235.00	<b>£235.00</b>	0.00%
<b>Stage I &amp; II Petrol Vapour Recovery</b>			
Petrol Vapour Recovery 1 & 2 (Low)	£111.00	<b>£111.00</b>	0.00%
Petrol Vapour Recovery 1 & 2 (Medium)	£222.00	<b>£222.00</b>	0.00%
Petrol Vapour Recovery 1 & 2 (High)	£335.00	<b>£335.00</b>	0.00%
<b>Vehicle Refinishing</b>			
Vehicle Refinishers (Low)	£225.00	<b>£225.00</b>	0.00%
Vehicle Refinishers (Medium)	£360.00	<b>£360.00</b>	0.00%
Vehicle Refinishers (High)	£540.00	<b>£540.00</b>	0.00%
<b>Mobile Plant</b>			
Mobile Plant - 1st & 2nd Permits (Low)	£635.00	<b>£635.00</b>	0.00%
Mobile Plant - 1st & 2nd Permits (Medium)	£1,020.00	<b>£1,020.00</b>	0.00%
Mobile Plant - 1st & 2nd Permits (High)	£1,530.00	<b>£1,530.00</b>	0.00%
Mobile Plant - 3rd - 7th Permits (Low)	£380.00	<b>£380.00</b>	0.00%
Mobile Plant - 3rd - 7th Permits (Medium)	£605.00	<b>£605.00</b>	0.00%
Mobile Plant - 3rd - 7th Permits (High)	£910.00	<b>£910.00</b>	0.00%
Mobile Plant - 8th + Permits (Low)	£194.00	<b>£194.00</b>	0.00%
Mobile Plant - 8th + Permits (Medium)	£309.00	<b>£309.00</b>	0.00%
Mobile Plant - 8th + Permits (High)	£465.00	<b>£465.00</b>	0.00%
: - Part B process subject to reporting in addition to above (under E-PRTR)	£102.00	<b>£102.00</b>	0.00%
<b>Transfer and Surrender</b>			
Standard process transfer	£167.00	<b>£167.00</b>	0.00%
Standard process partial transfer	£490.00	<b>£490.00</b>	0.00%
New operator at low risk reduced fee activity	£77.00	<b>£77.00</b>	0.00%
Reduced fee activity partial transfer	£47.00	<b>£47.00</b>	0.00%
<b>Temporary Transfer for Mobiles</b>			
First Transfer	£53.00	<b>£53.00</b>	0.00%
Repeat transfer	£10.00	<b>£10.00</b>	0.00%
Repeat following enforcement or warning	£53.00	<b>£53.00</b>	0.00%
<b>Substantial Change</b>			
Standard Process	£1,030.00	<b>£1,030.00</b>	0.00%
Standard Process where the substantial change results in a new PPC activity	£1,620.00	<b>£1,620.00</b>	0.00%
Reduced fee activities	£100.00	<b>£100.00</b>	0.00%

**Note**

Subsistence charges can be paid in four equal quarterly instalments paid on 1st April, 1st July, 1st October and 1st January. Where paid quarterly the total amount payable to the local authority will be increased by **£36.00**. In addition there is also a charge of **£50** for late fees which applies when an invoice remains unpaid eight weeks from the date the invoice was issued. Reduced fee activities are: Service Stations, Vehicle Refinishers and Dry

## Environmental Health Cont: Permits

*All Non Business for VAT purposes*

<u>LA - IPPC charges</u>	<u>2018/2019</u> <u>Charge £</u>	<u>2019/2020</u> <u>Charge £</u>	Increase %
<b><u>Environmental Permitting</u></b>	<b>Fees are provided by Environment Agency 2019/20 fees are to be confirmed in March 2019</b>		
<b><u>Application Fees</u></b>			
A2 Application Fee	£3,300.00	<b>£3,300.00</b>	0.00%
Additional fee for operating without a permit	£1,170.00	<b>£1,170.00</b>	0.00%
<b><u>Annual Subsistence Charges</u></b>			
Annual Subsistence (low)	£1,420.00	<b>£1,420.00</b>	0.00%
Annual Subsistence (Medium)	£1,580.00	<b>£1,580.00</b>	0.00%
Annual Subsistence (High)	£2,290.00	<b>£2,290.00</b>	0.00%
<b><u>Variation</u></b>			
Substantial Variation	£1,350.00	<b>£1,350.00</b>	0.00%
<b><u>Transfer</u></b>			
Transfer	£230.00	<b>£230.00</b>	0.00%
Partial Transfer	£685.00	<b>£685.00</b>	0.00%
<b><u>Surrender</u></b>			
Surrender	£685.00	<b>£685.00</b>	0.00%

**HMO LICENCES (Act 2003)**  
*All Non business for VAT purposes*

	<u>2018/19</u> <u>Charge £</u>	<u>2019/20</u> <u>Charge £</u>
<b><u>Houses Let in Multiple Occupation (HMO's)</u></b>		
New or renewed standard applications	£450	<b>£820</b>
Variations to application	£70	<b>£70</b>
Additional cost for non-standard applications per hour	£33	<b>£33</b>
Standard Application Fee Payable every five years	£450	<b>£820</b>
Non Standard Application Fee Payable on failure to licence at appropriate time:	variable based on officer times	~~~

**Note, HMO Licences now cover a 5 year period, in 2018/19 these covered a three year period**

~~~ Additional charges will be incurred for non-standard applications that will be calculated in accordance with the nature and amount of extra work required.

## LICENCES (Gambling Act 2005)

*All Non business for VAT purposes*

|                                                 |             |                               | <u>2018/19</u><br><u>Charge £</u> | <u>2019/20</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> | <u>Max Fee</u><br><u>Cap</u> |
|-------------------------------------------------|-------------|-------------------------------|-----------------------------------|-----------------------------------|-----------------------------|------------------------------|
| <b><u>Premises Licences and Permit Fees</u></b> |             |                               |                                   |                                   |                             |                              |
| New Small Casino                                | Application | New/Provisional Statement     | £5,768.00 *                       | <b>£5,768.00</b>                  | 0.00%                       | <b>£8,000.00</b>             |
|                                                 |             | Annual Fee                    | £3,605.00 *                       | <b>£3,605.00</b>                  | 0.00%                       | <b>£5,000.00</b>             |
|                                                 | Application | Variation                     | £2,884.00 *                       | <b>£2,884.00</b>                  | 0.00%                       | <b>£4,000.00</b>             |
|                                                 | Application | Provisional Statement Holders | £2,163.00 *                       | <b>£2,163.00</b>                  | 0.00%                       | <b>£8,000.00</b>             |
|                                                 | Application | Transfer / Reinstatement      | £1,297.80 *                       | <b>£1,297.80</b>                  | 0.00%                       | <b>£1,800.00</b>             |
| New Large Casino                                | Application | New/Provisional Statement     | £7,210.00 *                       | <b>£7,210.00</b>                  | 0.00%                       | <b>£10,000.00</b>            |
|                                                 |             | Annual Fee                    | £7,210.00 *                       | <b>£7,210.00</b>                  | 0.00%                       | <b>£10,000.00</b>            |
|                                                 | Application | Variation                     | £3,605.00 *                       | <b>£3,605.00</b>                  | 0.00%                       | <b>£5,000.00</b>             |
|                                                 | Application | Provisional Statement Holders | £3,605.00 *                       | <b>£3,605.00</b>                  | 0.00%                       | <b>£10,000.00</b>            |
|                                                 | Application | Transfer / Reinstatement      | £1,550.15                         | <b>£1,550.15</b>                  | 0.00%                       | <b>£2,150.00</b>             |
| Regional Casino                                 | Application | New/Provisional Statement     | £10,815.00 *                      | <b>£10,815.00</b>                 | 0.00%                       | <b>£15,000.00</b>            |
|                                                 |             | Annual Fee                    | £10,815.00 *                      | <b>£10,815.00</b>                 | 0.00%                       | <b>£15,000.00</b>            |
|                                                 | Application | Variation                     | £5,407.50 *                       | <b>£5,407.50</b>                  | 0.00%                       | <b>£7,500.00</b>             |
|                                                 | Application | Provisional Statement Holders | £5,768.00 *                       | <b>£5,768.00</b>                  | 0.00%                       | <b>£15,000.00</b>            |
|                                                 | Application | Transfer / Reinstatement      | £4,686.50 *                       | <b>£4,686.50</b>                  | 0.00%                       | <b>£6,500.00</b>             |
| Bingo Club                                      | Application | New/Provisional Statement     | £2,511.25 *                       | <b>£2,511.25</b>                  | 0.00%                       | <b>£3,500.00</b>             |
|                                                 |             | Annual Fee                    | £717.50 *                         | <b>£717.50</b>                    | 0.00%                       | <b>£1,000.00</b>             |
|                                                 | Application | Variation                     | £1,255.63 *                       | <b>£1,255.63</b>                  | 0.00%                       | <b>£1,750.00</b>             |
|                                                 | Application | Provisional Statement Holders | £861.00 *                         | <b>£861.00</b>                    | 0.00%                       | <b>£3,500.00</b>             |
|                                                 | Application | Transfer / Reinstatement      | £861.00 *                         | <b>£861.00</b>                    | 0.00%                       | <b>£1,200.00</b>             |
| Betting Premises (excluding Tracks)             | Application | New/Provisional Statement     | £2,152.50 *                       | <b>£2,152.50</b>                  | 0.00%                       | <b>£3,000.00</b>             |
|                                                 |             | Annual Fee                    | £430.50 *                         | <b>£430.50</b>                    | 0.00%                       | <b>£600.00</b>               |
|                                                 | Application | Variation                     | £1,076.25 *                       | <b>£1,076.25</b>                  | 0.00%                       | <b>£1,500.00</b>             |
|                                                 | Application | Provisional Statement Holders | £861.00 *                         | <b>£861.00</b>                    | 0.00%                       | <b>£3,000.00</b>             |
|                                                 | Application | Transfer / Reinstatement      | £861.00 *                         | <b>£861.00</b>                    | 0.00%                       | <b>£1,200.00</b>             |
| Tracks                                          | Application | New/Provisional Statement     | £1,793.75 *                       | <b>£1,793.75</b>                  | 0.00%                       | <b>£2,500.00</b>             |
|                                                 |             | Annual Fee                    | £717.50 *                         | <b>£717.50</b>                    | 0.00%                       | <b>£1,000.00</b>             |
|                                                 | Application | Variation                     | £896.88 *                         | <b>£896.88</b>                    | 0.00%                       | <b>£1,250.00</b>             |
|                                                 | Application | Provisional Statement Holders | £681.63 *                         | <b>£681.63</b>                    | 0.00%                       | <b>£2,500.00</b>             |
|                                                 | Application | Transfer / Reinstatement      | £681.63 *                         | <b>£681.63</b>                    | 0.00%                       | <b>£950.00</b>               |
| Family Entertainment Centres                    | Application | New/Provisional Statement     | £1,435.00 *                       | <b>£1,435.00</b>                  | 0.00%                       | <b>£2,000.00</b>             |
|                                                 |             | Annual Fee                    | £538.13 *                         | <b>£538.13</b>                    | 0.00%                       | <b>£750.00</b>               |
|                                                 | Application | Variation                     | £717.50 *                         | <b>£717.50</b>                    | 0.00%                       | <b>£1,000.00</b>             |
|                                                 | Application | Provisional Statement Holders | £681.63 *                         | <b>£681.63</b>                    | 0.00%                       | <b>£2,000.00</b>             |
|                                                 | Application | Transfer / Reinstatement      | £681.63 *                         | <b>£681.63</b>                    | 0.00%                       | <b>£950.00</b>               |
| Gaming Centre (Adult)                           | Application | New/Provisional Statement     | £1,435.00 *                       | <b>£1,435.00</b>                  | 0.00%                       | <b>£2,000.00</b>             |
|                                                 |             | Annual Fee                    | £717.50 *                         | <b>£717.50</b>                    | 0.00%                       | <b>£1,000.00</b>             |
|                                                 | Application | Variation                     | £717.50 *                         | <b>£717.50</b>                    | 0.00%                       | <b>£1,000.00</b>             |
|                                                 | Application | Provisional Statement Holders | £861.00 *                         | <b>£861.00</b>                    | 0.00%                       | <b>£2,000.00</b>             |
|                                                 | Application | Transfer / Reinstatement      | £861.00 *                         | <b>£861.00</b>                    | 0.00%                       | <b>£1,200.00</b>             |
| Copy of Licence                                 |             | £20.50 *                      | <b>£20.50</b>                     | 0.00%                             |                             |                              |
| Notification of Change Fee                      |             | £35.88 *                      | <b>£35.88</b>                     | 0.00%                             |                             |                              |
| Occasional Use Notice                           |             |                               |                                   |                                   |                             |                              |
| Temporary Use notice                            |             |                               |                                   |                                   |                             |                              |

\* Note :Gloucester City Council prices are set as a guide, and will be subject to variation in accordance with evidence of fairness. However the amount charged will not exceed the Statutory maximum set by Legislation

! Gambling Act 2005 may give rise to changes in some of the Fees listed above but however these charge set and the above will apply until further notice.

## LICENCES (Gambling Act 2005)

*All Non business for VAT*

|                                                          |             |                        | <u>2018/19</u>  | <u>2019/20</u>  | <u>Increase</u> |
|----------------------------------------------------------|-------------|------------------------|-----------------|-----------------|-----------------|
|                                                          |             |                        | <u>Charge £</u> | <u>Charge £</u> | <u>%</u>        |
| <b><u>Permit Fees</u></b>                                |             |                        |                 |                 |                 |
| Family Entertainment Centre                              | Application | New/Renewal            | £300.00 *       | <b>£300.00</b>  | 0.00% each      |
|                                                          | Application | Transitional           | £100.00 *       | <b>£100.00</b>  | 0.00%           |
|                                                          |             | Change of Name         | £25.00 *        | <b>£25.00</b>   | 0.00%           |
|                                                          |             | Copy of Permit         | £15.00 *        | <b>£15.00</b>   | 0.00%           |
| Prize Gaming                                             | Application | New/Renewal            | £300.00 *       | <b>£300.00</b>  | 0.00% each      |
|                                                          | Application | Transitional           | £100.00 *       | <b>£100.00</b>  | 0.00%           |
|                                                          |             | Change of Name         | £25.00 *        | <b>£25.00</b>   | 0.00%           |
|                                                          |             | Copy of Permit         | £15.00 *        | <b>£15.00</b>   | 0.00%           |
| Alcohol Licences Premises-<br>2 or Less machines         | Application | New                    | £50.00 *        | <b>£50.00</b>   | 0.00%           |
| Alcohol Licences Premises-<br>More than 2 machines       | Application | New                    | £150.00 *       | <b>£150.00</b>  | 0.00%           |
|                                                          |             | Annual Fee             | £50.00 *        | <b>£50.00</b>   | 0.00%           |
|                                                          | Application | Transitional           | £100.00 *       | <b>£100.00</b>  | 0.00%           |
|                                                          | Application | Variation              | £100.00 *       | <b>£100.00</b>  | 0.00%           |
|                                                          |             | Change of Name         | £25.00 *        | <b>£25.00</b>   | 0.00%           |
|                                                          |             | Copy of Permit         | £15.00 *        | <b>£15.00</b>   | 0.00%           |
| Club Gaming Permit                                       | Application | New/Renewal            | £200.00 *       | <b>£200.00</b>  | 0.00% each      |
|                                                          |             | Annual Fee             | £50.00 *        | <b>£50.00</b>   | 0.00%           |
|                                                          | Application | Transitional/Variation | £100.00 *       | <b>£100.00</b>  | 0.00% each      |
|                                                          |             | Copy of Permit         | £15.00 *        | <b>£15.00</b>   | 0.00%           |
| Club Gaming Machine Permit                               | Application | New/Renewal            | £200.00 *       | <b>£200.00</b>  | 0.00%           |
|                                                          |             | Annual Fee             | £50.00 *        | <b>£50.00</b>   | 0.00%           |
|                                                          | Application | Transitional/Variation | £100.00 *       | <b>£100.00</b>  | 0.00% each      |
|                                                          |             | Copy of Permit         | £15.00 *        | <b>£15.00</b>   | 0.00%           |
| Club (fast Track) for Gaming Permit<br>or Machine Permit | Application | New/Renewal            | £100.00 *       | <b>£100.00</b>  | 0.00% each      |
|                                                          |             | Annual Fee             | £50.00 *        | <b>£50.00</b>   | 0.00%           |
|                                                          | Application | Transitional           | £100.00 *       | <b>£100.00</b>  | 0.00%           |

\* Note Where Annual Fee, Renewal Fee, Transitional Fee, Change of Name, Copy Pe and Transfer if not noted - it is because the fee is not Applicable. For the Pe

\*\* **All Fees Listed are Statutory and Set by the Secretary of State and Licensing Authority**

Note: Gambling Act 2005 may give rise to changes in some of the Fees listed above but however these charges have r set and the above will apply until further notice.

**(Health Act 2006)****No Smoking Policy***All Non business for VAT purposes*

|                                         |                       | <u>2018/19</u><br><u>Charge £</u> | <u>2019/20</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |
|-----------------------------------------|-----------------------|-----------------------------------|-----------------------------------|-----------------------------|
| <b>Fixed Penalty</b>                    |                       |                                   |                                   |                             |
| Failure to Display NO Smoking Signs     | (paid within 15 Days) | £150.00 *                         | <b>£150</b>                       | 0.00%                       |
|                                         | (paid within 29 days) | £200.00 *                         | <b>£200</b>                       | 0.00%                       |
| Smoking Offences in a Smoke- free Place | (paid within 15 Days) | £30.00 **                         | <b>£30</b>                        | 0.00%                       |
|                                         | (paid within 29 days) | £50.00 **                         | <b>£50</b>                        | 0.00%                       |

\* Note that this is a Statutory Penalty under Section 6 of the Health Act 2006

\*\* Note that this is a Statutory Penalty under Section 7 of the Health Act 2006

**ENVIRONMENTAL HEALTH***All Non Business for VAT purposes unless where stated*

|                                                   |                                                | <u>2018/19</u><br><u>Charge £</u> | <u>2019/20</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |
|---------------------------------------------------|------------------------------------------------|-----------------------------------|-----------------------------------|-----------------------------|
| Food Export Certificates                          |                                                | £29.00                            | <b>£30.00</b>                     | 3.45%                       |
| Level 2 Award in Food Safety in Catering Training | Gloucester business candidates                 | £50.00                            | <b>£51.25</b>                     | 2.50%                       |
|                                                   | non-Gloucester business candidates             | £64.00                            | <b>£65.50</b>                     | 2.34%                       |
|                                                   | At the Business Address <b>(VAT INCLUSIVE)</b> | £43.00                            | <b>£44.00</b>                     | 2.33%                       |
| N.B. Discounts are available for group bookings   |                                                |                                   |                                   |                             |

**Animal Health Licences**

Plus cost of vet \*\*\*

**Fees will be confirmed at Licencing & Enforcement in March 2019**

|                                        |                     |         |                |       |
|----------------------------------------|---------------------|---------|----------------|-------|
| Animal Boarding Establishments         |                     | £127.00 | <b>£127.00</b> | 0.00% |
| Breeding of Dogs Licence***            |                     | £75.00  | <b>£75.00</b>  | 0.00% |
| Dangerous Wild Animals Licence ***     | Initial application | £205.00 | <b>£205.00</b> | 0.00% |
|                                        | Renewal application | £154.00 | <b>£154.00</b> | 0.00% |
| Pet Shop Licences ***                  |                     | £72.00  | <b>£72.00</b>  | 0.00% |
| Zoo Licences ***                       |                     | £425.00 | <b>£425.00</b> | 0.00% |
| Horse Riding Establishment Licence *** |                     | £148.00 | <b>£148.00</b> | 0.00% |
| Copy of licence                        |                     | £11.00  | <b>£11.00</b>  | 0.00% |

**Scrap Metal Dealers Licence****Application**

|                                     |  |         |                |       |
|-------------------------------------|--|---------|----------------|-------|
| New Site Licence Application        |  | £440.00 | <b>£440.00</b> | 0.00% |
| New Collectors Application          |  | £265.00 | <b>£265.00</b> | 0.00% |
| Site Renewal Application            |  | £345.00 | <b>£345.00</b> | 0.00% |
| Collectors Renewal Application      |  | £218.00 | <b>£218.00</b> | 0.00% |
| Variation to Site Application       |  | £235.00 | <b>£235.00</b> | 0.00% |
| Variation to Collectors Application |  | £142.00 | <b>£142.00</b> | 0.00% |
| Replacement Vehicle Badge           |  | £20.00  | <b>£20.00</b>  | 0.00% |
| Copy of Paper Licence               |  | £11.00  | <b>£11.00</b>  | 0.00% |
| Change of Details                   |  | £48.00  | <b>£48.00</b>  | 0.00% |

**LICENCES (Act 2003)**  
*All Non business for VAT purposes*

|                                                                | <u>2018/19</u><br><u>Charge £</u> | <u>2019/20</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |       |
|----------------------------------------------------------------|-----------------------------------|-----------------------------------|-----------------------------|-------|
| <b><u>Sex shop Licences:</u></b>                               |                                   |                                   |                             |       |
| Grant / Renewal:                                               |                                   |                                   |                             |       |
| New Application                                                | £4,420.00                         | <b>£4,420.00</b>                  | 0.00%                       |       |
| Renewal Application                                            | £2,810.00                         | <b>£2,810.00</b>                  | 0.00%                       |       |
| Transfer Application                                           | £2,125.00                         | <b>£2,125.00</b>                  | 0.00%                       |       |
| Variation Application                                          | £2,125.00                         | <b>£2,125.00</b>                  | 0.00%                       |       |
| Refund to unsuccessful new and renewal applications            | £800.00                           | <b>£800.00</b>                    | 0.00%                       |       |
| Change of Details                                              | £33.50                            | <b>£33.50</b>                     | 0.00%                       |       |
| Copy of Licence                                                | £15.50                            | <b>£15.50</b>                     | 0.00%                       |       |
| <b><u>Premises Licences and Club Premises Certificates</u></b> |                                   |                                   |                             |       |
| Band A, NDRV £0 - £4,300                                       | Conversion/New/Variation          | £100.00 **                        | <b>£100.00</b>              | 0.00% |
|                                                                | Annual Fee                        | £70.00 **                         | <b>£70.00</b>               | 0.00% |
| Band B, NDRV £4,301 - £33,000                                  | Conversion/New/Variation          | £190.00 **                        | <b>£190.00</b>              | 0.00% |
|                                                                | Annual Fee                        | £180.00 **                        | <b>£180.00</b>              | 0.00% |
| Band C, NDRV £33,001 - £87,000                                 | Conversion/New/Variation          | £315.00 **                        | <b>£315.00</b>              | 0.00% |
|                                                                | Annual Fee                        | £295.00 **                        | <b>£295.00</b>              | 0.00% |
| #   Band D, NDRV £87,001 - £125,000                            | Conversion/New/Variation          | £450.00 **                        | <b>£450.00</b>              | 0.00% |
|                                                                | Annual Fee                        | £320.00 **                        | <b>£320.00</b>              | 0.00% |
| ##   Band E, NDRV £125,001 and above                           | Conversion/New/Variation          | £635.00 **                        | <b>£635.00</b>              | 0.00% |
|                                                                | Annual Fee                        | £350.00 **                        | <b>£350.00</b>              | 0.00% |

# Note: Where Premises are used exclusively or primarily for the supply of alcohol for consumption on the premises the fee shall be 2 x the amount specified above

## Note: Where Premises are used exclusively or primarily for the supply of alcohol for consumption on the premises the fee shall be 3 x the amount specified above

\*\* Statutory fee

## LICENCES (Act 2003 - Continued)

All Non business for VAT purposes

|                                                                                         |                       | <u>2018/19</u><br><u>Charge £</u> | <u>2019/20</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |
|-----------------------------------------------------------------------------------------|-----------------------|-----------------------------------|-----------------------------------|-----------------------------|
| <b><u>Additional Fee for Licensable Activities where the Occupancy is &gt; 5000</u></b> |                       |                                   |                                   |                             |
| Occupancy -                                                                             | 5,000 - 9,999         | £1,000 **                         | <b>£1,000</b>                     | 0.00%                       |
|                                                                                         | 10,000 - 14,999       | £2,000 **                         | <b>£2,000</b>                     | 0.00%                       |
|                                                                                         | 15,000 - 19,999       | £4,000 **                         | <b>£4,000</b>                     | 0.00%                       |
|                                                                                         | 20,000 - 29,999       | £8,000 **                         | <b>£8,000</b>                     | 0.00%                       |
|                                                                                         | 30,000 - 39,999       | £16,000 **                        | <b>£16,000</b>                    | 0.00%                       |
|                                                                                         | 40,000 - 49,999       | £24,000 **                        | <b>£24,000</b>                    | 0.00%                       |
|                                                                                         | 50,000 - 59,000       | £32,000 **                        | <b>£32,000</b>                    | 0.00%                       |
|                                                                                         | 60,000 - 69,999       | £40,000 **                        | <b>£40,000</b>                    | 0.00%                       |
|                                                                                         | 70,000 - 79,999       | £48,000 **                        | <b>£48,000</b>                    | 0.00%                       |
|                                                                                         | 80,000 - 89,999       | £56,000 **                        | <b>£56,000</b>                    | 0.00%                       |
|                                                                                         | 90,000 and over       | £64,000 **                        | <b>£64,000</b>                    | 0.00%                       |
| <br><b><u>Licensing Act 2003 - Other Fees</u></b>                                       |                       |                                   |                                   |                             |
| Loss or theft of premises licence or summary (Section 25)                               |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Application for a provisional statement where premises being built etc. (Section 29)    |                       | £315.00 **                        | <b>£315.00</b>                    | 0.00%                       |
| Notification of change of name or address (Section 33)                                  |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Application to vary licence to specify individual as premises supervisor (Section 37)   |                       | £23.00 **                         | <b>£23.00</b>                     | 0.00%                       |
| Application for minor variation to premises licence or club premises certificate        |                       | £89.00 **                         | <b>£89.00</b>                     | 0.00%                       |
| Application for transfer of premises licence (Section 42)                               |                       | £23.00 **                         | <b>£23.00</b>                     | 0.00%                       |
| Interim Authority Notice following the death etc of licence holder (Section 47)         |                       | £23.00 **                         | <b>£23.00</b>                     | 0.00%                       |
| Theft, loss etc. of certificate or summary (Section 79)                                 |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Notification of change of name or alteration of rules of club (Section 82)              |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Change of relevant registered address of club (Section 83 (1) or (2))                   |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Temporary Event Notice (Section 100)                                                    |                       | £21.00 **                         | <b>£21.00</b>                     | 0.00%                       |
| Theft, loss etc. or temporary event notice (Section 110)                                |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Application for a grant of personal licence (Section 117)                               |                       | £37.00 **                         | <b>£37.00</b>                     | 0.00%                       |
| Theft, loss etc. of personal licence (Section 126)                                      |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Duty to notify change of name or address (Section 127)                                  |                       | £10.50 **                         | <b>£10.50</b>                     | 0.00%                       |
| Right of freeholder etc. to be notified of licensing matters (Section 178)              |                       | £21.00 **                         | <b>£21.00</b>                     | 0.00%                       |
| **                                                                                      | <b>Statutory fees</b> |                                   |                                   |                             |

## HACKNEY CARRIAGES

*All Outside the scope of VAT*

| <b>HACKNEY CARRIAGES/ PRIVATE HIRE</b>                               |                        | <b>2018/2019</b> | <b>2019/2020</b> | <b>Increase</b> |
|----------------------------------------------------------------------|------------------------|------------------|------------------|-----------------|
| <b>DRIVERS</b>                                                       |                        | <b>Charge £</b>  | <b>Charge £</b>  | <b>%</b>        |
| 1 year New HC & PH Drivers Licences                                  |                        | £113.00 ****     | <b>£113.00</b>   | 0.00%           |
| 3 year New HC & PH Drivers Licences                                  |                        | £246.00 ****     | <b>£246.00</b>   | 0.00%           |
| 3 yearly DBS Fee *                                                   |                        | £44.00 ****      | <b>£44.00</b>    | 0.00%           |
| DVLA check                                                           |                        | N/A              | N/A              |                 |
| HC Deposit Knowledge Test                                            | **                     | £55.00           | <b>£55.00</b>    | 0.00%           |
| HC Knowledge Test (50% to GHCA)**                                    |                        | £110.00          | <b>£110.00</b>   | 0.00%           |
| PH Knowledge Test                                                    |                        | £31.00           | <b>£31.00</b>    | 0.00%           |
| Renewal HC & PH drivers                                              | (1 Year)               | £79.00           | <b>£79.00</b>    | 0.00%           |
|                                                                      | (3 Year)               | £206.00          | <b>£206.00</b>   | 0.00%           |
| 3 yearly DBS Fee *                                                   |                        | £44.00 ****      | <b>£44.00</b>    | 0.00%           |
| Replacement Licence Badge                                            |                        | £10.00 ****      | <b>£10.00</b>    | 0.00%           |
| <b>OPERATORS</b>                                                     |                        |                  |                  |                 |
| 1 year PH Operators Licences - up to 2 vehicles                      |                        | N/A              | N/A              | 0.00%           |
| Up to 3-5 vehicles                                                   |                        | N/A              | N/A              | 0.00%           |
| Up to 6-10 vehicles                                                  |                        | N/A              | N/A              | 0.00%           |
| 11 + vehicles                                                        |                        | N/A              | N/A              | 0.00%           |
| 5 Year PH Operators Licences - up to 2 vehicles                      |                        | N/A              | N/A              | 0.00%           |
| Up to 3-5 vehicles                                                   |                        | N/A              | N/A              | 0.00%           |
| Up to 6-10 vehicles                                                  |                        | N/A              | N/A              | 0.00%           |
| 11 + vehicles                                                        |                        | N/A              | N/A              | 0.00%           |
| 1 year PH Operators Licences:                                        |                        |                  |                  |                 |
| Micro Operator (up to 3 vehicles)                                    |                        | £300.00          | <b>£300.00</b>   | 0.00%           |
| Small Operator (4 - 10 vehicles)                                     |                        | £620.00          | <b>£620.00</b>   | 0.00%           |
| Medium Operator (11 - 30 vehicles)                                   |                        | £1,000.00        | <b>£1,000.00</b> | 0.00%           |
| Large Operator (31 + vehicles)                                       |                        | £1,500.00        | <b>£1,500.00</b> | 0.00%           |
| 5 year PH Operators Licences:                                        |                        |                  |                  |                 |
| Micro Operator (up to 3 vehicles)                                    |                        | £1,200.00        | <b>£1,200.00</b> | 0.00%           |
| Small Operator (4 - 10 vehicles)                                     |                        | £2,480.00        | <b>£2,480.00</b> | 0.00%           |
| Medium Operator (11 - 30 vehicles)                                   |                        | £4,000.00        | <b>£4,000.00</b> | 0.00%           |
| Large Operator (31 + vehicles)                                       |                        | £6,000.00        | <b>£6,000.00</b> | 0.00%           |
| Add Premises on Operators Licence                                    | 1 year new application | £144.00          | <b>£144.00</b>   | 0.00%           |
|                                                                      | 5 year new application | £450.00          | <b>£450.00</b>   | 0.00%           |
| Add Premises on Operators Licence                                    | 1 year Renewal         | £103.00          | <b>£103.00</b>   | 0.00%           |
|                                                                      | 5 Year Renewal         | £410.00          | <b>£410.00</b>   | 0.00%           |
| <b>VEHICLES</b>                                                      |                        |                  |                  |                 |
| HC Vehicle Licences                                                  |                        | £189.00          | <b>£189.00</b>   | 0.00%           |
| PH Vehicle Licences                                                  |                        | £189.00          | <b>£189.00</b>   | 0.00%           |
| Transfer of Ownership                                                |                        | £50.00 ****      | <b>£50.00</b>    | 0.00%           |
| Temporary Change of Vehicle                                          |                        | £67.00           | <b>£67.00</b>    | 0.00%           |
| Replacement Plates                                                   | External Rear          | £20.00 ****      | <b>£20.00</b>    | 0.00%           |
|                                                                      | External Front         | £15.00           | <b>£15.00</b>    | 0.00%           |
|                                                                      | Internal Window        | £15.00 ****      | <b>£15.00</b>    | 0.00%           |
| Replacement Licence Certificate                                      |                        | £10.50           | <b>£10.50</b>    | 0.00%           |
| Application to notify of change of address                           |                        | £10.50           | <b>£10.50</b>    | 0.00%           |
| Hackney Carriage Sticker Pack (No Smoking Stickers)                  |                        | £5.00            | <b>£5.00</b>     | 0.00%           |
| Private Hire Sticker Pack (Bus Lane , Insurance (x3) and no smoking) |                        | £10.00           | <b>£10.00</b>    | 0.00%           |
| Bus Lane Sticker                                                     |                        | £3.00            | <b>£3.00</b>     | 0.00%           |

\* And then every 3 years. This fee is subject to variation in accordance with DBS increases and includes administration costs.

\*\* This deposit fee is payable for the Hackney Carriage knowledge test and is non-refundable if the test is cancelled

\*\*\* application for new drivers of both

\*\*\*\* Includes allowance for administration cc

## Planning Application Fees 2018/19

### Local Planning Authority Advice

| <u>Category of Development</u>                                   | <u>Charge for Letter only</u> | <u>Charge for office meeting followed by a letter</u> | <u>Charge for site visit followed by a letter</u> | <u>Fees/charges for follow-up meeting(s) (per hour or part there of)</u> | <u>Fees/charges for follow-up letter (if considered follow up, otherwise new pre-application will be required)</u> |
|------------------------------------------------------------------|-------------------------------|-------------------------------------------------------|---------------------------------------------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| <b><u>Residential Development (including changes of use)</u></b> |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| 1-2 Dwellings                                                    | £200.00                       | £300.00                                               | £400.00                                           | £100.00                                                                  | £120.00                                                                                                            |
| 3-5 Dwellings                                                    | £500.00                       | £600.00                                               | £700.00                                           | £100.00                                                                  | £150.00                                                                                                            |
| 6-9 Dwellings                                                    | £600.00                       | £700.00                                               | £800.00                                           | £100.00                                                                  | £150.00                                                                                                            |
| 10-49 Dwellings                                                  | £1,000.00                     | £1,300.00                                             | £1,600.00                                         | £150.00                                                                  | £150.00                                                                                                            |
| 50-199 Dwellings                                                 | £2,000.00                     | £2,500.00                                             | £2,700.00                                         | £200.00                                                                  | £400.00                                                                                                            |
| 200+ Dwellings                                                   | £3,000.00                     | £3,500.00                                             | £3,800.00                                         | £250.00                                                                  | £500.00                                                                                                            |
| <b><u>Non residential or commercial</u></b> **                   |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Less than 500m <sup>2</sup>                                      | £200.00                       | £300.00                                               | £400.00                                           | £100.00                                                                  | £100.00                                                                                                            |
| 501-999m <sup>2</sup>                                            | £300.00                       | £400.00                                               | £500.00                                           | £100.00                                                                  | £150.00                                                                                                            |
| 1000 - 4999m <sup>2</sup>                                        | £1,000.00                     | £1,300.00                                             | £1,500.00                                         | £150.00                                                                  | £200.00                                                                                                            |
| 5000 - 9999m <sup>2</sup>                                        | £1,500.00                     | £1,800.00 *                                           | £2,000.00                                         | £200.00                                                                  | £400.00                                                                                                            |
| 10000m <sup>2</sup> + (More than 2ha)                            | £2,000.00                     | £2,500.00                                             | £3,000.00                                         | £300.00                                                                  | £500.00                                                                                                            |
| * Further meeting & feedback £750                                |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| <b><u>Permitted Development</u></b>                              |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Householder                                                      | £37.00                        | N/A                                                   | N/A                                               | N/A                                                                      | N/A                                                                                                                |
| Other                                                            | £54.00                        | N/A                                                   | N/A                                               | N/A                                                                      | N/A                                                                                                                |
| <b><u>Pre-Application Advice</u></b>                             |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Householder                                                      | £42.00                        | £110.00                                               | £140.00                                           | £40.00                                                                   | N/A (new pre-application required)                                                                                 |
| <b><u>Others</u></b>                                             |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Listed Building/Conservation                                     | £100.00                       | £140.00                                               | £160.00                                           | £100.00                                                                  | £100.00                                                                                                            |
| Advertisements                                                   | £53.00                        | N/A                                                   | N/A                                               | £55.00                                                                   | £100.00                                                                                                            |
| Change of Use                                                    | £105.00                       | £200.00                                               | £300.00                                           | £100.00                                                                  | £100.00                                                                                                            |
| Telecommunications                                               | £105.00                       | £200.00                                               | £300.00                                           | £100.00                                                                  | £100.00                                                                                                            |
| Other                                                            | £105.00                       | £200.00                                               | £300.00                                           | £100.00                                                                  | £100.00                                                                                                            |
| Copy Consent (Dev. Control)                                      | £15.00                        | N/A                                                   | N/A                                               | N/A                                                                      | N/A                                                                                                                |

## Notes

All fees are inclusive of VAT @ 20%.

\*Gross floor area, measured externally.

\*\*This is for proposals that only require listed building consent, if there are other works that require planning permission, the fee will be based on the relevant category of development.

\*\*\*If the proposal is change of use to a dwelling, the fee for residential dwelling applies.

\*\*\*\*Includes development not falling within any of the above categories such as playing pitches, car parks.

An additional fee will be payable if our advice requires comment or reports from independent consultants/professional advisors not employed by the Council.

Generally, following the formal response, planning officers will not be able to enter into correspondence unless a new pre-application has been submitted.

## Exemptions

Advice sought in the following categories is free:

- Building Conservation advice for works of repair to listed building and Conservation Area consents.

- Works to trees covered by a Tree Preservation Order or trees located within a Conservation Area.

- Where the enquiry is made by a Local Authority or County Council and the proposal relates to a statutory function of the Authority/Council.

- Where the enquiry is made by a Parish or Town Council.

- Where the enquiry is made by a Housing Association, Registered Social Landlord, or an equivalent Affordable Housing Provider or an architect/agent acting directly on their behalf working on a **solely** affordable housing proposal, one scheme per site, any subsequent proposal would be subject to the full pre-application fee.

- Where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application).

- Initial advice will be provided where Gloucester City Council are working with local independents setting up a new business and / or are grant aiding them through Business Support grants

## Reductions

50% reduction in fees for local charities and local community groups providing services to the community and relating to the provision of that service.

## Planning Application Fees 2019/20

### Local Planning Authority Advice

| <u>Category of Development</u>                                   | <u>Charge for Letter only</u> | <u>Charge for office meeting followed by a letter</u> | <u>Charge for site visit followed by a letter</u> | <u>Fees/charges for follow-up meeting(s) (per hour or part there of)</u> | <u>Fees/charges for follow-up letter (if considered follow up, otherwise new pre-application will be required)</u> |
|------------------------------------------------------------------|-------------------------------|-------------------------------------------------------|---------------------------------------------------|--------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------|
| <b><u>Residential Development (including changes of use)</u></b> |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| 1-2 Dwellings                                                    | £205.00                       | £307.50                                               | £410.00                                           | £102.50                                                                  | £123.00                                                                                                            |
| 3-5 Dwellings                                                    | £512.50                       | £615.00                                               | £717.50                                           | £102.50                                                                  | £153.75                                                                                                            |
| 6-9 Dwellings                                                    | £615.00                       | £717.50                                               | £820.00                                           | £102.50                                                                  | £153.75                                                                                                            |
| 10-49 Dwellings                                                  | £1,025.00                     | £1,332.50                                             | £1,640.00                                         | £153.75                                                                  | £153.75                                                                                                            |
| 50-199 Dwellings                                                 | £2,050.00                     | £2,562.50                                             | £2,767.50                                         | £205.00                                                                  | £410.00                                                                                                            |
| 200+ Dwellings                                                   | £3,075.00                     | £3,587.50                                             | £3,895.00                                         | £256.25                                                                  | £512.50                                                                                                            |
| <b><u>Non residential or commercial</u></b> **                   |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Less than 500m <sup>2</sup>                                      | £205.00                       | £307.50                                               | £410.00                                           | £102.50                                                                  | £102.50                                                                                                            |
| 501-999m <sup>2</sup>                                            | £307.50                       | £410.00                                               | £512.50                                           | £102.50                                                                  | £153.75                                                                                                            |
| 1000 - 4999m <sup>2</sup>                                        | £1,025.00                     | £1,332.50                                             | £1,537.50                                         | £153.75                                                                  | £205.00                                                                                                            |
| 5000 - 9999m <sup>2</sup>                                        | £1,537.50                     | £1,845.00 *                                           | £2,050.00                                         | £205.00                                                                  | £410.00                                                                                                            |
| 10000m <sup>2</sup> + (More than 2ha)                            | £2,050.00                     | £2,562.50                                             | £3,075.00                                         | £307.50                                                                  | £512.50                                                                                                            |
| * Further meeting & feedback £768.75                             |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| <b><u>Permitted Development</u></b>                              |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Householder                                                      | £37.93                        | N/A                                                   | N/A                                               | N/A                                                                      | N/A                                                                                                                |
| Other                                                            | £55.35                        | N/A                                                   | N/A                                               | N/A                                                                      | N/A                                                                                                                |
| <b><u>Pre-Application Advice</u></b>                             |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Householder                                                      | £43.05                        | £112.75                                               | £143.50                                           | £41.00                                                                   | N/A (new pre-application required)                                                                                 |
| <b><u>Others</u></b>                                             |                               |                                                       |                                                   |                                                                          |                                                                                                                    |
| Listed Building/Conservation                                     | ** £102.50                    | £143.50                                               | £164.00                                           | £102.50                                                                  | £102.50                                                                                                            |
| Advertisements                                                   | £54.33                        | N/A                                                   | N/A                                               | £56.38                                                                   | £102.50                                                                                                            |
| Change of Use                                                    | *** £107.63                   | £205.00                                               | £307.50                                           | £102.50                                                                  | £102.50                                                                                                            |
| Telecommunications                                               | £107.63                       | £205.00                                               | £307.50                                           | £102.50                                                                  | £102.50                                                                                                            |
| Other                                                            | **** £107.63                  | £205.00                                               | £307.50                                           | £102.50                                                                  | £102.50                                                                                                            |
| Copy Consent (Dev. Control)                                      | £15.38                        | N/A                                                   | N/A                                               | N/A                                                                      | N/A                                                                                                                |

## Notes

All fees are inclusive of VAT @ 20%.

\*Gross floor area, measured externally.

\*\*This is for proposals that only require listed building consent, if there are other works that require planning permission, the fee will be based on the relevant category of development.

\*\*\*If the proposal is change of use to a dwelling, the fee for residential dwelling applies.

\*\*\*\*Includes development not falling within any of the above categories such as playing pitches, car parks.

An additional fee will be payable if our advice requires comment or reports from independent consultants/professional advisors not employed by the Council.

Generally, following the formal response, planning officers will not be able to enter into correspondence unless a new pre-application has been submitted.

## Exemptions

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- Works to trees covered by a Tree Preservation Order or trees located within a Conservation Area.
- Where the enquiry is made by a Local Authority or County Council and the proposal relates to a statutory function of the Authority/Council.
- Where the enquiry is made by a Parish or Town Council.
- Where the enquiry is made by a Housing Association, Registered Social Landlord, or an equivalent Affordable Housing Provider or an architect/agent acting directly on their behalf working on a **solely** affordable housing proposal, one scheme per site, any subsequent proposal would be subject to the full pre-application fee.
- Where the development is for the direct benefit of a disabled person (and as such there would be no fee incurred to make the planning application).
- Initial advice will be provided where Gloucester City Council are working with local independents setting up a new business and / or are grant aiding them through Business Support grants

## Reductions

50% reduction in fees for local charities and local community groups providing services to the community and relating to the provision of that service.

## STREET TRADING LICENCES

| <u>Street Trading Fees (VAT Exempt)</u>                        | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | Increase<br>% |
|----------------------------------------------------------------|-------------------------------------|-------------------------------------|---------------|
| <b>City Centre Catering</b>                                    |                                     |                                     |               |
| City Centre Catering annual fee (Everyday)                     | £8,000.00 Per Annum                 | <b>£8,000.00 Per Annum</b>          | 0.00%         |
| City Centre Catering annual fee (up to 5 days)                 | £6,400.00 Per Annum                 | <b>£6,400.00 Per Annum</b>          | 0.00%         |
| City Centre Catering seasonal daily rate (January - October)   | £25.00                              | <b>£25.00</b>                       | 0.00%         |
| City Centre Catering seasonal daily rate (November - December) | £30.00                              | <b>£30.00</b>                       | 0.00%         |
| <b>Catering Applications outside City Centre</b>               |                                     |                                     |               |
| Catering outside City Centre annual fee (4 or more days)       | £3,120.00 Per Annum                 | <b>£3,120.00 Per Annum</b>          | 0.00%         |
| Catering outside City Centre daily rate                        | £15.00 Per day                      | <b>£15.00 Per day</b>               | 0.00%         |
| <b>Retailers City Centre</b>                                   |                                     |                                     |               |
| Retailers City Centre Annual fee (4 or more days)              | £4,000.00                           | <b>£4,000.00</b>                    | 0.00%         |
| Retailers City Centre Seasonal daily rate (Jan - October)      | £20.00 Per day                      | <b>£20.00 Per day</b>               | 0.00%         |
| Retailers City Centre Seasonal daily rate (Nov - December)     | £25.00 Per day                      | <b>£25.00 Per day</b>               | 0.00%         |
| <b>Retailer Applications outside City Centre</b>               |                                     |                                     |               |
| Retailers outside City centre annual fee (4 or more days)      | £2,080.00 Per Annum                 | <b>£2,080.00 Per Annum</b>          | 0.00%         |
| Retailers outside City centre daily rate                       | £10.00 Per day                      | <b>£10.00 Per day</b>               | 0.00%         |
| <b>Ice-Cream Mobile vendors</b>                                |                                     |                                     |               |
| Mobile Ice-cream annual fee                                    | £400.00                             | <b>£400.00</b>                      | 0.00%         |
| <b>New Additional fees</b>                                     |                                     |                                     |               |
| New application fee                                            | £115.00                             | <b>£115.00</b>                      | 0.00%         |
| Renewal Fee                                                    | £50.00                              | <b>£50.00</b>                       | 0.00%         |
| Buskers Fee (per week)                                         | £5.00 Per Week                      | <b>£5.00 Per Week</b>               | 0.00%         |
| Badge fee for applicants and assistants (last 3 years)         | £50.00                              | <b>£50.00</b>                       | 0.00%         |
| Replacement Badge                                              | £15.00                              | <b>£15.00</b>                       | 0.00%         |
| Copy of paper licence                                          | £10.50                              | <b>£10.50</b>                       | 0.00%         |
| Note - Electricity where supplied, additional charge           |                                     |                                     |               |
| Electricity Supply                                             |                                     |                                     |               |
| Full electricity Supply                                        | £3.60 Per day                       | <b>£3.60 Per day</b>                | 0.00%         |

## LEISURE SERVICES

|                                                     |                         | <b>2018/2019<br/>Charge £</b> | <b>2019/2020<br/>Charge £</b> | <b>Increase<br/>%</b> |
|-----------------------------------------------------|-------------------------|-------------------------------|-------------------------------|-----------------------|
| <b><u>Cricket</u></b>                               | <i>Including VAT</i>    |                               |                               |                       |
| Matches - Pitch only weekends                       |                         | £48.70                        | <b>£49.75</b>                 | 2.16%                 |
| Matches- Pitch only weekdays                        |                         | £23.85                        | <b>£24.50</b>                 | 2.73%                 |
| Practice wickets (evenings only)                    |                         | £17.95                        | <b>£18.25</b>                 | 1.67%                 |
| Changing rooms                                      | <i>Exempt from VAT</i>  | £7.15                         | <b>£7.25</b>                  | 1.40%                 |
| Teams under 17 half price                           |                         |                               |                               |                       |
| <b><u>Football</u></b>                              | <i>Including VAT</i>    |                               |                               |                       |
| Pitch only weekends                                 |                         | £42.00                        | <b>£43.00</b>                 | 2.38%                 |
| Pitch only weekdays                                 |                         | £21.50                        | <b>£22.00</b>                 | 2.33%                 |
| Changing rooms                                      | <i>Exempt from VAT</i>  | £7.15                         | <b>£7.25</b>                  | 1.40%                 |
| Teams under 17 half price                           |                         |                               |                               |                       |
| <b><u>Rugby</u></b>                                 | <i>Including VAT</i>    |                               |                               |                       |
| Pitch only weekends                                 |                         | £42.00                        | <b>£43.00</b>                 | 2.38%                 |
| Pitch only weekdays                                 |                         | £21.50                        | <b>£22.00</b>                 | 2.33%                 |
| Changing rooms                                      | <i>Exempt from VAT</i>  | £7.15                         | <b>£7.25</b>                  | 1.40%                 |
| Teams under 17 half price                           |                         |                               |                               |                       |
| <b><u>HARD PLAY AREA</u></b>                        | ** <i>Including VAT</i> |                               |                               |                       |
| Widden Street                                       |                         | £6.00                         | <b>£6.15</b>                  | 2.50%                 |
| <b><u>SPECIAL TENANCIES (Seasonal Bookings)</u></b> | <i>Including VAT</i>    |                               |                               |                       |
| Pitch per season                                    | Senior                  | £205.00                       | <b>£210.00</b>                | 2.44%                 |
| Pitch per season                                    | Junior                  | £101.50                       | <b>£104.00</b>                | 2.46%                 |

*All income from the above is retained by our Streetcare contractor*

\*\* Charges are standard rated unless the letting is for over 24 hours or it is part of a series of lets when it is exempt from VAT

## **ALLOTMENTS**

*Exempt from VAT*

|                  | <u>2018/19</u>  |       | <u>2019/20</u>  | <u>%</u> |
|------------------|-----------------|-------|-----------------|----------|
|                  | Charge in pence |       | Charge in pence | Increase |
| per square metre | 16.55           | Pence | <b>16.96</b>    | 2.50%    |

- Age related concessions: 40% reduction (Allotment holder pays 60% of full price)
- Concessions applicable only 1 Allotment per person.
- Plot tenants in receipt of Housing Benefit and/or Council Tax Support and proven are entitled to 40% discount.
- People with a disability are entitled to 40% concession
- Concession is available for men & women over the age of 65.
- Women currently receiving age related benefit before 1 Dec 2014 and below age 65 years will continue to do so.

## **HIRE OF PARKS FOR EVENTS**

| <b>Application Fee</b>                                  | <u>2018/19</u> |  | <u>2019/20</u> |       |
|---------------------------------------------------------|----------------|--|----------------|-------|
| This is not refundable and is to be paid on application | Charge         |  | Charge         |       |
| Commercial Promotion                                    | £105.00        |  | <b>£107.50</b> | 2.38% |
| National Registered Charity                             | £52.50         |  | <b>£53.75</b>  | 2.38% |
| Local charity or not for profit organisation            | FREE           |  | <b>FREE</b>    | 0.00% |

*Exempt from VAT*

|                                                    | <u>2018/19</u> |  | <u>2019/20</u>       |       |
|----------------------------------------------------|----------------|--|----------------------|-------|
|                                                    | Charge         |  | Charge               |       |
| <b>Gloucester Park/ Plock Court (Rate per day)</b> |                |  |                      |       |
| Commercial Promotion                               | From £700*     |  | <b>From £717.50*</b> | 2.50% |
| National Registered Charity                        | £105.00        |  | <b>107.50</b>        | 2.38% |
| Local charity or not for profit organisation       | £52.50         |  | <b>53.75</b>         | 2.38% |
| <b>All Other Public Open Space</b>                 |                |  |                      |       |
| Commercial Promotion                               | From £300      |  | <b>From £307.50</b>  | 2.50% |
| National Registered Charity                        | FREE           |  | <b>FREE</b>          | 0.00% |
| Local charity or not for profit organisation       | FREE           |  | <b>FREE</b>          | 0.00% |

\*Fees will be negotiable and will be based on the scale and requirements of the event. This will be considered on a case by case basis.

### **City Centre**

Negotiable and will be based on the scale and requirements for the event. This will be considered on a case by case basis.

### **Cancellation Policy**

6 Weeks Prior to Event  
5 Weeks Prior to Event  
Less than 5 Weeks  
Less than 2 Weeks  
Set up day  
Breakdown day

### **Bond**

Dependant on size of event and equipment used.  
Minimum of £500, If large vehicles present on open space - Minimum of £2000

### **Film Crew**

Amateur/Student crew  
Professional

Please note: other charges may apply for additional services or permissions, for example:

- (i) Land use agreement (£150 - £750)
- (ii) Equipment hire
- (iii) Electrical hook-up
- (iv) Provision of water
- (v) Waste management
- (vi) Licences e.g. temporary event notices

## Stray Dogs

Excludes VAT

| Charge per Day |                           | Charges<br>for<br>2018/2019 | Charges<br>for<br>2019/2020 | Increase% |
|----------------|---------------------------|-----------------------------|-----------------------------|-----------|
| 1 Day          | 1 Hour collection charge  | £90.00                      | £92.25                      | 2.50%     |
|                | 2 Hours collection charge | £125.00                     | £128.00                     | 2.40%     |
| 2 Days         | 1 Hour collection charge  | £105.00                     | £107.50                     | 2.38%     |
|                | 2 Hours collection charge | £140.00                     | £143.50                     | 2.50%     |
| 3 Days         | 1 Hour collection charge  | £120.00                     | £123.00                     | 2.50%     |
|                | 2 Hours collection charge | £155.00                     | £159.00                     | 2.58%     |
| 4 Days         | 1 Hour collection charge  | £135.00                     | £138.25                     | 2.41%     |
|                | 2 Hours collection charge | £170.00                     | £174.25                     | 2.50%     |
| 5 Days         | 1 Hour collection charge  | £150.00                     | £153.75                     | 2.50%     |
|                | 2 Hours collection charge | £185.00                     | £189.50                     | 2.43%     |
| 6 Days         | 1 Hour collection charge  | £165.00                     | £169.00                     | 2.42%     |
|                | 2 Hours collection charge | £200.00                     | £205.00                     | 2.50%     |
| 7 Days         | 1 Hour collection charge  | £180.00                     | £184.50                     | 2.50%     |
|                | 2 Hours collection charge | £215.00                     | £220.25                     | 2.44%     |

See Note 1

### Note 1

Fees will be charged for every part or whole day at the kennel

Fees are based on the following items: Statutory Fee, Admin Fee, Collection Fee, Daily Kennel Fee

### Note 2

There will be a one off fee £30 for delivery back to the owner should the owner not be able to get to the kennels

### Concessions:

Those in receipt of Council Tax Support or Housing benefit 50%

Concessionary fares for stray dog service are only eligible on kennelling fees.

I.e. the customer receives 50% discount on kennel fees but will still have to pay 100% of other fees

# **Bulky Item and Garden Waste Charges**

## **Non business for VAT purposes**

### **Bulky Items**

The City Council provides a bulky item collection service. The charge is:

General households: £24 for up to 3 items, with any additional items at £8 per item  
benefit: £12 for up to 3

#### **Concessions:**

Those in receipt of Council Tax Support or Housing benefit

#### **Amount of c**

50%

### **Garden Waste**

The City Council provides a fortnightly waste collection service. The charge is:

General households: £44 (£26 concession) (1st Oct 2018 – 30th Sep 2019)

#### **Concessions:**

Those in receipt of Council Tax Support or Housing benefit

### **Replacement Wheelie Bin (Black or Green)**

The City Council will charge for a replacement wheelie bin where it has been damaged or lost at no fault

Replacement Charge (if delivered by contractor): £40

Replacement Charge (if collected from Eastern Avenue Depot): £30

## CAR PARKING

### GLOUCESTER TOWN CENTRE OFF STREET CAR PARK CHARGES

*Including Vat*

| DAILY CHARGES                                                      | <u>Period of wait</u>     | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |
|--------------------------------------------------------------------|---------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| <b>Westgate Street Car Park</b>                                    | Up to 1 hour              | £1.30                               | <b>£1.30</b>                        | 0.00%                       |
|                                                                    | Up to 3 hours             | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
|                                                                    | Up to 4 hours             | £3.20                               | <b>£3.20</b>                        | 0.00%                       |
|                                                                    | Up to 5 hours             | £4.20                               | <b>£4.20</b>                        | 0.00%                       |
|                                                                    | All Day                   | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
|                                                                    | Sunday Rate: Up to 1 hour | £1.10                               | <b>£1.10</b>                        | 0.00%                       |
|                                                                    | All day                   | £2.00                               | <b>£2.00</b>                        | 0.00%                       |
| Coaches only - Any period                                          |                           |                                     |                                     |                             |
| <b>Hare Lane South Car Park</b>                                    | Up to 1 hour              | £1.30                               | <b>£1.30</b>                        | 0.00%                       |
|                                                                    | Up to 2 hours             | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
|                                                                    | Up to 3 hours             | £3.20                               | <b>£3.20</b>                        | 0.00%                       |
|                                                                    | Up to 4 hours             | £4.20                               | <b>£4.20</b>                        | 0.00%                       |
|                                                                    | Sunday Rate: Up to 1 hour | £1.10                               | <b>£1.10</b>                        | 0.00%                       |
| Up to 4 hours                                                      | £2.00                     | <b>£2.00</b>                        | 0.00%                               |                             |
| <b>Note: A maximum stay of four hours applies to this car park</b> |                           |                                     |                                     |                             |
| <b>St Michaels Sq Car Park</b>                                     | Up to 1 hour              | £1.30                               | <b>£1.30</b>                        | 0.00%                       |
|                                                                    | Up to 3 hours             | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
|                                                                    | Up to 4 hours             | £3.20                               | <b>£3.20</b>                        | 0.00%                       |
|                                                                    | Up to 5 hours             | £4.20                               | <b>£4.20</b>                        | 0.00%                       |
|                                                                    | All Day                   | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
|                                                                    | After 4pm (untimed)       | £1.00                               | <b>£1.00</b>                        | 0.00%                       |
|                                                                    | Sunday Rate: Up to 1 hour | £1.10                               | <b>£1.10</b>                        | 0.00%                       |
| All day                                                            | £2.00                     | <b>£2.00</b>                        | 0.00%                               |                             |
| <b>Station Road Car Park</b>                                       | Up to 1 hour              | £1.30                               | <b>£1.30</b>                        | 0.00%                       |
|                                                                    | Up to 3 hours             | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
|                                                                    | Up to 4 hours             | £3.20                               | <b>£3.20</b>                        | 0.00%                       |
|                                                                    | Up to 5 hours             | £4.20                               | <b>£4.20</b>                        | 0.00%                       |
|                                                                    | All Day                   | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
|                                                                    | After 4pm (untimed)       | £1.00                               | <b>£1.00</b>                        | 0.00%                       |
|                                                                    | Sunday Rate: Up to 1 hour | £1.10                               | <b>£1.10</b>                        | 0.00%                       |
| All day                                                            | £2.00                     | <b>£2.00</b>                        | 0.00%                               |                             |
| <b>Longsmith Street Car Park</b>                                   | Up to 1 hour              | £1.40                               | <b>£1.40</b>                        | 0.00%                       |
|                                                                    | Up to 2 hours             | £2.30                               | <b>£2.30</b>                        | 0.00%                       |
|                                                                    | Up to 3 hours             | £3.50                               | <b>£3.50</b>                        | 0.00%                       |
|                                                                    | Up to 4 hours             | £4.50                               | <b>£4.50</b>                        | 0.00%                       |
|                                                                    | All Day                   | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
| Sunday Rate: Up to 1 hour                                          | £1.20                     | <b>£1.20</b>                        | 0.00%                               |                             |
| All day                                                            | £2.20                     | <b>£2.20</b>                        | 0.00%                               |                             |
| <b>Eastgate Centre (roof top), Car Park</b>                        | Up to 1 hour              | £1.40                               | <b>£1.40</b>                        | 0.00%                       |
|                                                                    | Up to 2 hours             | £2.30                               | <b>£2.30</b>                        | 0.00%                       |
|                                                                    | Up to 3 hours             | £3.50                               | <b>£3.50</b>                        | 0.00%                       |
|                                                                    | Up to 4 hours             | £4.50                               | <b>£4.50</b>                        | 0.00%                       |
|                                                                    | All Day                   | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
|                                                                    | Sunday Rate: Up to 1 hour | £1.20                               | <b>£1.20</b>                        | 0.00%                       |
| All day                                                            | £2.20                     | <b>£2.20</b>                        | 0.00%                               |                             |

## CAR PARKING (continued)

### GLOUCESTER TOWN CENTRE OFF STREET CAR PARK CHARGES (continued)

*Including Vat*

| DAILY CHARGES                                                            | <u>Period of wait</u>                    | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |
|--------------------------------------------------------------------------|------------------------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| <b>North Warehouse</b>                                                   | Monday to Friday                         |                                     |                                     |                             |
|                                                                          | up to 30 mins                            | £0.50                               | <b>£0.50</b>                        | 0.00%                       |
|                                                                          | up to 2 hours                            | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
|                                                                          | Saturday and bank holidays               |                                     |                                     |                             |
|                                                                          | Up to 2 hours                            | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
|                                                                          | Up to 4 hours                            | £4.20                               | <b>£4.20</b>                        | 0.00%                       |
|                                                                          | Over 4 hours                             | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
|                                                                          | Sunday Rate: Up to 1 hour                | £1.10                               | <b>£1.10</b>                        | 0.00%                       |
|                                                                          | All day                                  | £2.00                               | <b>£2.00</b>                        | 0.00%                       |
|                                                                          | <b>Great Western Road Car Park</b>       | Monday to Saturday (All Day)        | £3.20                               | <b>£3.20</b>                |
| Sunday (All Day)                                                         |                                          | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
| <b>Castlemeads Car Park</b><br>(weekends & Bank holidays only)           | All Day                                  | £2.00                               | <b>£2.00</b>                        | 0.00%                       |
| <b>GL1 Leisure Centre Car Park</b>                                       | Monday to Saturday<br>Max stay 2.5 hours | £4.00                               | <b>£4.00</b>                        | 0.00%                       |
| <b>Hare Lane North Car Park</b>                                          | Up to 1 hour                             | £1.30                               | <b>£1.30</b>                        | 0.00%                       |
|                                                                          | Up to 4 hours                            | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
|                                                                          | All Day                                  | £3.00                               | <b>£3.00</b>                        | 0.00%                       |
| <b>Hampden Way Car Park</b>                                              | Sunday Rate Up to 1 hour                 | £1.10                               | <b>£1.10</b>                        | 0.00%                       |
|                                                                          | All day                                  | £2.00                               | <b>£2.00</b>                        | 0.00%                       |
|                                                                          | Up to 1 hour                             | £1.30                               | <b>£1.30</b>                        | 0.00%                       |
|                                                                          | Up to 2 hours                            | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
|                                                                          | Up to 3 hours                            | £3.20                               | <b>£3.20</b>                        | 0.00%                       |
|                                                                          | Up to 4 hours                            | £4.20                               | <b>£4.20</b>                        | 0.00%                       |
|                                                                          | All Day                                  | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
|                                                                          | After 4pm (untimed)                      | £1.00                               | <b>£1.00</b>                        | 0.00%                       |
|                                                                          | Sunday Rate: Up to 1 hour                | £1.10                               | <b>£1.10</b>                        | 0.00%                       |
|                                                                          | All day                                  | £2.00                               | <b>£2.00</b>                        | 0.00%                       |
| <b>Kingswalk Multi Storey Car Park</b>                                   | Up to 1 hour                             | £1.40                               | <b>£1.40</b>                        | 0.00%                       |
|                                                                          | Up to 2 hours                            | £2.30                               | <b>£2.30</b>                        | 0.00%                       |
|                                                                          | Up to 3 hours                            | £3.50                               | <b>£3.50</b>                        | 0.00%                       |
|                                                                          | Up to 4 hours                            | £4.50                               | <b>£4.50</b>                        | 0.00%                       |
|                                                                          | All Day                                  | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
|                                                                          | Sunday Rate: Up to 1 hour                | £1.20                               | <b>£1.20</b>                        | 0.00%                       |
| <b>Ladybellegate Street Car Park</b>                                     | All day                                  | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
|                                                                          | Up to 1 hour                             | £1.40                               | <b>£1.40</b>                        | 0.00%                       |
|                                                                          | Up to 2 hours                            | £2.30                               | <b>£2.30</b>                        | 0.00%                       |
|                                                                          | Up to 3 hours                            | £3.50                               | <b>£3.50</b>                        | 0.00%                       |
|                                                                          | Up to 4 hours                            | £4.50                               | <b>£4.50</b>                        | 0.00%                       |
|                                                                          | All Day                                  | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
| <b>Southgate Moorings Car Park (Docks)</b><br><i>24 hour operational</i> | Sunday Rate: Up to 1 hour                | £1.20                               | <b>£1.20</b>                        | 0.00%                       |
|                                                                          | Up to 1 hour                             | £1.40                               | <b>£1.40</b>                        | 0.00%                       |
|                                                                          | Up to 3 hours                            | £2.50                               | <b>£2.50</b>                        | 0.00%                       |
|                                                                          | Up to 4 hours                            | £3.50                               | <b>£3.50</b>                        | 0.00%                       |
|                                                                          | Up to 5 hours                            | £4.50                               | <b>£4.50</b>                        | 0.00%                       |
|                                                                          | All Day                                  | £6.00                               | <b>£6.00</b>                        | 0.00%                       |
| <b>Evening Tariff</b>                                                    | Sunday Rate: Up to 1 hour                | £1.20                               | <b>£1.20</b>                        | 0.00%                       |
|                                                                          | All day                                  | £2.20                               | <b>£2.20</b>                        | 0.00%                       |
|                                                                          | 6pm -7am                                 | £1.50                               | <b>£1.50</b>                        | 0.00%                       |
| <b>SEASON TICKETS (12 Weeks)</b>                                         |                                          | <u>Charge £</u>                     | <u>Charge £</u>                     | <u>%</u>                    |
| Hare Lane North                                                          |                                          | £216.00                             | <b>£216.00</b>                      | 0.00%                       |
| Longsmith Street (multi-storey)                                          |                                          | £315.00                             | <b>£315.00</b>                      | 0.00%                       |
| Station Road                                                             |                                          | £220.50                             | <b>£220.50</b>                      | 0.00%                       |

#### **Concessions:**

People with a disability (a blue badge holder) free for 3 hours max stay receive 100% concession

## **Miscellaneous Items**

*VAT Applicable*

|                                        |                | <b><u>2018/2019</u></b> | <b><u>2019/2020</u></b> |
|----------------------------------------|----------------|-------------------------|-------------------------|
|                                        |                | <b><u>Charges £</u></b> | <b><u>Charges £</u></b> |
| <b><u>MISCELLANEOUS ITEMS</u></b>      |                |                         |                         |
| Bus Station Departures (per departure) | Bus            | £0.63                   | <b>1.00 *</b>           |
|                                        | Coach          |                         | <b>2.00 *</b>           |
|                                        | Unbooked Coach |                         | <b>5.00 *</b>           |

\* Excluding VAT

## Facilities Fees

| <u>Room Hire</u>               |                                | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |
|--------------------------------|--------------------------------|-------------------------------------|-------------------------------------|-----------------------------|
| <b>Civic Suite:</b>            |                                |                                     |                                     |                             |
|                                | Per hour                       | £41.00                              | <b>£41.00</b>                       | 0.00%                       |
|                                | Morning (8.00 - 12.30)         | £165.00                             | <b>£165.00</b>                      | 0.00%                       |
|                                | Afternoon (12.30 - 5.00)       | £165.00                             | <b>£165.00</b>                      | 0.00%                       |
|                                | Whole Day (8.00 - 5.00)        | £320.00                             | <b>£320.00</b>                      | 0.00%                       |
|                                | Evening (5.00 - 11.00)         | £320.00                             | <b>£320.00</b>                      | 0.00%                       |
|                                | Evening per hour               | £55.00                              | <b>£55.00</b>                       | 0.00%                       |
|                                | Saturday:                      |                                     |                                     |                             |
|                                | 8.00 - 12.30                   | £255.00                             | <b>£255.00</b>                      | 0.00%                       |
|                                | 12.30 - 5.00                   | £255.00                             | <b>£255.00</b>                      | 0.00%                       |
|                                | 5.00 - 11.00                   | £320.00                             | <b>£320.00</b>                      | 0.00%                       |
| <b>MEETING ROOM 1</b>          |                                |                                     |                                     |                             |
|                                | Per hour                       | £35.00                              | <b>£35.00</b>                       | 0.00%                       |
|                                | Morning (8.00 - 12.30)         | £145.00                             | <b>£145.00</b>                      | 0.00%                       |
|                                | Afternoon (12.30 - 5.00)       | £145.00                             | <b>£145.00</b>                      | 0.00%                       |
|                                | Whole Day (8.00 - 5.00)        | £275.00                             | <b>£275.00</b>                      | 0.00%                       |
|                                | Evening (5.00 - 11.00)         | £290.00                             | <b>£290.00</b>                      | 0.00%                       |
|                                | Evening per hour               | £50.00                              | <b>£50.00</b>                       | 0.00%                       |
|                                | Saturday:                      |                                     |                                     |                             |
|                                | 8.00 - 12.30                   | £215.00                             | <b>£215.00</b>                      | 0.00%                       |
|                                | 12.30 - 5.00                   | £215.00                             | <b>£215.00</b>                      | 0.00%                       |
|                                | 5.00 - 11.00                   | £290.00                             | <b>£290.00</b>                      | 0.00%                       |
| <b>MEETING ROOMS 2 &amp; 3</b> |                                |                                     |                                     |                             |
|                                | Per hour                       | £20.00                              | <b>£20.00</b>                       | 0.00%                       |
|                                | Morning (8.00 - 12.30)         | £95.00                              | <b>£95.00</b>                       | 0.00%                       |
|                                | Afternoon (12.30 - 5.00)       | £95.00                              | <b>£95.00</b>                       | 0.00%                       |
|                                | Whole Day (8.00 - 5.00)        | £165.00                             | <b>£165.00</b>                      | 0.00%                       |
|                                | Evening (5.00 - 11.00)         | £290.00                             | <b>£290.00</b>                      | 0.00%                       |
|                                |                                | £50.00                              | <b>£50.00</b>                       | 0.00%                       |
| <b>Sheriff's Room</b>          |                                |                                     |                                     |                             |
|                                | Per hour                       | £25.00                              | <b>£25.00</b>                       | 0.00%                       |
|                                | Morning (8.00 - 12.30)         | £115.00                             | <b>£115.00</b>                      | 0.00%                       |
|                                | Afternoon (12.30 - 5.00)       | £115.00                             | <b>£115.00</b>                      | 0.00%                       |
|                                | Whole Day (8.00 - 5.00)        | £205.00                             | <b>£205.00</b>                      | 0.00%                       |
|                                | Evening (5.00 - 11.00)         | £290.00                             | <b>£290.00</b>                      | 0.00%                       |
|                                | Evening per hour               | £50.00                              | <b>£50.00</b>                       | 0.00%                       |
|                                | Multi Media Projector          | £50.00                              | <b>£50.00</b>                       | 0.00%                       |
|                                | Laptop                         | £25.00                              | <b>£25.00</b>                       | 0.00%                       |
|                                | Flip Chart & Pens              | £10.25                              | <b>£10.25</b>                       | 0.00%                       |
| <b>Catering:</b>               |                                |                                     |                                     |                             |
|                                | Kitchen                        | £105.00                             | <b>£105.00</b>                      | 0.00%                       |
|                                | Tea/Coffee per head            | £1.30                               | <b>£1.30</b>                        | 0.00%                       |
|                                | Tea/Coffee/Biscuits per head   | £1.65                               | <b>£1.65</b>                        | 0.00%                       |
|                                | Fruit Juice per head           | £1.00                               | <b>£1.00</b>                        | 0.00%                       |
|                                | Seasonal Fruit Basket per head |                                     |                                     |                             |

**All room hire is exempt from VAT unless facilities such as catering, service provisions etc are supplied. The whole service will then become subject to VAT at the standard rate.**

## Land Charges

All fees are inclusive of VAT @ 20%.

|                                                   |        | <u>2018/19</u><br><u>Charge £</u> | <u>2019/20</u><br><u>Charge £</u> |       |
|---------------------------------------------------|--------|-----------------------------------|-----------------------------------|-------|
| <b>LAND SEARCHES</b>                              |        |                                   |                                   |       |
| Search Fees                                       | LLC1   | £20.00                            | <b>£20.00</b>                     | 0.00% |
|                                                   | CON29R | £109.00                           | <b>£109.00</b>                    | 0.00% |
| <b>CON290- Optional Enquiries Fees</b>            |        | £7.60                             | <b>£7.60</b>                      | 0.00% |
| Road Proposals by Private Bodies                  |        | £5.65                             | <b>£5.65</b>                      | 0.00% |
| Advertisements                                    |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Completion Notices                                |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Parks & Countryside                               |        | £10.50                            | <b>£10.50</b>                     | 0.00% |
| Pipelines                                         |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Houses in Multiple Occupation                     |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Noise Abatement                                   |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Urban Development Areas                           |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Enterprise Zones, Local Development Orders & Bids |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Inner Urban Improvement Areas                     |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Simplified Planning Zones                         |        | £5.65                             | <b>£5.65</b>                      | 0.00% |
| Land Maintenance Notices                          |        | £1.50                             | <b>£1.50</b>                      | 0.00% |
| Mineral Consultation Areas and Safeguarding Areas |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Hazardous Substance Consents                      |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Environmental and Pollution Notices               |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Food Safety Notices                               |        | £2.80                             | <b>£2.80</b>                      | 0.00% |
| Hedgerow Notices                                  |        | £5.65                             | <b>£5.65</b>                      | 0.00% |
| Flood Defence and Land Drainage Consents          |        | £22.50                            | <b>£22.50</b>                     | 0.00% |
| Common Land and Town or Village Green             |        | £23.06                            | <b>£23.06</b>                     | 0.00% |
| Additional Question                               |        |                                   |                                   |       |

## Street Naming and Numbering

*Exempt from VAT*

|                                                                | 2018/2019             |                 | 2019/2020             |                 |       |       |
|----------------------------------------------------------------|-----------------------|-----------------|-----------------------|-----------------|-------|-------|
|                                                                | Charge £              |                 | Charge £              |                 |       |       |
| <b>Individual Development</b>                                  |                       |                 |                       |                 |       |       |
| <b>Type of Application</b>                                     | <b>Fee</b>            |                 | <b>Fee</b>            |                 |       |       |
| Naming / Renaming / or Renumbering                             | £36.00                |                 | <b>£37.00</b>         |                 | 2.78% |       |
| Removal of property name                                       | £36.00                |                 | <b>£37.00</b>         |                 | 2.78% |       |
| New Number                                                     | £52.00                |                 | <b>£54.00</b>         |                 | 3.85% |       |
| <b>Development - New Road name and house number allocation</b> |                       |                 |                       |                 |       |       |
| <b>Number of plots</b>                                         | <b>Fee per street</b> | <b>Per Plot</b> | <b>Fee per street</b> | <b>Per Plot</b> |       |       |
| 1-5 plots                                                      | £105.00               | £52.00          | <b>£110.00</b>        | <b>£54.00</b>   | 4.76% | 3.85% |
| 6-25 plots                                                     | £105.00               | £47.00          | <b>£110.00</b>        | <b>£48.00</b>   | 4.76% | 2.13% |
| 26-75 plots                                                    | £105.00               | £42.00          | <b>£110.00</b>        | <b>£43.00</b>   | 4.76% | 2.38% |
| 76+ plots                                                      | £105.00               | £36.00          | <b>£110.00</b>        | <b>£37.00</b>   | 4.76% | 2.78% |
| <b>Other fees and charges</b>                                  |                       |                 |                       |                 |       |       |
|                                                                | <b>Fee</b>            | <b>Per unit</b> | <b>Fee</b>            | <b>Per unit</b> |       |       |
| Naming and numbering a commercial / industrial building        | £105.00               | £22.00          | <b>£110.00</b>        | <b>£23.00</b>   | 4.76% | 4.55% |
| Naming or numbering a block of flats                           | £105.00               | £22.00          | <b>£110.00</b>        | <b>£23.00</b>   | 4.76% | 4.55% |
| Providing a letter of certification                            | £26.00                |                 | <b>£27.00</b>         |                 | 3.85% |       |
| Enquires from Solicitors or Building Societies                 | £52.00                |                 | <b>£54.00</b>         |                 | 3.85% |       |

## CULTURAL & TRADING SERVICES

| <u>SHOPMOBILITY</u>                                     | <b>2018/19</b> |        | <b>2019/20</b> |               |
|---------------------------------------------------------|----------------|--------|----------------|---------------|
|                                                         | <b>**VAT</b>   |        | <b>**VAT</b>   |               |
| <b>Electric Scooter</b>                                 | <b>Medical</b> |        | <b>Medical</b> |               |
|                                                         | <b>Exempt</b>  |        | <b>Exempt</b>  |               |
| Annual membership (includes unlimited use for one year) | £20.00         | £24.00 | <b>£20.00</b>  | <b>£24.00</b> |
| charges per visit                                       | £1.67          | £2.00  | <b>£1.67</b>   | <b>£2.00</b>  |
| Non-member daily charge                                 | £5.00          | £6.00  | <b>£5.00</b>   | <b>£6.00</b>  |
| <b>Wheelchair Hire</b>                                  |                |        |                |               |
| Overnight hire                                          | £4.17          | £5.00  | <b>£4.17</b>   | <b>£5.00</b>  |
| Weekend hire (Friday to Monday)                         | £10.00         | £12.00 | <b>£10.00</b>  | <b>£12.00</b> |
| Week hire (7 days)                                      | £16.67         | £20.00 | <b>£16.67</b>  | <b>£20.00</b> |
| Monthly hire (calendar month)                           | £41.67         | £50.00 | <b>£41.67</b>  | <b>£50.00</b> |

\*\* not applicable on long term hire

This is a standard rated service unless we see evidence for medical exemption where VAT is not charged.

£20 returnable deposit on long term hire

## CEMETERIES AND CREMATORIUM FEES

| <b>A <u>INTERMENT FEE</u></b>                                                                                                            | <i>Exempt from VAT</i> | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u> |
|------------------------------------------------------------------------------------------------------------------------------------------|------------------------|-------------------------------------|-------------------------------------|-----------------|
| 1. Still-born child or child whose age at time of death did not exceed 3 months (to a depth not exceeding 5ft)                           |                        | £69.00                              | <b>£71.00</b>                       | 2.90%           |
| 2. Child who at the date of death had exceeded 3 months but had not attained his/her 17th birthday (to a depth not exceeding 5ft)        |                        | £246.00 **                          | <b>£252.00 **</b>                   | 2.44%           |
| 3. Person who at the date of death attained his/her 17th birthday (to a depth not exceeding 5ft)                                         |                        | £708.00 **                          | <b>£726.00 **</b>                   | 2.54%           |
| 4. Person who at the date of death attained his/her 17th birthday (to a depth not exceeding 7ft)                                         |                        | £1,020.00 **                        | <b>£1,046.00 **</b>                 | 2.55%           |
| 5. Extra depth 7ft - 9ft                                                                                                                 |                        | £446.00                             | <b>£458.00</b>                      | 2.69%           |
| 6. Coffin or Casket exceeding 7ft 2" long or exceeding 32" wide - additional cost of shoring extra wide casket, plus wooden shoring      |                        | £990.00 **                          | <b>£1,015.00 **</b>                 | 2.53%           |
| 7. Coffin or Casket exceeding 7ft 2" long or exceeding 32" wide - additional cost shoring in a re-open grave space next door is not lost |                        | £295.00 **                          | <b>£302.00 **</b>                   | 2.37%           |

**\*\* Statutory fees**

**Note:** Fees numbered 1 and 2 above are not payable by the next-of-kin provided the deceased's normal residence was within the administrative area of the Gloucester City Council. Thus, where a grave is purchased and dug for free and the first interment is that of a child qualifying for free burial the fee payable will be £1,260.92 less the appropriate child fee.

Fees or other optional services, eg Organ, Organist's, "Exclusive Right of Burial", etc, remain payable in accordance with those specified below.

|                                                                                               |                           | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u> |
|-----------------------------------------------------------------------------------------------|---------------------------|-------------------------------------|-------------------------------------|-----------------|
| Any bricked grave                                                                             | <b>Standard rated VAT</b> | £9,055.00                           | <b>£9,282.00</b>                    | 2.51%           |
| <br>                                                                                          |                           |                                     |                                     |                 |
| <b>B <u>INTERMENT OF CREMATED REMAIN</u></b>                                                  | <i>Exempt</i>             |                                     |                                     |                 |
| In an earth grave where the Exclusive Right of Burial has been purchased                      |                           | £221.00                             | <b>£227.00</b>                      | 2.71%           |
| To pour ashes into a grave where cremation took place at Gloucester                           |                           | £52.00                              | <b>£54.00</b>                       | 3.85%           |
| <br>                                                                                          |                           |                                     |                                     |                 |
| <b>C <u>NEW CREMATED REMAINS GARDEN</u></b>                                                   |                           |                                     |                                     |                 |
| Charges for purchase of Burial rights for cremated remains only                               | <i>Exempt</i>             | £275.00                             | <b>£282.00</b>                      | 2.55%           |
| Interment fee (applicable in addition to the above charge)                                    |                           | £221.00                             | <b>£227.00</b>                      | 2.71%           |
| Permission for Headstone                                                                      |                           | £136.00                             | <b>£140.00</b>                      | 2.94%           |
|                                                                                               |                           | £630.00                             | <b>£649.00</b>                      |                 |
| <b>D <u>SCATTERING OF CREMATED REMAINS ON A GRAVE</u></b>                                     | <i>Exempt</i>             |                                     |                                     |                 |
| 1. Where a cremation has taken place at Gloucester Crematorium with or without an appointment |                           | £52.00                              | <b>£54.00</b>                       | 3.85%           |
| 2. Where cremation has taken place elsewhere, with or without an appointment                  |                           | £61.00                              | <b>£63.00</b>                       | 3.28%           |

**Concessions:**

Concessions of 100% apply to the interment or cremation of children aged under 17 whose usual residence was within the City of Gloucester. This concession does not apply to the interment of cremated remain

## CEMETERIES AND CREMATORIUM FEES (Continued)

|                                                                              |                        | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u> |
|------------------------------------------------------------------------------|------------------------|-------------------------------------|-------------------------------------|-----------------|
| <b>E EARTH GRAVE</b>                                                         | <i>Exempt from VAT</i> |                                     |                                     |                 |
| 1. Exclusive Right of Burial for 50yrs                                       |                        | £697.00                             | <b>£715.00</b>                      | 2.58%           |
| Exclusive Right of Burial for 75yrs                                          |                        | £1,061.00                           | <b>£1,088.00</b>                    | 2.54%           |
| Exclusive Right of Burial for 99yrs                                          |                        | £1,768.00                           | <b>£1,813.00</b>                    | 2.55%           |
| Purchase in Reserve                                                          | <i>Exempt from VAT</i> | £1,282.00                           | <b>£1,315.00</b>                    | 2.57%           |
| <b>F USE OF CHAPEL FOR BURIAL &amp; MEMORIAL SERVICES</b>                    | <i>Exempt from VAT</i> |                                     |                                     |                 |
|                                                                              |                        | £221.00                             | <b>£227.00</b>                      | 2.71%           |
| <b>G MEMORIALS, etc. (For the right to erect or place)</b>                   | <i>Exempt from VAT</i> |                                     |                                     |                 |
| 1. Headstone not exceeding 3ft. in height                                    |                        | £312.00                             | <b>£320.00</b>                      | 2.56%           |
| 2. Vase or block of quarried stone not exceeding 10"x10"x10" (free standing) |                        | £87.00                              | <b>£90.00</b>                       | 3.45%           |
| 3. Each inscription after the first £60.00 + £10.50 VAT                      |                        | £87.00                              | <b>£90.00</b>                       | 3.45%           |
| 4. Raised stone 18"x12"x4" with or without flower container                  |                        | £136.00                             | <b>£140.00</b>                      | 2.94%           |
| <b>H GRAVE MAINTENANCE</b>                                                   | <i>Standard rated</i>  |                                     |                                     |                 |
| 1. Keeping tidy per grave annually                                           |                        | £95.00 *                            | <b>£98.00 *</b>                     | 3.16%           |
| 2. Keeping tidy and planting per grave annually                              |                        | £142.00 *                           | <b>£146.00 *</b>                    | 2.82%           |
| 3. Keeping tidy C.W.G.C. Graves per grave annually                           |                        | £7.69 *                             | <b>£8.00 *</b>                      | 4.03%           |
| 4. Search Fees - Records                                                     |                        | £46.00 *                            | <b>£48.00 *</b>                     | 4.35%           |
| <i>* Including VAT at standard rate</i>                                      |                        |                                     |                                     |                 |
| <b>WOODLAND BURIALS</b>                                                      | <i>Exempt from VAT</i> |                                     |                                     |                 |
| <i>All inclusive charge for a Woodland Burial</i>                            |                        | £1,612.00                           | <b>£1,653.00</b>                    | 2.54%           |

## CEMETERIES AND CREMATORIUM FEES(continued)

### CREMATORIUM

| <i>Exempt from VAT</i>                                                                                                                                                                                                  | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u> |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------|-----------------|
| <b>A <u>CREMATION FEES</u></b>                                                                                                                                                                                          |                                     |                                     |                 |
| 1. Stillborn child or child whose age at time of death did not exceed 3 months                                                                                                                                          | £67.00                              | <b>£69.00</b>                       | 2.99%           |
| 2. Child who at the date of death had exceeded 3 months but had not attained his/her 17th birthday                                                                                                                      | £130.00                             | <b>£134.00</b>                      | 3.08%           |
| 3. Person who at the date of death attained his/her 17th birthday                                                                                                                                                       | £851.00 * #                         | <b>£873.00 * #</b>                  | 2.59%           |
| * This charge includes the medical referee fee together with the use of organ and organist's fee (whether used or not)                                                                                                  |                                     |                                     |                 |
| # This charge includes Mercury Abatement Fee                                                                                                                                                                            |                                     |                                     |                 |
| NOTE: Fees numbered 1 and 2 above, and Medical Referee fees related thereto, are not payable by next-of-kin provided the deceased's normal residence was within the administrative area of the Gloucester City Council. |                                     |                                     |                 |
| Concessions of 100% apply to the interment or cremation of children aged under 17 whose usual residence was within the City of Gloucester. This concession does not apply to the interment of cremated remains          |                                     |                                     |                 |
| In Special circumstances a request can be made for a 4.00pm Cremation Service                                                                                                                                           | £134.00                             | <b>£138.00</b>                      | 2.99%           |
| <b>B <u>SCATTERING OF CREMATED REMAINS</u></b>                                                                                                                                                                          |                                     |                                     |                 |
| 1. Where cremation has taken place at Gloucester Crematorium, by appointment                                                                                                                                            | £52.00                              | <b>£54.00</b>                       | 3.85%           |
| 2. Where cremation has taken place elsewhere, with or without appointment                                                                                                                                               | £61.00                              | <b>£63.00</b>                       | 3.28%           |
| <b>C <u>ADDITIONAL CREMATION CERTIFICATES</u></b>                                                                                                                                                                       | £23.00                              | <b>£24.00</b>                       | 4.35%           |
| <b>D <u>MEDICAL REFEREES FEES</u></b>                                                                                                                                                                                   | £55.00                              | <b>£57.00</b>                       | 3.64%           |
| <b>E <u>CREMATORIUM CASKETS</u></b>                                                                                                                                                                                     |                                     |                                     |                 |
| Polytainer                                                                                                                                                                                                              | £13.00                              | <b>£14.00</b>                       | 7.69%           |
| Lawnswood Urn                                                                                                                                                                                                           | £31.00                              | <b>£32.00</b>                       | 3.23%           |
| Derby Casket                                                                                                                                                                                                            | £62.00                              | <b>£64.00</b>                       | 3.23%           |
| <b>F <u>LOAN OF SCATTERING URN</u></b>                                                                                                                                                                                  | £38.00                              | <b>£39.00</b>                       | 2.63%           |
| <u>Deposit of Cremated Remains per Month after Month</u>                                                                                                                                                                | £41.00                              | <b>£43.00</b>                       | 4.88%           |
| <b>G <u>NATIVE HARDWOOD GARDEN SEAT</u></b>                                                                                                                                                                             | £1,189.00 *                         | <b>£1,219.00 *</b>                  | 2.52%           |
| <u>Granite Seat</u>                                                                                                                                                                                                     | £2,050.00 *                         | <b>£2,102.00 *</b>                  | 2.54%           |
| <b>H <u>BOOK OF MEMORY</u></b>                                                                                                                                                                                          |                                     |                                     |                 |
| 1. 2 Line Inscription                                                                                                                                                                                                   | £72.00 *                            | <b>£74.00 *</b>                     | 2.78%           |
| 2. 5 Line Inscription                                                                                                                                                                                                   | £123.00 *                           | <b>£127.00 *</b>                    | 3.25%           |

\* Including VAT at standard rate

## CEMETERIES AND CREMATORIUM FEES (Continued)

### KERB PLAQUES, TREES, ETC. (20 YRS)

|                                                   |            | <u>2018/2019</u><br><u>Charge £</u> | <u>2019/2020</u><br><u>Charge £</u> | <u>Increase</u> |
|---------------------------------------------------|------------|-------------------------------------|-------------------------------------|-----------------|
| Single bronze kerb plaque                         |            | £361.00 *                           | <b>£371.00</b> *                    | 2.77%           |
| Single bronze kerb plaque c/w a Rose motif        |            | £400.00 *                           | <b>£410.00</b> *                    | 2.50%           |
| Double bronze kerb plaque                         |            | £719.00 *                           | <b>£737.00</b> *                    | 2.50%           |
| Single bronze tree plaque                         |            | £395.00 *                           | <b>£405.00</b> *                    | 2.53%           |
| Double bronze tree plaque                         |            | £763.00 *                           | <b>£783.00</b> *                    | 2.62%           |
| Bronze Heart Tree Plaque (max of 50 letters/figs) |            | £436.00 *                           | <b>£447.00</b> *                    | 2.52%           |
| Bronze Heart Tree Plaque c/w a Rose motif         |            | £465.00 *                           | <b>£477.00</b> *                    | 2.58%           |
| Reserved space on kerb                            |            | £85.00 *                            | <b>£88.00</b> *                     | 3.53%           |
| Flowering cherry tree and plaque                  |            | £1,120.00 *                         | <b>£1,148.00</b> *                  | 2.50%           |
| Standard Rose Tree or Shrub and plaque            |            | £964.00 *                           | <b>£989.00</b> *                    | 2.59%           |
| Standard Rose Tree & bronze heart plaque          |            | £1,015.00 *                         | <b>£1,041.00</b> *                  | 2.56%           |
| Standard Rose Tree & Double tree plaque           |            | £1,413.00 *                         | <b>£1,449.00</b> *                  | 2.55%           |
| Single Granite Plaques                            | Range from | £495.00 *                           | <b>£508.00</b> *                    | 2.63%           |
|                                                   | to         | £673.00 *                           | <b>£690.00</b> *                    | 2.53%           |
| Double Granite Plaques                            | Range from | £562.00 *                           | <b>£577.00</b> *                    | 2.67%           |
|                                                   | to         | £820.00 *                           | <b>£841.00</b> *                    | 2.56%           |

### Renewal of Adoption for 20 yrs

|                                           | <b>Exempt from VAT</b> |                |       |
|-------------------------------------------|------------------------|----------------|-------|
| Single Kerb plaque                        | £150.00                | <b>£154.00</b> | 2.67% |
| Double Kerb Plaque                        | £300.00                | <b>£308.00</b> | 2.67% |
| Standard Rose Tree or Shrub and Plaque    | £241.00                | <b>£248.00</b> | 2.90% |
| Standard tree and Plaque                  | £259.00                | <b>£266.00</b> | 2.70% |
| Standard rose tree and double tree plaque | £391.00                | <b>£401.00</b> | 2.56% |
| Rose Bush and Plaque                      | £198.00                | <b>£203.00</b> | 2.53% |
| Renewal of Reserved Space on Kerb         | £86.00                 | <b>£89.00</b>  | 3.49% |

### New Memorial Garden

|                                                        |             |                    |       |
|--------------------------------------------------------|-------------|--------------------|-------|
| Vase                                                   | £925.00 *   | <b>£949.00</b> *   | 2.59% |
| Sanctum 2000                                           | £1,389.00 * | <b>£1,424.00</b> * | 2.52% |
| Sanctum 2                                              | £1,620.00 * | <b>£1,661.00</b> * | 2.53% |
| Use of organ and organist<br>Included in use of chapel | £221.00 *   | <b>£227.00</b> *   | 2.71% |

\* Including VAT at standard rate

## CEMETERIES AND CREMATORIUM FEES (Continued)

| <u>Cedar Garden Price List</u>                  | <u>2018/2019</u> |   | <u>2019/2020</u> |   | Increase |
|-------------------------------------------------|------------------|---|------------------|---|----------|
|                                                 | Charge £         |   | Charge £         |   |          |
| <b><i>Cedar Garden</i></b>                      |                  |   |                  |   |          |
| Standard Rose Tree                              | £569.00          | * | <b>£584.00</b>   | * | 2.64%    |
| Single Bronze Tree Plaque                       | £395.00          | * | <b>£405.00</b>   | * | 2.53%    |
| Granite Tree Plaque Standard Motif (Extra cost) | £609.50          | * | <b>£625.00</b>   | * | 2.54%    |
| <b><i>Boutonniere Plaques</i></b>               |                  |   |                  |   |          |
| Text Only                                       | £500.00          | * | <b>£513.00</b>   | * | 2.60%    |
| Hand Painted Motif                              | £528.00          | * | <b>£542.00</b>   | * | 2.65%    |
| Photo Plaque                                    | £571.00          | * | <b>£586.00</b>   | * | 2.63%    |
| <b><i>Granite Memorial Book</i></b>             |                  |   |                  |   |          |
| Plaque                                          | £358.00          | * | <b>£367.00</b>   | * | 2.51%    |
| Memory Lane Block                               | £370.00          |   | <b>£380.00</b>   |   | 2.70%    |
| Woodland Post                                   | £395.00          |   | <b>£405.00</b>   |   | 2.53%    |

\* Including VAT at standard rate

| <u>Cremated Remains Memorials Price List</u> | <u>2018/2019</u> |   | <u>2019/2020</u> |   |       |
|----------------------------------------------|------------------|---|------------------|---|-------|
|                                              | Charge £         |   | Charge £         |   |       |
| <b><i>Cariad Collection Keepsakes</i></b>    |                  |   |                  |   |       |
| Cheviot Keepsake                             | £44.00           | * | <b>£46.00</b>    | * | 4.55% |
| Brecon Keepsake                              | £44.00           | * | <b>£46.00</b>    | * | 4.55% |
| Dynasty Keepsake                             | £44.00           | * | <b>£46.00</b>    | * | 4.55% |
| Pennine Keepsake                             | £44.00           | * | <b>£46.00</b>    | * | 4.55% |
| Mendip Keepsake                              | £44.00           | * | <b>£46.00</b>    | * | 4.55% |
| Cairngorm Keepsake                           | £44.00           | * | <b>£46.00</b>    | * | 4.55% |
| <b><i>Cariad Full Size Urns</i></b>          |                  |   |                  |   |       |
| Cheviot Full Size Urns                       | £190.00          | * | <b>£195.00</b>   | * | 2.63% |
| Brecon Full Size Urns                        | £190.00          | * | <b>£195.00</b>   | * | 2.63% |
| Dynasty Full Size Urns                       | £190.00          | * | <b>£195.00</b>   | * | 2.63% |
| Pennine Full Size Urns                       | £190.00          | * | <b>£195.00</b>   | * | 2.63% |
| Mendip Full Urns                             | £190.00          | * | <b>£195.00</b>   | * | 2.63% |
| Cairngorm Full Size Urns                     | £190.00          | * | <b>£195.00</b>   | * | 2.63% |
| <b><i>Mandalay Aluminium Urn</i></b>         |                  |   |                  |   |       |
| Silver                                       | £54.00           | * | <b>£56.00</b>    | * | 3.70% |
| Burgundy                                     | £54.00           | * | <b>£56.00</b>    | * | 3.70% |
| Dark Blue                                    | £54.00           | * | <b>£56.00</b>    | * | 3.70% |
| <b><i>Derby Caskets</i></b>                  |                  |   |                  |   |       |
| Single Adult Caskets                         | £60.00           | * | <b>£62.00</b>    | * | 3.33% |
| Child Caskets                                | £52.00           | * | <b>£54.00</b>    | * | 3.85% |
| Baby Caskets                                 | £47.00           | * | <b>£49.00</b>    | * | 4.26% |

\* Including VAT at standard rate

## CULTURAL & TRADING SERVICES

|                                            | <u>2018/19</u><br><u>Charge £</u> | <u>2019/20</u><br><u>Charge £</u> | <u>Increase</u><br><u>%</u> |
|--------------------------------------------|-----------------------------------|-----------------------------------|-----------------------------|
| <b><u>Museum of Gloucester</u></b>         |                                   |                                   |                             |
| Admission                                  |                                   |                                   |                             |
| Children Under 5                           | Free                              | <b>Free</b>                       |                             |
| Individual ticket (day ticket)             | £5.00                             | <b>£5.00</b>                      | 0.00%                       |
| Family ticket (day ticket)                 | £12.00                            | <b>£12.00</b>                     | 0.00%                       |
| Concessionary ticket (day ticket)          | £3.00                             | <b>£3.00</b>                      | 0.00%                       |
|                                            |                                   |                                   |                             |
| Individual membership ticket (per year)    | £7.50                             | <b>£7.50</b>                      | 0.00%                       |
| Family membership ticket (per year)        | £15.00                            | <b>£15.00</b>                     | 0.00%                       |
| Concessionary membership ticket (per year) | £4.00                             | <b>£4.00</b>                      | 0.00%                       |

**CULTURAL & TRADING SERVICES cont.**

**Gloucester Guildhall - Hire Charges (All Prices Exclusive of VAT)**

Minimum hire time of One Hour and then charged per Half Hour after that

|                            | <u>2018/19 Charge £</u>                                                                                                                                                     |                               |                                    | <u>2019/20 Charge £</u> |                               |                                    |
|----------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|------------------------------------|-------------------------|-------------------------------|------------------------------------|
| <b>Room</b>                | <b>First Hour</b>                                                                                                                                                           | <b>Hourly Rate Thereafter</b> | <b>Equipment Charge (set rate)</b> | <b>First Hour</b>       | <b>Hourly Rate Thereafter</b> | <b>Equipment Charge (set rate)</b> |
| Blue Coat Room             | £25.00                                                                                                                                                                      | £16.00                        | £20.00                             | <b>£25.00</b>           | <b>£16.00</b>                 | <b>£20.00</b>                      |
| George Hunt Room           | £20.00                                                                                                                                                                      | £14.00                        | £20.00                             | <b>£20.00</b>           | <b>£14.00</b>                 | <b>£20.00</b>                      |
| Fisher Room                | £25.00                                                                                                                                                                      | £16.00                        | £20.00                             | <b>£25.00</b>           | <b>£16.00</b>                 | <b>£20.00</b>                      |
| Henley Room                | £16.00                                                                                                                                                                      | £12.00                        | £20.00                             | <b>£16.00</b>           | <b>£12.00</b>                 | <b>£20.00</b>                      |
| Potter Room                | £14.00                                                                                                                                                                      | £12.00                        | £20.00                             | <b>£14.00</b>           | <b>£12.00</b>                 | <b>£20.00</b>                      |
| Cinema                     | £60.00                                                                                                                                                                      | £25.00                        | £60.00                             | <b>£60.00</b>           | <b>£25.00</b>                 | <b>£60.00</b>                      |
| Hall:                      |                                                                                                                                                                             |                               |                                    |                         |                               |                                    |
| Monday to 1pm on Saturday  | £80.00                                                                                                                                                                      | £35.00                        | £80.00                             | <b>£80.00</b>           | <b>£35.00</b>                 | <b>£80.00</b>                      |
| Saturday after 1pm         | £80.00                                                                                                                                                                      | £80.00                        | £80.00                             | <b>£80.00</b>           | <b>£80.00</b>                 | <b>£80.00</b>                      |
| Trier Room                 | £12.00                                                                                                                                                                      | £10.00                        |                                    | <b>£12.00</b>           | <b>£10.00</b>                 |                                    |
| <b>Standard Hire</b>       | The above charges are all in relation to standard hire that covers room hire and layout to match the hirer's specific requirements, free Wi-Fi and jugs of water & glasses. |                               |                                    |                         |                               |                                    |
| <b>Premium Hire</b>        | The Trier Room can be hired at a premium rate of £20 per hour that includes use of meeting and conference equipment.                                                        |                               |                                    |                         |                               |                                    |
| <b>Premium Hire Plus</b>   | A Premium Hire Plus option is also available for £2 per delegate that include provision of all the above plus paper, pen, highlighter and bottled water.                    |                               |                                    |                         |                               |                                    |
| Service Charge - Flat Rate | £180.00                                                                                                                                                                     |                               |                                    | <b>£180.00</b>          |                               |                                    |

**CULTURAL & TRADING SERVICES cont.**

**Gloucester Guildhall - Hire Charges (All Prices Exclusive of VAT)**

| <b><u>Event Hire Charges</u></b> | <b><u>2018/19 (£)</u></b> | <b><u>2019/20 (£)</u></b> |
|----------------------------------|---------------------------|---------------------------|
| Hall Hire Package - 400 Standing | £1,350.00                 | £1,350.00                 |
| Hall Hire Package - 250 Seated   | £1,040.00                 | £1,040.00                 |
| Hourly Charge                    | £50.00                    | £50.00                    |

| <b><u>Cinema Ticket Charges</u></b> | <b><u>2018/19 (£)</u></b> | <b><u>2019/20 (£)</u></b> |
|-------------------------------------|---------------------------|---------------------------|
| <b>Available to:</b>                |                           |                           |
| Pre-5pm                             | £4.00                     | £4.00                     |
| Post 5pm                            | £5.00                     | £5.00                     |
| Event Cinema                        | £15.00                    | £15.00                    |
| Event Cinema (Concessions)          | £12.50                    | £12.50                    |

**CULTURAL & TRADING SERVICES cont.**

**Gloucester Blackfriars**

**Hire Charges (All Prices Exclusive of VAT)**

Minimum Hire Time of Three Hours

| Room                                                                    | <u>2018/19 Charge £</u> |                        | <u>2019/20 Charge £</u> |                        |
|-------------------------------------------------------------------------|-------------------------|------------------------|-------------------------|------------------------|
|                                                                         | First Hour              | Hourly Rate Thereafter | First Hour              | Hourly Rate Thereafter |
| Full Site (North Range, East Range, Thomas Bell Room & Cloister Garden) | £155.00                 | £105.00                | <b>£157.00</b>          | <b>£107.00</b>         |
| The North Range & East Range                                            | £105.00                 | £89.00                 | <b>£107.00</b>          | <b>£89.00</b>          |
| The North Range                                                         | £90.00                  | £72.00                 | <b>£95.00</b>           | <b>£75.00</b>          |
| Cloister Garden                                                         | £72.00                  | £58.00                 | <b>£75.00</b>           | <b>£60.00</b>          |
| East Range & Thomas Bell Room                                           | £75.00                  | £64.00                 | <b>£77.00</b>           | <b>£65.00</b>          |
| Upper East Range                                                        | £65.00                  | £54.00                 | <b>£67.00</b>           | <b>£55.00</b>          |
| Thomas Bell Room                                                        | £50.00                  | £45.00                 | <b>£55.00</b>           | <b>£46.00</b>          |
| Lower East Range Old Kitchen                                            | £35.00                  | £30.00                 | <b>£37.00</b>           | <b>£32.00</b>          |

For events with a bar, an hour will be added to the scheduled close time to cover the cost of setting up and taking down the bar. Due to the nature of the Blackfriars site, the bar is set up especially for each event and packed away again ready for the event afterwards.

## **CULTURAL & TRADING SERVICES cont.**

### **Gloucester Blackfriars**

#### **Hire Charges (All Prices Exclusive of VAT)**

##### **Hire Fees Include:**

- Staff to setup the layout of furniture to your requirements before your arrival.
- Staff for the duration of your event.
- Site rectangular tables and chairs.
- Basic technical equipment – standing microphone, small PA system, small projector, small screen, flipchart.
- Exclusive use of the room.
- A staffed and stocked bar if required (add additional hours hire fee).
- Site heating.
- Staff to tidy away after the event.

##### **Optional Additional Costs:**

- Staging – quote available upon request.
- Stage Lighting – quote available upon request
- Uplighters - £165.00 + vat
- Security Staff (required as per the terms of our license for events where there is an alcoholic bar) – cost dependent on size of event.
- Specialist sound equipment and engineer – from £300.00. + vat
- Additional staff - £15.00 + vat per hour.
- Natural Wood Banquet Seating - quote available on request.
- 5ft round tables (seat up to 8) - £6.50 + vat per table, £10.00 + vat delivery.
- 5ft 6 round tables (seat up to 10) - £7.00+ vat per table, £10.00 + vat delivery.
- Larger technical equipment will also incur an additional charge. Quotes available upon request.

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**1. Results of Budget Consultation**

- 1.1 The council's budget consultation for 2019/20 has used an on-line interactive budget survey, a link to which has been available on the council's website.
- 1.2 Throughout this process, views of the public and other partners/stakeholders have been sought on the council's financial plans including levels of spending, potential efficiencies and budget savings, as well as opinions on the level of council tax increases and other fees and charges.
- 1.3 The online and offline consultation also highlighted the savings the City Council has already made and highlighted the share of Council tax received by the City.
- 1.4 There were 320 responses received as part of the consultation process

**2. Consultation responses**

Q. *Which Council Services are most important to you?*

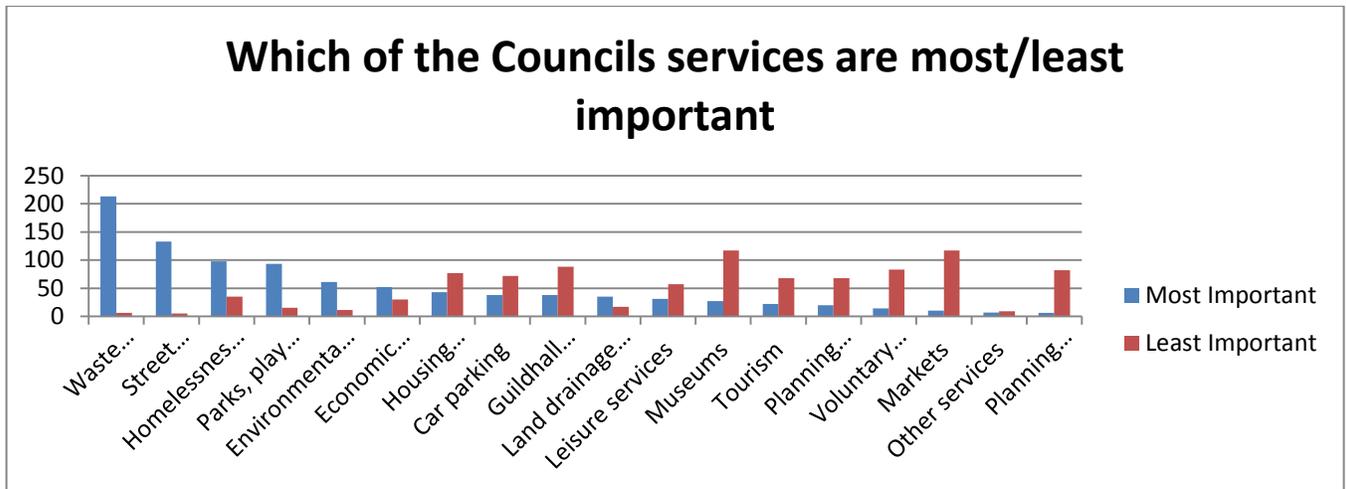
The consultation asked for the people to select the 3 **most** important services provided by the Council from eighteen options, the top 6 and the % are as follows;

|    |                                      |     |
|----|--------------------------------------|-----|
| 1. | Waste Collection/recycling           | 23% |
| 2. | Street Cleansing & litter Collection | 14% |
| 3. | Homelessness & Housing               | 10% |
| 4. | Parks, play areas & Open spaces      | 10% |
| 5. | Environmental Health                 | 6%  |
| 6. | Economic Development                 | 6%  |

The consultation asked for the people to select the 3 **least** important services provided by the Council from eighteen options, the top 6 and the % are as follows;

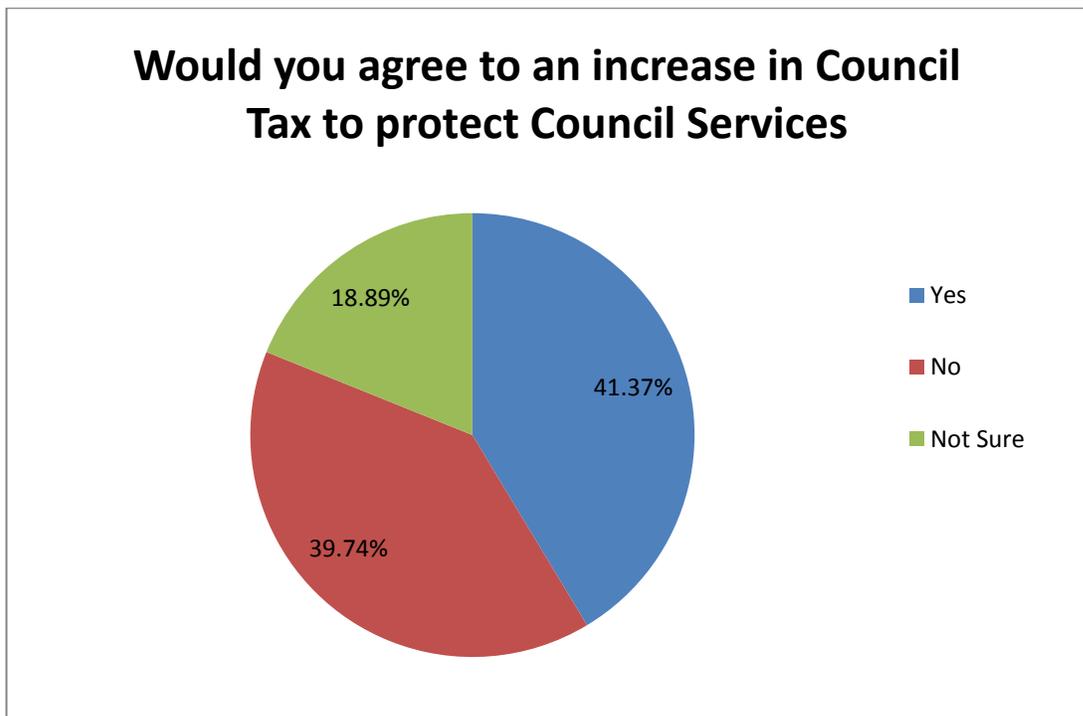
|    |                                 |     |
|----|---------------------------------|-----|
| 1. | Markets                         | 13% |
| 2. | Guildhall (Music, Cinema, Arts) | 10% |
| 3. | Voluntary Sector Grants         | 9%  |
| 4. | Planning                        | 9%  |
| 5. | Housing Benefit/Council Tax     | 8%  |
| 6. | Car Parking                     | 8%  |

The chart below details response for all areas;



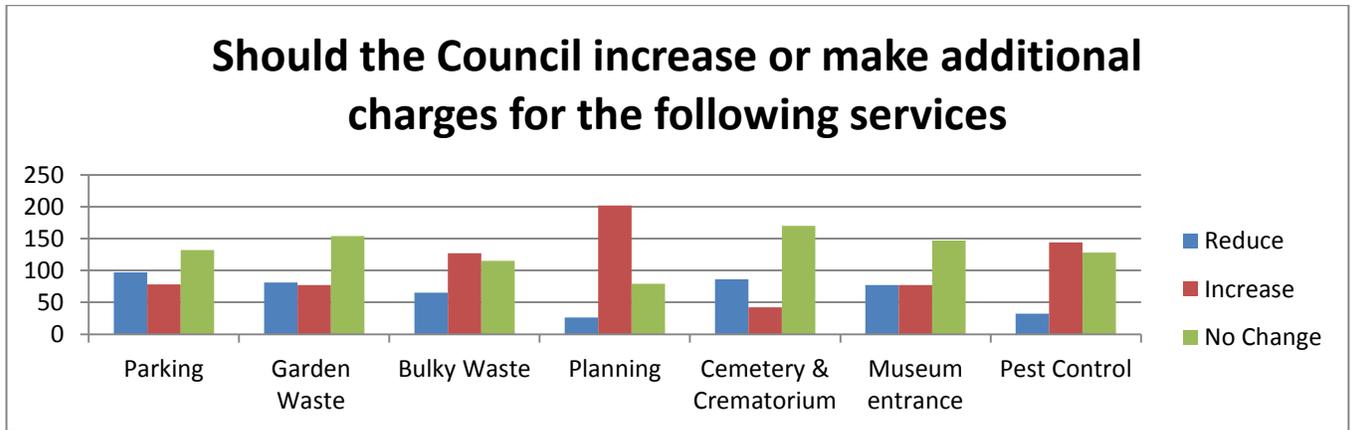
Q. *Would you agree to a council tax increase to protect some services?*

The chart below details response to this question;



Q. *Should the council increase or make additional charges for services*

The consultation asked for the people to select charges by the Council from 7 options, and also any other possible options; The chart below details response to this question of charges to increase, decrease or no change;



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## a. Introduction

As part of the November 2015 Spending Review, the Government announced that it would introduce flexibility for the period of the Spending Review for local authorities to use capital receipts from the sale of non-housing assets to fund the revenue costs of service reform and transformation. Guidance on the use of this flexibility was issued in March 2016 which applies to the financial years 2016/17 through to 2019/20.

## b. The Guidance

The guidance issued by the Secretary of State under section 15(1)(a) of the Local Government Act 2003 specified that;

- Local authorities will only be able to use capital receipts from the sale of property, plant and equipment received in the years in which this flexibility is offered. They may not use their existing stock of capital receipts to finance the revenue costs of reform.
- Local authorities cannot borrow to finance the revenue costs of the service reforms.
- The expenditure for which the flexibility can be applied should be the up-front (set up or implementation) costs that will generate future ongoing savings and/or transform service delivery to reduce costs or to improve the quality of service delivery in future years. The ongoing revenue costs of the new processes or arrangements cannot be classified as qualifying expenditure.
- The key determining criteria to use when deciding whether expenditure can be funded by the new capital receipts flexibility is that it is forecast to generate ongoing savings to an authority's net service expenditure.
- In using the flexibility, the Council will have due regard to the requirements of the Prudential Code, the CIPFA Local Authority Accounting Code of Practice and the current edition of the Treasury Management in Public Services Code of Practice.

The Council is also required to prepare a "Flexible use of capital receipts strategy" before the start of the year to be approved by Council which can be part of budget report to Council. This is that Strategy.

The guidance sets out examples of qualifying expenditure which includes;

- *Sharing back-office and administrative services with one or more other council or public sector bodies;*
- *Investment in service reform feasibility work, e.g. setting up pilot schemes;*

- *Collaboration between local authorities and central government departments to free up land for economic use;*
- *Funding the cost of service reconfiguration, restructuring or rationalisation (staff or non-staff), where this leads to ongoing efficiency savings or service transformation;*
- *Sharing Chief-Executives, management teams or staffing structures;*
- *Driving a digital approach to the delivery of more efficient public services and how the public interacts with constituent authorities where possible;*
- *Aggregating procurement on common goods and services where possible, either as part of local arrangements or using Crown Commercial Services or regional procurement hubs or Professional Buying Organisations;*
- *Improving systems and processes to tackle fraud and corruption in line with the Local Government Fraud and Corruption Strategy – this could include an element of staff training;*
- *Setting up commercial or alternative delivery models to deliver services more efficiently and bring in revenue (for example, through selling services to others);*
- *Integrating public facing services across two or more public sector bodies (for example children’s social care, trading standards) to generate savings or to transform service delivery.*

#### c. The Council's Proposals

The Council’s 2019/20 money Plan, includes both revenue savings from the restructuring and reconfiguring of Council services to meet both the funding gap created by Government funding reductions between April 2016 and March 2020, including the completely removing the Council’s revenue Support grant, as well as forecast increases in the level of demand for services.

The Council’s proposal is to use the capital receipts received after 1<sup>st</sup> April 2016 over and above those assumed in the Council’s capital programme to cover the costs associated with the reconfiguration of services, restructuring or rationalisation. Specifically this will include the ‘Together Gloucester’ transformation project and driving the delivery digital approach to delivering services.

#### d. The Prudential Code

The Council will have due regard to the requirements of the Prudential Code and the impact on its prudential indicators from implementing the proposed scheme within this Efficiency Plan.

As transformation proposals develop and the severance costs are determined, the expenditure to be incurred will be included in the capital programme to be funded by capital receipts generated in the financial year. The capital expenditure prudential indicators will be amended and approved as appropriate. These receipts have not been earmarked as funding for any other proposed capital expenditure and therefore there is no anticipated additional impact on the Council’s prudential indicators as set out in the Council’s Treasury Management Strategy.

The Council will also have due regard to the Local Authority Accounting Code of Practice when determining and including the entries required from undertaking and funding this scheme within the Council's Statement of Accounts

e. Monitoring this Strategy

This strategy will be monitored throughout the financial year and may be updated and replaced as proposals are developed and expenditure is incurred.

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# Gloucester City Council

|                         |                                                    |                                                                                  |                         |
|-------------------------|----------------------------------------------------|----------------------------------------------------------------------------------|-------------------------|
| <b>Meeting:</b>         | <b>Council</b>                                     | <b>Date:</b>                                                                     | <b>28 February 2019</b> |
| <b>Subject:</b>         | <b>Council Tax Setting 2019/20</b>                 |                                                                                  |                         |
| <b>Report Of:</b>       | <b>Leader of the Council</b>                       |                                                                                  |                         |
| <b>Wards Affected:</b>  | <b>All</b>                                         |                                                                                  |                         |
| <b>Key Decision:</b>    | <b>Yes</b>                                         | <b>Budget/Policy Framework:</b>                                                  | <b>Yes</b>              |
| <b>Contact Officer:</b> | <b>Jon Topping, Head of Policy &amp; Resources</b> |                                                                                  |                         |
|                         | <b>Email:</b>                                      | <a href="mailto:jon.topping@gloucester.gov.uk">jon.topping@gloucester.gov.uk</a> | <b>Tel:</b> 396242      |
| <b>Appendices:</b>      | <b>1. Council Tax Resolution</b>                   |                                                                                  |                         |

## FOR GENERAL RELEASE

### 1.0 Purpose of Report

- 1.1 To recommend to the Council to pass the resolution as set out in the Appendix 1 to this report relating to the setting of Council Tax for 2019/20. The Council agreed its budget and level of Council Tax for 2019/20 at its meeting on 28<sup>th</sup> February 2019.

### 2.0 Recommendations

- 2.1 Council is asked to **RESOLVE** to

(1) Approve the statutory Council Tax resolutions as set out in the Appendix 1 to the report.

### 3.0 Background and Key Issues

- 3.1 The Council, earlier in today's meeting, will have determined its budget for the 2019/20 financial year. Having determined the budget, the Council is asked to pass the statutory resolutions relating to Council Tax setting, which will include precepts by the County Council, the Police and Crime Commissioner for Gloucestershire, and Quedgeley Town Council.
- 3.2 The Localism Act 2011 made significant changes to the Local Government Finance Act 1992, and requires the billing authority to calculate a Council Tax requirement for the year, not its budget requirement as previously.
- 3.3 The precept levels of other precepting bodies have been received. These are detailed below:

#### 3.3.1 Quedgeley Town Council

Quedgeley Town Council Precept for 2019/20 is £246,367. This results in an average Band D Council Tax figure of £38.08 for 2019/20. This represents an increase of 0% on the 2018/19 Band D of £38.08

### 3.3.2 Gloucestershire County Council

Gloucestershire County Council has set their precept at £49,073,017. This results in a Band D Council Tax of £1293.70. This represents an increase of 4.99% on the 2018/19 Band D of £1232.21.

### 3.3.3 Police and Crime Commissioner for Gloucestershire

The Police and Crime Commissioner for Gloucestershire has set their precept at £9,501,662 This results in a Band D Council Tax of £250.49. This represents an increase of 10.6% on the 2018/19 Band D of £226.49

## 4.0 Alternative Options Considered

4.1 There are no alternative options available

## 5.0 Reasons for Recommendations

5.1 To comply with the statutory requirement to set the Council Tax requirement for the forthcoming year as per the Local Government Finance Act 1992.

## 6.0 Future Work and Conclusions

6.1 The recommendations of the Cabinet are set out in the formal Council Tax Resolution in Appendix 1.

6.2 If the formal Council Tax Resolution at Appendix 1 is approved, the total Band D Council Tax will be as follows:

| Authority                     | 2018/19 | 2019/2020 | Increase |
|-------------------------------|---------|-----------|----------|
|                               | £       | £         | %        |
| City Council                  | 196.13  | 201.99    | 2.99%    |
| County Council                | 1232.21 | 1293.70   | 4.99%    |
| Police and Crime Commissioner | 226.49  | 250.49    | 10.60%   |
| Quedgeley                     | 38.08   | 38.08     | 0%       |

## 7.0 Financial Implications

7.1 Covered in the report

(Financial Services have been consulted in the preparation this report.)

## 8.0 Legal Implications

8.1 Covered in the report.

(One Legal have been consulted in the preparation this report.)

## 9.0 Risk & Opportunity Management Implications

9.1 It is essential that the composite Council Tax rate is set in accordance with the Council tax billing timetable. Any delay would put the Council at risk of not being able to collect the tax in time to make precept payments which would have serious cash flow implications.

**10.0 People Impact Assessment (PIA):**

10.1 The report is purely financial in nature and therefore a PIA is not required.

**11.0 Other Corporate Implications**

Community Safety

11.1 There are no specific Community Safety implications.

Sustainability

11.2 There are no specific Sustainability implications.

Staffing & Trade Union

11.3 There are no specific Staffing and Trade Union implications.

**Background Documents:**

- Council Tax Practice Note 7
- The Local Government Finance Act 1992
- The Local Government Act 2003
- Localism Act 2011

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**Gloucester City Council**  
**Council 28<sup>th</sup> February 2019**  
**Council Tax Resolution**

1. It be noted that Gloucester City Council has calculated the Council Tax Base 2019/20.
  - (a) 37932.30 for the whole Council Area as (item T in the formula in Section 31B of the Local Government Finance Act 1992 (as amended) (the “Act”)) :and
  - (b) 6469.20 or dwellings in those parts of its area to which Quedgeley Parish precepts relates as.
2. Calculate that the Council Tax requirement for the Council’s own purposes for 2019/20 (excluding Parish Council precepts) is £7,661,945
3. That the following amounts be calculated for the year 2019/20 in accordance with Sections 31 to 36 of the Act.
  - (a) £89,206,051 – being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2), (a) to (f) of the Act taking into account all precepts issued to it by the Parish Council.
  - (b) £81,297.739 – being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3), (a) to (d) of the Act.
  - (c) £7.908,312 - being the amount by which the aggregate at 3.(a) above exceeds the aggregate at 3.(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
  - (d) £208.48- being the amount at 3.(c) above (Item R), all divided by Item T (paragraph 1. above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (Basic Band D including Parish Council precepts).
  - (e) £246,367- being the aggregate amount of all special items (Parish Council precepts) referred to in Section 34(1) of the Act (as detailed in paragraph 5. below).
  - (f) £201.99 - being the amount at 3.(d) above less the result given by dividing the amount at 3.(e) above by Item T (sub-paragraph 1.(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Council precepts relate. (Basic Band D excluding Parish Council precepts).

Part of the Council's area (District and Parish combined at Band D)

|                     |          |
|---------------------|----------|
| Parish of Quedgeley | £246,367 |
|---------------------|----------|

Being the amounts given by adding to the amount at 3.(f) above, the amount of the Parish Council precepts relating to dwellings in those parts of the Council's area mentioned above divided by the amount at 1.(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in that part of its area;

(g)

| Valuation Bands | Quedgeley Town Council | All other parts of the Council's Area |
|-----------------|------------------------|---------------------------------------|
| A               | 160.05                 | 134.66                                |
| B               | 186.72                 | 157.10                                |
| C               | 213.40                 | 179.55                                |
| D               | 240.07                 | 201.99                                |
| E               | 293.43                 | 246.88                                |
| F               | 346.77                 | 291.76                                |
| G               | 400.12                 | 336.65                                |
| H               | 480.15                 | 403.98                                |

Being the amounts given by multiplying the amounts at 3.(f) by the number which, in proportion set out in Section 36(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation band D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

4. To note that for the year 2019/20, the County Council and the Police and Crime Commissioner for Gloucestershire have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below;

| Valuation Bands | Gloucestershire County Council | Police & Crime Commissioner |
|-----------------|--------------------------------|-----------------------------|
| A               | 862.47                         | 166.99                      |
| B               | 1006.21                        | 194.83                      |
| C               | 1149.96                        | 222.66                      |
| D               | 1293.70                        | 250.49                      |
| E               | 1581.19                        | 306.15                      |
| F               | 1868.68                        | 361.82                      |
| G               | 2156.17                        | 417.48                      |
| H               | 2587.40                        | 500.98                      |

5. That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for the year 2019/20 for each part of its area and for each of the categories of dwellings.

| Valuation Bands | Quedgeley Town Council | All other parts of the Council's Area |
|-----------------|------------------------|---------------------------------------|
| A               | 1189.51                | 1164.12                               |
| B               | 1387.76                | 1358.14                               |
| C               | 1586.02                | 1552.17                               |
| D               | 1784.26                | 1746.18                               |
| E               | 2180.77                | 2134.22                               |
| F               | 2577.27                | 2522.26                               |
| G               | 2973.77                | 2910.30                               |
| H               | 3568.53                | 3492.36                               |

6. To note that the relevant basic amount of council tax for the financial year 2019/20, which reflects a 2.99% and a £5.86 increase, is not excessive in accordance with the principles approved by the Secretary of State under Section 52ZB of the Local Government Finance Act 1992 as amended and the Referendums Relating to Council Tax Increases (Principles) (England) Report 2019/20 and, therefore, the requirement to hold a referendum is not engaged.

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